

Visitor & Information Center Handbook 2008-09

“Connecting individuals to Cal Poly Pomona’s
unique, student-centered community with thoughtful
information, resources and guidance”

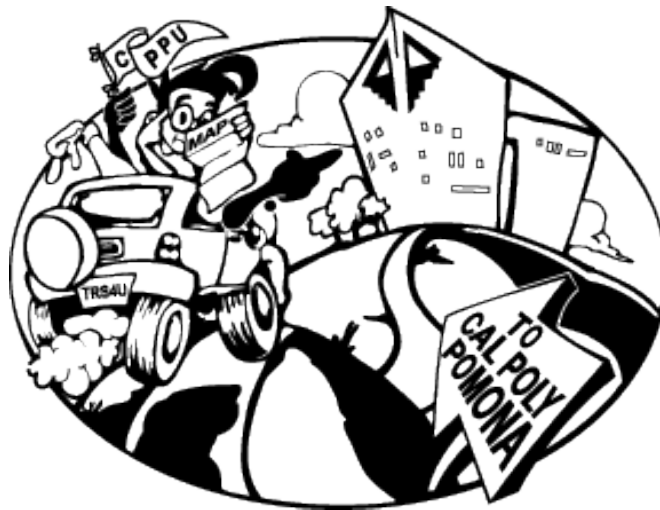


TABLE OF CONTENTS

FACTS AND FIGURES.....	3
Basic Information (President, motto, mission statement, etc.)	3
Degrees Offered By College	4
Demographics (enrollment, GPA, gender, cost, etc.)	10
RANKINGS.....	13
POINTS OF DISTINCTION.....	17
FREQUENTLY ASKED QUESTIONS	19
Frequently Asked Questions by Prospective Students/Parents	19
Frequently Asked Questions by Current Students/Faculty/Staff	32
Frequently Asked Questions by Guests	34
DRIVING DIRECTIONS.....	35
TOURISM	36
Airports	36
Transportation (public agencies, rent-a-car, shuttle service)	36
Lodging	37
Dining	38
Shopping	39
Amusement Parks	39
Golf Courses	40
Wineries & Vineyards	40
Of Local Interests	41
Web Sites for Southern California	41
INTRODUCTION TO CAL POLY POMONA'S TOUR	42
THE TOUR ROUTE.....	44
CAMPUS MAP	47
THE TOUR SITES.....	48
Visitor Center	48
University Library	49
University Plaza	50
Bronco Bookstore	53
Kellogg Gym	56
Bronco Student Center	60
Music/Theater/Kellogg West/Collins	64
Cultural Centers	65
Campus Center Marketplace	69
Quad	70
College of Agriculture	71
College of Business Administration	76
College of Education and Integrative Studies	82
College of Engineering	85
College of Environmental Design	89
College of Letters, Arts, and Social Sciences	92
College of Science	95
The Collins College of Hospitality Management	100
College of The Extended University	103
Building 94/Quad	104
Building 1/University Drive	105
Mansion Lane/University Drive	108
History including Historical Timeline	110
Residence Halls	111
Rose/Japanese Garden	114
CLA Building	116

SPECIALIZED CENTERS/INSTITUTESE/PROGRAMS	118
AGRIscapes	118
Apparel Technology & Research Center	118
Ahimsa Center	118
American Red Cross	118
BioTrek	118
Cal Poly Pomona Downtown Center	119
Center for Antimicrobial Research & Food Safety	119
Center for Community Service Learning	119
Center for Geographic Information Research	120
Center for Information Assurance	120
Center for Lighting Education and Research	120
Center for Professional Development	120
Center for Promotional Development	120
Center for Turf, Irrigation and Landscape Technology	120
College of Extended University (CTTI, ExtendTech, NASA)	120
Colorful Flags	121
EMPIRE	121
Ennis W. Cosby Child & Family Service Friendmobile	121
Industrial Research Institute for Pacific Nations	121
John T. Lyle Center for Regenerative Studies	121
Kellogg House Pomona	122
Motor Development Clinic	122
NASA Commercialization Center	122
Parent Institute for Quality Education	122
Real Estate Research Council	123
Science Institute for Modern Pedagogy & Creative Teaching	123
W.K. Kellogg Arabian Horse Center (Horse Show, Research Center)	123
W.K. Kellogg Arabian Horse Library	123
FACILITY ENHANCEMENTS AND CONSTRUCTION	124
TECHNOLOGICAL ADVANCEMENTS	125
COMMUNICATION SKILLS & TIPS	126
Guest Interaction Tips	126
Question Behind the Question	127
Communicating with Difficult People	129
Basic Tour Techniques	129
How to Pick a Good Example	129
How to Involve Faculty and Others in your Tour	130
GENERAL OFFICE POLICIES & PROCEDURES.....	131
General Expectations	131
Training, Staff Meetings, Events, Uniform Policy,	
Timeliness, Language, Disciplinary Action	
Timesheet	133
Payroll Due Dates/Pay Day	133
Phantom Shopper, We Care Survey	133
Advising, Visiting a Class, Meeting Professors	134
TOUR GUIDE CONTRACT AND DUTIES.....	135
VISITOR CENTER STAFF CONTRACT AND DUTIES.....	137
INFORMATION CENTER STAFF CONTRACT AND DUTIES.....	141
VISITOR INFORMATION GUIDE	147
Inventory and Stuffing of Campus Map Directories	147
ALUMNI AND FORMER STUDENTS/FIGHT SONG	148

