



# Mentorship Agreement

**Mentor Name:**

**Mentee Name:**

## Overview

This agreement is to establish how we'll conduct our mentoring relationship. In this agreement, we'll outline our roles as mentor and mentee, along with our goals. We will also outline our expectations, communication, schedule, and what will be considered confidential during our conversations.

## Mentor Expectations

## Mentee Expectations

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## Communication Guidelines

**Meetings will take place virtually over:**

**Communication outside of our mentor/mentee meetings will be done through:**

## Meeting Schedule

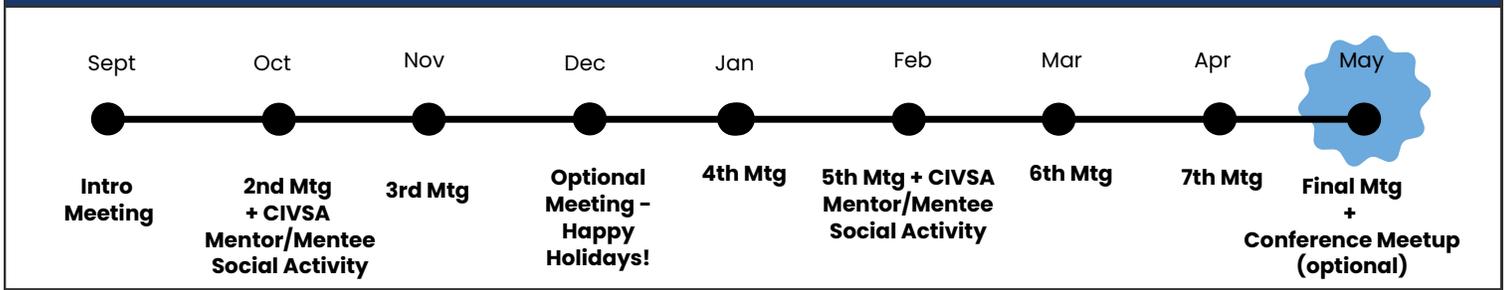
- We will meet on a: \_\_\_ Bi-weekly \_\_\_ Monthly basis determined by polls for approximately 1 hour.

## Confidentiality

Any sensitive information shared in our session will be considered confidential. This includes discussions about workplace performance, managers, leadership, and personal information.

Additional Notes:

## PROPOSED TIMELINE



### Mentor Goals

### Mentee Goals

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