FACTS AND FIGURES

President:	Dr. J. Michael Ortiz, 2003-present <i>Past Presidents: Bob H. Suzuki, 1991-2003; Hugh O. La Bounty, 1978-1991; Robert C. Kramer, 1966-1977; Julian McPhee, 1938-1966</i>
University Motto:	Instrumentum Disciplinae (Application of Knowledge)
Affiliation:	Cal Poly Pomona is part of the largest system of higher education in the country, the California State University system (CSU), granting bachelor's and master's degrees in 1,800 degree programs. Nearly 450,000 students (2007-08) attend 23 CSU campuses.
Accreditation:	Western Association of Schools and Colleges; California Commission on Teacher Credentialing; Association to Advance Collegiate Schools of Business; Accreditation Board for Engineering & Technology; American Society of Landscape Architects; American Planning Association; National Architectural Accrediting Board; National Association of Schools of Art and Design; American Chemical Society; Computing Sciences Accreditation Board; Commission for Programs in Hospitality Administration; Accreditation Association for Ambulatory Health Care, Inc.; Accreditation Commission for Programs in Hospitality Administration; Individual programs and departments are also approved by accreditation boards and councils.
Philosophy:	Learn By Doing
School Colors:	Green & Gold
Mascot:	Billy Bronco
Nickname:	Broncos (adopted in 1940)

MISSION

To advance learning and knowledge by linking theory and practice in all disciplines, and to prepare students for lifelong learning, leadership and careers in a changing, multicultural world

MAIN CAMPUS

3801 West Temple Avenue
Pomona, California 91768
(909) 869-7659 (POLY)
www.csupomona.edu

ACADEMIC CALENDAR

The Quarter System is comprised of four quarters, 11 weeks each – Fall (late September to early December); Winter (early January to middle March); Spring (late March to middle June); Summer (late June to early September).

ACADEMIC COLLEGES

Cal Poly Pomona has eight academic colleges and open education:

- Agriculture
- Business Administration
- Education & Integrative Studies
- Engineering
- Environmental Design
- Letters, Arts & Social Sciences
- Science
- Collins College of Hospitality Management
- Extended University (open education, certificate programs)

DEGREE/PROGRAM OFFERINGS

Cal Poly Pomona awards bachelor's degrees in 56 areas, 78 minors, master's in 24, credentials in 9 and certificates in 17. It offers an Ed.D. in education, jointly with UC Irvine. Altogether, Cal Poly Pomona offers 103 fields of study.

College of Agriculture (Page 71)

Bachelor's Degrees

Agricultural Science (Education/Teaching Credential), BS

Single Subject Teaching Credential

Agricultural Specialist Credential

Animal Health Science (Veterinary Technician), BS

Science Option

Business Option

Animal Science, BS^{*x}

Pre-Veterinary Science/Graduate School Option

Animal Industries/Equine Science Option

Apparel Merchandising & Management, BS

Apparel Production Option

Fashion Retailing Option

Food Marketing & Agribusiness Management, BS

Food Science & Technology, BS

Pre-professional Option

Business Option

Culinology Option

Science & Technology Option

Foods & Nutrition, BS

Dietetics Option

Nutrition Science Option

Plant Science, BS (the following majors: Agricultural Biology, Agronomy, Horticulture, Landscape Irrigation Soil Science, Soil Science were merged into this new major for Fall 2007)

Master's Degrees (MS)

Agricultural, MS

Agriculture Science Option (Ag Education)

Animal Science Option

Irrigation Science Option

Nutrition and Food Science Option

Plant Science Option

College of Business Administration (Page 76)

Bachelor's Degrees

Business Administration, BS

Accounting Option

Computer Information Systems Option with Career Tracks in

Application Software

Business Systems Analysis

Internet Programming or Security

Telecommunications or Networking

E-Business Option

Finance, Real Estate & Law Option

International Business Option

Marketing Management Option

Management & Human Resources Option

Technology & Operations Management Option

College of Business Administration Continued (Page 76)

Master's Degrees

Business Administration, MS

Accounting Option

Contract Management Option

Entrepreneurship Option

Finance Option

Hospitality Management Option

Human Resource Option

Information Management Option

International Business Option

Marketing Option

Operations Management Option

Master of Science in Business Administration

Information Systems Auditing Option

College of Education & Integrative Studies (Page 82)

Bachelor's Degrees

Liberal Studies, BA

BA/Credential Blended Option

Bilingual (Spanish) BA/Credential Blended Option

Liberal Studies Option

Pre-Credential Option

Pre-Credential, Bilingual, Cross-Cultural Option

Gender, Ethnicity & Multicultural Studies (GEMS), BA

GEMS Option

Pre-Credential GEMS Option

Master's Degrees

Master of Arts in Education, MA

Administrative Leadership Option

Curriculum & Instruction Option

Design Based Learning Option

Education Multimedia Option

Heritage Languages: Literacy & Leadership Option

Special Education Option

Credentials

Administrative Services

Education Specialist – Mild/Moderate (MM)

Education Specialist – Moderate/Severe (MS)

Multiple Subjects (Elementary)

Single Subject (Secondary):

Agriculture

Business

English

History/Social Science

Mathematics

Music

Physical Education

Science

College of Education & Integrative Studies Continued (Page 82)

Certifications

Adapted Physical Education Specialist

Agricultural Specialist Certificate

Education Tech Media Certificate

Education Micro Certificate

Multiple Subjects with a Bilingual (Spanish or Asian) Cross-Cultural, Language and Academic Development (BCLAD) Emphasis

Single Subject with a Bilingual (Spanish) Cross-cultural, language and Academic Development (BCLAD) Emphasis

Intern Programs in Multiple Subjects BCLAD, Single Subject (Mathematics and Science) BCLAD and Education Specialist: Mild/Moderate or Moderate/Severe

Concurrent Credential Programs in Multiple Subjects BCLAD and Education Specialist or Single Subject BCLAD and Education Specialist

College of Engineering (Page 85)

Bachelor's Degrees

Aerospace Engineering, BS

Chemical Engineering, BS

Civil Engineering, BS

General Civil Option

Environmental Option

Geospatial Option

Computer Engineering, BS

Construction Engineering Technology, BS

Electrical Engineering, BS

Electronics & Computer Engineering Technology, BS

Engineering Technology, BS

Environmental Option

General Mechanical/Manufacturing Option

Industrial Engineering, BS

Manufacturing Engineering, BS

Mechanical Engineering, BS

Master's Degrees (MS)

Master of Science in Civil Engineering

Geotechnical Option

Structural Option

Transportation Option

Master of Science in Electrical Engineering

Computer Systems Option

Communications & Microwave Option

Control Systems & Robotics Option

Master of Science in Engineering

Aerospace Engineering Option

Master of Science in Engineering Management

Master of Science in Mechanical Engineering

College of Environmental Design (Page 89)

Bachelor's Degrees

Architecture, Bachelor of
Art, BA

Art History Option

Fine Arts Option

Graphic Design, Bachelor of Fine Arts

Landscape Architecture, BS

Urban & Regional Planning, BS

Master's Degrees

Master of Architecture

Master of Landscape Architecture

Master of Science in Regenerative Studies

Master of Urban & Regional Planning

College of Letters, Arts & Social Sciences (Page 92)

Bachelor's Degrees

Anthropology, BS

Computer Based Anthropology Option

General Anthropology Option

Cultural Resource Management Option

Behavioral Science, BA

Communication, BS

Journalism Option

Organizational Communication Option (formerly known as Communication Studies)

Public Relations & Organizational Communication Option

Economics, BS

English, BA

English Education Emphasis

Literature & Language Emphasis

Geography, BS

Geographic Environmental Analysis Option

Geography Option

Geographic Information Systems Option

History, BA

Track 1

Track 2 – Pre-credential

Kinesiology, BS

Exercise Science Option

Health promotion Option with career tracks in

Worksite Health Promotion

Health Education

Pedagogy Option

Music, BA

Interdisciplinary Studies Emphasis

Music Education Emphasis

Music Industry Studies with emphasis in Recording, Production, Business

Performance Emphasis

Commercial

Music Theater

Music Performance

College of Letters, Arts & Social Sciences Continued (Page 92)

Philosophy, BA

Education & Society Emphasis

Law & Society Emphasis

Science & Society Emphasis

Political Science, BA

Psychology, BA

Social Sciences, BS

Sociology, BA

Criminology Option

General Sociology Option

Social Work Option

Spanish, BA

Theater, BA

Acting Option

Dance Option

Education/Community Option

General Theater Option

Technical Theater and Design Option

Master's Degrees

Master of Science in Economics

Economic Analysis Option

Economic Education Option

Environmental & Natural Resource Economics Option

Financial Economics Option

Master of Arts in English

Literature Option

Rhetoric & Composition Option

Teach English as a Second Language Option

Master of Arts in History

Master of Science in Kinesiology

Adapted Physical Education Option

Curriculum and Instruction Option

Exercise Physiology Option

Sports Nutrition

Master of Public Administration

Master of Science in Psychology

College of Science (Page 95)

Bachelor's Degrees

Biology, BS

Biotechnology, BS

Botany, BS

Chemistry, BS

Chemistry Option

Chemical Sciences Option

Industrial Chemistry Option

Molecular Modeling & Simulation

Computer Science, BS

Environmental Biology, BS

Geology, BS

Integrated Earth Studies, BS

Mathematics, BS

Secondary Teacher Preparation/Pure Option

Applied Option

Statistic Option

Microbiology, BS

Microbiology Option

Medical Technology Option

Physics, BS

Zoology, BS

Master's Degrees (MS)

Master of Science in Biological Sciences

Master of Science in Chemistry

Master of Science in Computer Science

Master of Science in Mathematics

Pure Mathematics Option

Applied Mathematics Option

Statistics Option

Mathematics Education Option

Collins College of Hospitality Management (Page 100)

Bachelor's Degree

Hotel & Restaurant Management, BS

College of the Extended University (Page 103)

Community access to traditional extension programs is offered through the College of the Extended University using the combined support of a professional staff and the many campus resources for test preparation, degree programs, and certificates in business and computer technology. The college also operates the English Language Institute, the NASA Commercialization Center, and the Center for Training, Technology & Incubation.

STATISTICS

Students – Fall 2008

Undergraduate	19,156	83% are full-time (12 units+); 17% are part-time
Graduate	2,304	62% are full-time (8 units+); 38% are part-time
Total	21,190	

OVERALL GPA OF STUDENT POPULATION (FALL QUARTER)

00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08	08-09
2.85	2.86	2.88	2.85	2.87	2.87	2.87	2.80	2.87

Average-size undergraduate class	35
Student-Faculty Ratio	25:1
Largest classroom seats (Music Recital Hall, Room 191)	169
Classes with under 20 students	16%
Classes with 50 or more students	13%
Percentage of students from California	94%
Percentage of students from out-of-state	1%
Percentage of International Students	5.6%

FALL 2008 FRESHMEN DEMOGRAPHICS

Entering freshmen class	2,640
Average HS GPA	3.30
Average SAT	1,047
Students submitting SAT scores	2555
Students submitting ACT scores	531
Percent who had a GPA of 3.0 & higher	77.01%
SAT critical reading scores over 500	49.94%
SAT math scores over 500	65.32%
ACT scores over 18	82.49%
SAT critical reading scores over 600	11.23%
SAT math scores over 600	26.61%
ACT scores over 24	25.24%
SAT critical reading scores over 700	1.06%
SAT math scores over 700	2.82%
ACT scores over 30	1.51%
First-time freshmen continuation rate (Fall 07 to 08)	.84%

FALL 2008 BY GENDER (UNDERGRADUATE)

Men	57%
Women	43%

FALL 2008 BY ETHNICITY (UNDERGRADUATE)

Black	3.7%
American Indian/Alaska Native	0.4%
Asian/Pacific Islander	27.9%
Hispanic	30.0%
White (non-Hispanic)	24.3%
Unknown	8.3%
Non-resident Aliens/International	5.4

FALL 2008 BY AGE

Average Age:	
Undergraduate:	22
Post Baccalaureate	32
Highest Age:	78
Lowest Age:	15
Percent of Students age 25 and older	22%

FALL 2008 UNDERGRADUATE HEAD COUNT BY COLLEGE/SCHOOL

Agriculture	1,483	7.74%
Business Administration.....	4,036	21.07%
Education & Integrative Studies.....	628	3.28%
Engineering	4,869	25.42%
Environmental Design	1,483	7.74%
Letters, Arts & Social Sciences.....	3,113	16.25%
Science	2,162	11.29%
Collins	960	5.01%
Miscellaneous	422	2.20%

FALL 2008 GRADUATE HEAD COUNT BY SCHOOL

Agriculture	74
Business Administration.....	166
Education & Integrative Studies.....	870
Engineering	220
Environmental Design	235
Letters, Arts & Social Sciences.....	256
Science	203
Collins	2
Miscellaneous	8

FALL 2008 LARGEST ENROLLED PROGRAMS

Undergraduate

Civil Engineering	1,438
Mechanical Engineering.....	1,165
Hotel & Restaurant Management	960
Management & Human Resources.....	930
Accounting	749

Graduate

Education	329
Business Administration MBA.....	140
Electrical Engineering	85
Urban & Regional Planning.....	81
Architecture	66

FALL 2008 HEADCOUNT BY CLASS LEVEL

Freshman	4,599
Sophomores.....	2,704
Juniors.....	4,737
Seniors	7,116
Second Bachelors	64
Graduate	1,422
Teacher Credential	464
Postbaccalaureate	84

BACHELOR DEGREES GRANTED BY COLLEGE/SCHOOL (2007-08)

Agriculture	270
Business Administration.....	1,136
Engineering	674
Environmental Design	281
Liberal Arts & Social Sciences.....	650
Science	351
Education & Integrative Studies.....	213
Collins	193

2006-07 FINANCIAL AID

Students receiving financial aid	10,159
Percentage of students receiving financial aid	51%
Amount of financial aid provided to students	\$91 million

2007-08 UNDERGRADUATE STATE FEES*

State University Fees – 6.1 units+	\$3,048 (\$1,016/quarter)
State University Fees – 6.0 units and less.....	\$1,770 (\$590/quarter)

2007-08 GRADUATE STUDENT FEES*

State University Fees – 6.1 units+	\$3,756 (\$1,252/quarter)
State University Fees – 6.0 units and less.....	\$2,178 (\$726/quarter)

2007-08 TEACHING CREDENTIAL STUDENT FEES*

State University Fees – 6.1 units+	\$3,540 (\$1,180/quarter)
State University Fees – 6.0 units and less.....	\$2,051 (\$683/quarter)

2007-08 OTHER FEES*

Out-of-State Fee	\$226 per unit, in addition to local fees (12 units = additional \$2,712)
Mandatory Campus Fees.....	\$516 (\$172 per quarter)
Books & Supplies.....	\$1,500 (\$500 per quarter)
Parking Fee.....	\$270 for 4-wheel (\$90 per quarter)\$23 for motorcycles (\$69 per quarter)
Living On-Campus	\$5,000-\$13,000 (\$1,667-\$4,333 per quarter)

**There is a high probability that fees will be raised for the 2009-10 academic year.*

2008-09 TOTAL MANDATORY STATE AND UNIVERSITY FEES

Undergraduate Fee	\$1,195.26 per quarter
Graduate Fee	\$1,431.26 per quarter
Teacher Credential	\$1,359.26 per quarter

TOTAL DEGREES CONFERRED (2007-08)

Bachelors and Masters	3,768 B/348 M
Average graduation rate	51%

CAL POLY POMONA RANKINGS

U.S. News & World Report (All University)

Cal Poly Pomona is tied for 6th in the category of Top Public Schools in the West Region (15 states), according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category (1. CP San Luis Obispo, 2. New Mexico Institute of Mining & Technology, 3. Western Washington, 4. CS Long Beach, 5. Evergreen State, 6. T-Colorado Springs, Arizona State-West).

Cal Poly Pomona is 32nd in the category of top universities in the West Region amongst all private and public schools (15 states), according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category (1. Trinity, 2. Santa Clara, 3. Gonzaga)

Cal Poly Pomona is tied for 6th in the nation for campus ethnic diversity amongst all private and public schools, according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category (1. T-La Sierra, CUNY City, CUNY Baruch). Of the top three schools, only three are public, which makes Cal Poly Pomona 3rd in the nation for top public school for campus ethnic diversity.

Cal Poly Pomona is tied for 3rd in the West for campus ethnic diversity amongst all private and public schools (15 states), according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category (1. La Sierra, 2. Holy Names, 3. T-CS Dominguez Hills, Houston Baptist). Of the top three schools, only one is public, which makes Cal Poly Pomona the top public school in the West Region for campus diversity.

Cal Poly Pomona is tied for 9th in the West Region for Most International Students amongst all private and public schools (15 states), according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category. Cal Poly Pomona is tied for being the most populated public school for International Students in the West Region - 6%, (1. Central Oklahoma, 2. CS Los Angeles, 3. San Francisco State).

Cal Poly Pomona is tied for 12th in the nation for top undergraduate programs in engineering amongst all private and public schools, according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category. Of the top 12 schools, only six are public schools, which makes Cal Poly Pomona tied for the 5th best public school for engineering in the U.S. (1. CP San Luis Obispo, 2. U.S. Military Academy, 3. U.S. Naval Academy, 4. U.S. Air Force Academy, 5. T-San Jose State).

Cal Poly Pomona is 25th in the West Region for Freshmen Retention Rate amongst all private and public schools (15 states), according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category. Of the top 25 schools, only eight are public, which makes Cal Poly Pomona the 8th top public school for freshmen retention rate in the West Region, 81% (1. CP San Luis Obispo – 90.5%, 2. CS Long Beach, 3. Western Washington, 4. Fresno State, 5. Chico State, 6. CS San Bernardino, 7. San Jose State).

Cal Poly Pomona is 44th in the West Region for Economic Diversity amongst all private and public schools (based on pell grants) (15 states), according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category (1. Texas A&M International, 2. Texas-Pan American, 3. Texas-Our Lady of the Lake).

Cal Poly Pomona is 48th in the West Region for Highest Graduation Rate amongst all private and public schools, according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category. Of the top 48 schools, only 10 are public schools, which makes Cal Poly Pomona the 13th most competitive in terms of admissions, 46.5 (1. CP San Luis Obispo – 68.3%, 2. Western Washington, 3. Arizona State-West).

U.S. News & World Report (All University)

Cal Poly Pomona is 50th in the West Region for Lowest Acceptance Rates amongst all private and public schools, according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category. Of the top 50 schools, only 21 are public schools, which makes Cal Poly Pomona the 21st most competitive in terms of admissions for public schools, 68.8% (1. Texas-Prairie View A*M – 40.4%, 2. CP San Luis Obispo, 3. CS Long Beach).

Cal Poly Pomona is 62nd in the West Region for Schools that Award the Most Need Based Aid amongst all private and public schools (15 states), according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category, \$8,867 (1. California-Loyola Marymount - \$31,061, 2. Redlands, 3. Mills).

Cal Poly Pomona is 95th in the nation for Most Transfer Students amongst all private and public schools, according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category, 1,398. (1. Colorado Technical – 8,352, 2. Excelsior (NY), 3. South Florida).

Planetizen (College of Environmental Design)

Cal Poly Pomona is 2nd in the nation for Best Urban & Regional Planning programs without a Ph.D. amongst all private and public schools, according to Planetizen, the leading online publication for the urban planning, design and development community. Cal Poly Pomona is 7th in the West Region for Best Urban & Regional Planning programs amongst all private and public schools including Ph.D. programs (July 2008).

Cal Poly Pomona is 21st in the nation for Best Urban & Regional Planning graduate program amongst all private and public schools, according to Planetizen, the leading online publication for the urban planning, design and development community (July 2008).

Cal Poly Pomona is 1st in the nation for Most Diverse Student Body in Urban & Regional Planning amongst all private and public schools, according to Planetizen, the leading online publication for the urban planning, design and development community (July 2008).

Cal Poly Pomona's Urban & Regional Planning program is among the Most Affordable in the Nation amongst all private and public schools, according to Planetizen, the leading online publication for the urban planning, design and development community. In the Best by Tuition and Financial Aid category, it was 5th among universities in the U.S. with a resident tuition less than \$6,500. Among universities with nonresident tuition under \$15,000, it was 3rd in the nation. The university is also 9th in the nation in the Lowest Tuition (based on nonresident rates) category. In determining best graduate programs by Financial Aid per Student (as proportion of tuition), Cal Poly Pomona ranked 3rd in the U.S. (July 2008).

Design Intelligence (College of Environmental Design)

Cal Poly Pomona is tied for 15th in the nation for Best Architecture program amongst all private and public schools, according to Design Intelligence, an architecture based magazine (1. Virginia Tech, 2. Cornell, 3. Syracuse). Of the top 15 schools, eight are public which makes Cal Poly Pomona the 8th best public school in the nation for Architecture (November 2007).

Cal Poly Pomona is tied for 3rd in the West Region for Best Architecture program amongst all private and public schools (13 states), according to Design Intelligence, an architecture based magazine (1. CP San Luis Obispo, 2. Oregon, 3. T-USC, Western Washington) (November 2007).

Cal Poly Pomona is tied for 15th in the nation for Best Architecture school amongst all private and public schools, according to Architect Magazine, an architecture based magazine (November, 2007).

Design Intelligence (College of Environmental Design)

Cal Poly Pomona is 18th in the nation for Best Undergraduate Landscape Architecture program amongst all private and public schools, according to Design Intelligence, an architecture based magazine (1. Kansas State, 2. Louisiana State, 3. Georgia). This is Cal Poly Pomona's fourth consecutive year of recognition by Design Intelligence (November 2007).

Cal Poly Pomona is 4th in the West Region for Best Undergraduate Landscape Architecture program amongst all private and public schools, according to Design Intelligence, an architecture based magazine (1. CP San Luis Obispo, 2. T-Colorado State, Utah State) (November, 2007).

Cal Poly Pomona is 18th in the nation for Best Graduate Landscape Architecture program amongst all private and public schools, according to Design Intelligence, an architecture based magazine (1. Harvard, 2. Louisiana State, 3. Georgia). This is Cal Poly Pomona's fourth consecutive year of recognition by Design Intelligence (November 2007).

Cal Poly Pomona is tied for 2nd in the West Region for Best Graduate Landscape Architecture program amongst all private and public schools, according to Design Intelligence, an architecture based magazine (1. Utah State, 2. T-Berkeley, University of Colorado at Denver) (November, 2007).

Cal Poly Pomona is tied for 3rd in the nation for Sustainable design practices and principles amongst all private and public schools, according to Design Intelligence, an architecture based magazine (1. Georgia, 2. Ball State). Ranking is based on hiring practices of the firms surveyed; assesses the preparedness of recent graduates in a range of vital design skills, as determined by leading firms (November, 2007).

Princeton Review (College of Business Administration)

Cal Poly Pomona's College of Business Administration graduate business programs was named the best in the country amongst all private and public schools, according to the 2009 edition of The Princeton Review's "Best 296 Business Schools" (November 2008).

Diverse Issues in Higher Education (All University)

Cal Poly Pomona is 17th in the nation in awarding bachelor's degrees to minorities amongst all private and public schools, according to the national magazine Diverse Issues in Higher Education (June, 2007).

Cal Poly Pomona is 13th in the nation in awarding bachelor's degrees to Asian Americans amongst all private and public schools, according to the national magazine Diverse Issues in Higher Education (June, 2007).

Cal Poly Pomona is 24th in the nation in awarding bachelor's degrees to Hispanic Americans amongst all private and public schools, according to the national magazine Diverse Issues in Higher Education (June, 2007).

Cal Poly Pomona is 6th in the nation in awarding bachelor's degrees to minorities in Agriculture amongst all private and public schools, according to the national magazine Diverse Issues in Higher Education (June, 2007). Cal Poly Pomona is 35th in the nation for African Americans, 6th in the nation for Asian Americans and 3rd in the nation for Hispanic Americans.

Diverse Issues in Higher Education (All University)

Cal Poly Pomona is 43rd in the nation in awarding bachelor's degrees to minorities in Biological & Biomedical Sciences amongst all private and public schools, according to the national magazine Diverse Issues in Higher Education (June, 2007). Cal Poly Pomona is 39th in the nation for Asian Americans and 23rd in the nation for Hispanic Americans.

Cal Poly Pomona is 6th in the nation in awarding bachelor's degrees to minorities in Business, Management, Marketing and Related Fields amongst all private and public schools, according to the national magazine Diverse Issues in Higher Education (June, 2007). Cal Poly Pomona is 3rd in the nation for Asian Americans and 12th in the nation for Hispanic Americans.

Cal Poly Pomona is 39th in the nation in awarding bachelor's degrees to minorities in Computer & Information Sciences amongst all private and public schools, according to the national magazine Diverse Issues in Higher Education (June, 2007). Cal Poly Pomona is 17th in the nation for Asian Americans.

Cal Poly Pomona is 6th in the nation in awarding bachelor's degrees to minorities in Engineering amongst all private and public schools, according to the national magazine Diverse Issues in Higher Education (June, 2007). Cal Poly Pomona is 8th in the nation for Asian Americans and 6th in the nation for Hispanic Americans.

Cal Poly Pomona is 23rd in the nation in awarding bachelor's degrees to minorities in Mathematics & Statistics amongst all private and public schools, according to the national magazine Diverse Issues in Higher Education (June, 2007). Cal Poly Pomona is 29th in the nation for Asian Americans and 23rd in the nation for Hispanic Americans.

Hispanic Outlook in Higher Education (All University)

Cal Poly Pomona is 24th in the nation in awarding the most bachelor's degrees to Hispanics amongst all private and public schools, according to Hispanic Outlook in Higher Education (May, 2007).

Cal Poly Pomona is 88th in the nation in awarding the most master's degrees to Hispanics amongst all private and public schools, according to Hispanic Outlook in Higher Education (May, 2007).

The Advocate College Guide for LGBT (All University)

Cal Poly Pomona has been recognized as one of the nation's best campuses for lesbian, gay, bisexual and transgender (LGBT) students, according to The Advocate College Guide for LGBT Students, the first comprehensive campus guide to highlight the 100 most LGBT-friendly campuses in the United States (August, 2006).

NCAA (Intercollegiate Athletics)

Cal Poly Pomona's athletic department was honored by the NCAA with a Diversity in Athletics Award in the category of Overall Excellence in Diversity, according to Texas A&M University's Laboratory for Diversity in Sport. The award was based on institutions that have achieved the highest total combined scores in the areas of diversity strategy, gender diversity of departmental employees, racial diversity of departmental employees, value and attitudinal diversity of departmental employees, graduation of African-American female and male student-athletes, and gender equity compliance (May 2008).

POINTS OF DISTINCTION

Cal Poly Pomona is one of only nine polytechnic universities in the country (Arizona State University Polytechnic; Cal Poly Pomona; Cal Poly San Luis Obispo; Northwestern Polytechnic University, CA; Rensselaer Polytechnic Institute, NY; Southern Polytechnic State University, GA; Stout-Wisconsin Polytechnic University; Virginia Polytechnic State University; Worcester Polytechnic University, MA)

The Cal Poly Pomona and Cal Poly San Luis Obispo Rose Float is the only continuing Rose Parade entry by a university and the only one that is entirely a student effort. The float has won 46 awards. In 2008, the float "Guardians of Harmony" was awarded the "Fantasy Trophy" – Most Outstanding Display of Creativity & Imagination. The 2009 float entry, "Seaside Amusement," will mark the 61st anniversary of the Cal Poly's participation.

The university's Arabian horse breeding program is the oldest continuous and fifth largest in the United States, with more than 70 percent of the domestic Arabian bloodstock in the U.S. tracing its lineage to the original Kellogg breeding program at Cal Poly Pomona.

Cal Poly Pomona was the first university to establish an undergraduate program in Computer Information Systems in the U.S.

Cal Poly Pomona was the first university to establish an undergraduate program in Biotechnology with an emphasis in Business in the U.S.

Cal Poly Pomona is one of two in the CSU System (CS San Marcos) to offer an undergraduate major in biotechnology.

Cal Poly Pomona is the only institution in Southern California and one of four in California (Stanford, UC Davis, Naval Postgraduate School) to be designated as a National Center of Excellence in Information Assurance Education (2005-08) by the Department of Homeland Security and National Security Agency.

Cal Poly Pomona graduates the largest number of underrepresented engineers and computer scientists in California.

Cal Poly Pomona's College of Engineering produces 1 out of 14 engineering graduates in California.

Cal Poly Pomona is the only one of 16 accredited manufacturing engineering programs in the U.S. and only one of two in California (San Luis Obispo).

Cal Poly Pomona has the distinction of being one of only two universities in the CSU system to offer a degree in Industrial and Manufacturing Engineering and Aerospace Engineering.

Cal Poly Pomona has traditionally the largest student population in the U.S. for Civil Engineering, over 1,400 undergraduates.

Cal Poly Pomona has the second largest student population in the U.S. for Electrical Engineering, over 1,200 undergraduates.

One out of every five architects who passes the California Architecture Registration Exam to become a licensed architect is a Cal Poly Pomona graduate.

POINTS OF DISTINCTION CONTINUED

Cal Poly Pomona is the only four-year institution granting bachelors and masters of Science degrees in agriculture in Southern California.

Cal Poly Pomona became the first university in California to have body scanning technology. The 3D body scanner will be used by students in the Apparel Merchandising and Management program for customized fitting apparel, sizing surveys and apparel sizing standards.

Cal Poly Pomona has the oldest and largest hospitality management program in California.

Cal Poly Pomona has the only university lighting degree program west of Colorado: the Center for Lighting Education & Applied Research. The program's photometric laboratory is the only one of its kind at any U.S. university.

The College of Letters, Arts & Social Sciences has one of only two four-year degree music business programs (CS Northridge) in Southern California.

The John T. Lyle Center for Regenerative Studies is the first center of its kind to demonstrate integrated regenerative systems at a university. It is one of only a few universities in the U.S. with a center devoted to regenerative studies.

The College of Business Administration is accredited by Association to Advance Collegiate Schools of Business International, a designation of excellence attained by only 15% of business schools worldwide.

The BioTrek Center is the only facility of its kind at a university in the world.

Cal Poly Pomona has 37 computer labs on campus for general student use including a 24-hour lab in the University Library.

Cal Poly Pomona has over 250 active student clubs and organizations, 109 of these clubs/organizations are academic-based.

Cal Poly Pomona has over 1,200 enrolled international students representing 72 different countries.

Cal Poly Pomona conferred over 3,000 degrees at the 2008 commencement ceremonies. Cal Poly Pomona has over 106,000 alumni.

FREQUENTLY ASKED QUESTIONS BY PROSPECTIVE STUDENTS/PARENTS

Where is Cal Poly Pomona University?

Cal Poly Pomona is located in Pomona, CA, 25 miles east of Los Angeles, near the foothills of the San Gabriel Mountains and 25 miles North of Anaheim (Disneyland). We are two hours from San Diego or Santa Barbara.

How many students attend Cal Poly Pomona?

There are approximately 21,000 students enrolled at Cal Poly Pomona; 19,000 undergraduates and 2,000 graduate/credential students.

How many acres does the school cover?

1,438 – Cal Poly Pomona is the 5th largest public institution land-wise among all CSU and UC's, 33 in all (San Luis Obispo, Davis, Santa Cruz, San Diego) and is the 2nd largest land-wise in the CSU.

What percentage of Cal Poly Pomona students live on campus?

About 3,000 (13 to 15%) of our students live on campus.

What is the student/faculty ratio?

It is 26 to 1, with an average undergraduate class size of 35 students. The largest classroom is the music recital hall (169 seats). There are only five classrooms on campus that seat over 100 students.

How many degree programs (undergraduate, graduate, credential, certificate) are offered?
103

I want to apply to Cal Poly Pomona. Where do I go for more information?

Student Outreach on the 4th floor of the CLA (Bldg. 98), (909) 869-5299

I've already applied to the university but have some questions. Who do I talk to?

Admissions on the 2nd floor of the CLA (Bldg. 98), (909), 869-3210

Where can I get more information on transferring to Cal Poly Pomona?

Admissions & Outreach on the 4th floor of the CLA (Bldg. 98), (909), 869-5299

I'd like a campus tour. Where do I go?

The Visitor Center, 1st Floor of the Bronco Student Center (Bldg. 35), (909) 869-3529

Is Cal Poly Pomona on the quarter or semester system?

Cal Poly Pomona is on the quarter system. Each quarter lasts 10 weeks, plus one week for finals. The Fall Quarter usually begins the last week of September and ends in early December. Winter Quarter begins in the beginning of January and ends mid-March. Spring Quarter begins at the end of March and ends in the beginning of June. In addition, there is a Summer Quarter that begins mid-June and ends late August. Summer Quarter offers both five-week and ten-week courses. Cal Poly Pomona is one of the few CSUs with a "state" supported summer quarter. This means the fees are essentially the same or less in the summer, most CSUs charge more.

How do we compare with San Luis Obispo?

We are comparable in the quality of the education that students receive.

Cal Poly Pomona is situated in an exciting metroplex in Southern California where SLO is in Northern California and not close to a large, metropolitan city.

All of SLO's programs are impacted where we have four impacted majors: Animal Health Science, Animal Science, Architecture and Civil Engineering.

For Agriculture, SLO has 3500 - 4500 agriculture students where we have approximately 1,000. This allows for more personal attention here.

Campus diversity is quite different. Cal Poly Pomona has a 75% diverse population while SLO is 35%.

What is the difference between a CSU campus and a UC campus?

A CSU campus is dedicated first and foremost to the education of its students. Though professors still conduct research it is not their primary responsibility. They are required to teach their classes, not graduate assistants, and they must keep office hours. CSU focuses on applied research – proving whether a concept is true or not true; developing ideas into reality. At a UC school professors' first concern is research and then their students. This is why a lot of their classes are taught by graduate assistants. UC focuses on research – developing concepts/ideas.

How do I Apply for Admissions?

Students can apply for admission by filing an application. The application fee is \$55 but fee waivers are available on-line. The on-line version (www.csumentor.edu) is posted October 1 for the fall quarter. The CSU prefers online applications. Approximately 99% of all applications are received online.

In what marks the ninth straight year of record-setting growth in online applications, 30,000 applications for Cal Poly Pomona admissions were received during the regular Fall 2008 open enrollment period between October 1 and November 30. Usually, about 10,000 applications are received during the Thanksgiving Day weekend.

Approximately 24,500 applications were from first-time freshmen and 5,000 applications were from transfers.

In 2008, 55% of applicants were approved from admittance. Approximately, 3,000 applicants had their application canceled because they did not turn in their test scores by the requested deadline.

First time freshmen applicants must pass their high school exit exam with a score of 350 or better on both subsets (reading/verbal and math).

If applicants need to talk with an admissions analyst, please refer them to (909) 869-4555.

Do I Need to Apply at a Certain Time?

Yes. Fall Quarter priority application filing period is October 1- Nov 30. The best source for information about the application filing periods, impactation and program closures is at the Admission web site: dsa.csupomona.edu/admissions.

- Upper division transfer, graduate, international and credential applications are accepted for Fall, Winter, Spring and Summer Quarters. This could change quarter to quarter.
- Currently, Cal Poly Pomona is not accepting lower division transfers

Are There Admission Deadlines?

Students should be told to apply during the priority application-filing period as applications are subject to close at any time after that period ends.

There are document deadlines. Each student should have his/her final transcripts, SAT/ACT scores, citizenship records/visa and all other requested documents by the posted deadlines. The most current information regarding deadlines can be found by accessing dsa.csupomona.edu/admissions.

Nonetheless, the most basic information about term specific document deadlines is noted below:

- Fall quarter final document deadline is July 15.
- Winter quarter final document deadline is September 30.
- Spring quarter document deadline is February 15.
- Summer quarter document deadline is March 31.

ACT/SAT tests for first-time freshmen must be taken by December of their senior year of high school. Official test scores are required by the end of January for all first-time freshman applicants.

A non-refundable enrollment confirmation deposit fee of \$50 or \$100 is due in May for all provisional and clear admits. The enrollment deposit fee guarantees your spot will be held contingent that you have met all requirements as a first-time freshmen or transfer.

Admission Decision – Dates to Note for 2008-08 (dates subject to change)

October 1	Initial filing period opens
October 5	Beginning of preliminary decisions
November 30	Undergraduate applications close
December 20	First-time freshmen initial decisions Completed Tier I and some Tier II applicants
January 31	First-time freshmen official SAT/ACT scores due
February 1	Transfer initial decisions completed (based on self-report information)
February 15	Transfer initial transcripts due
March 1	First-time freshmen Tier II (non-local) offers completed Architecture admission decisions completed
May 1	Enrollment confirmation deposits due
May 2	EPT/ELM testing deadline (test must be taken by)
July 15	Final academic documents due

What about the new SAT?

Cal Poly Pomona is only using the critical reading and math scores from the new SAT. The scores are equated to reflect the usual 200-800 points for each section. The essay portion of the test is not being used as a requirement for admission into the university, but may be used to receive college credit (English).

How do I receive more information about the university?

The Office of Admissions and Outreach sponsors a Bronco VIP program – a web site homepage you design for yourself by selecting the information and interests that pertain to you:
<http://vip.es.csupomona.edu>

What is an impacted major?

The CSU designates academic programs as impacted when more applications are received in the first month of the filing period than the spaces available. In 2008, the university added three new academic majors to the impactation list. The impacted academic majors are Animal Health Science, Animal Science, Architecture and Civil Engineering. Also, the university is impacted when it comes to entering first time freshmen (refer to local, non-local). In the case of undergraduate programs that are unique to Cal Poly Pomona – Agriculture, Collins School, Landscape Architecture and Aerospace Engineering – the university may use CSU minimum Tier I criteria for freshmen applicants from any high school in the Los Angeles basin.

An example of an impacted academic major:

- For Fall 2008, 1,500 first-time freshmen applied to Architecture. Only 80 spots were available for enrollment. The minimum Eligibility Index for a freshmen who received admittance for Fall 2008, 4,812.
- For Fall 2009, 500 transfers applied to Architecture. Only 20 spots were available for enrollment. The average GPA of a transfer who received admittance for Fall 2008, 3.93.
- Architecture only accepts California residents.

What system-wide tests are required of most new students?

English Placement Test (EPT); Entry Level Mathematics Test (ELM). If a student does not meet entry level requirements, they will be considered as part of the Executive Order 665 program. They must complete their college preparatory (remedial) courses by the end of their fourth quarter or be disqualified from the university.

Exemption from EPT:

1. Placement in the “exempt” category on the Early Assessment Program (EAP) English taken in conjunction with the 11th grade California Standards Test in English Language Arts.
2. A score of 550 or above on the verbal section of the College Board SATI: Reasoning Test taken between April 1995 and January 2005.
3. A score of 550 or above on the critical reading section of the College Board SAT Reasoning Test taken March 2005 or later
4. A score of 680 or above on the College Board SATII: Writing Test taken between May 1998 and January 2005.
5. A score of 24 or above on the ACT English Test taken October 1989 or later.
6. A score of 3 or above on either the Language and Composition or Literature and Composition examination of the College Board Advanced Placement Program.
7. For transfer students, completion and transfer to the CSU of a college course that satisfies the CSU General Education requirement in English composition, provided the course was completed with a grade of C or better.

EPT Test Scores and Course Eligibility

English Placement Test (English is your first language)

Score 120-141	ENG 095
Score 142-150	ENG 096
Score 151+	ENG 104

English Placement Test (If English is your first language)

Score 120-129	ENG 098
Score 130-146	ENG 099
Score 147+	ENG 102

If your EPT score is below 151, you must enroll in English in your first quarter of attendance. For more information, contact the English and Foreign Languages Department, 909-869-3940.

Freshmen only: Unless otherwise exempt, students must take the EPT and the ELM prior to May 1 and their test results must be received prior to their enrollment in classes. Students are strongly encouraged to take the EPT and ELM tests prior to April 1 to qualify for early advisement and registration (orientation).

Exemption from ELM:

1. Placement in the “exempt” category on the Early Assessment Program (EAP) mathematics taken in conjunction with the 11th grade California Standards Test in High School Mathematics or Algebra II.
2. Placement in the “conditional exempt” category on the Early Assessment Program (EAP) mathematics taken in conjunction with the 11th grade California Standards Test in High School Mathematics or Algebra II PLUS successful completion of a CSU-approved math or appropriate math-related course or activity taken before you enroll at a CSU campus.
3. A score of 550 or above on the mathematics section of the College Board SATI: Reasoning Test.
4. A score of 550 or above on the Level I, IC, II, or IIC (C=Calculator) of either the College Board Mathematics Achievement Test or SAT II: Mathematics Test taken before March 2005.
5. A score of 23 or above on the ACT Mathematics Test taken October 1989 or later.
6. A score of 3 or above on the College Board Advanced Placement Mathematics Examination (Calculus AB or BC).
7. A score of 3 or above on the College Board Advanced Placement Statistics Examination.
8. For transfer students, completion and transfer to the CSU of a college course that satisfies the CSU General Education requirement in Quantitative Reasoning, provided the course was completed with a grade of C or better.

Entry Level Mathematics Test Scores and Course Eligibility

Score 0-32	MAT 10 and 10L
Score 34-40	MAT 11 and 11L
Score 42-48	MAT 12
Score 50+	MAT 191 or STA 120 or MAT 299

MAT 105, 106, 112, 114, 120, 125, 130 – No placement test required

If your ELM score is below 50, you must enroll in Mathematics in your first quarter of attendance. For more information, contact the Mathematics & Statistics Department, 909-869-3142.

What does it cost to attend Cal Poly Pomona as a full-time student?

As an undergraduate, if you plan to commute and live with parents, it costs approximately \$3,600 in state fees and mandatory campus fees for three quarters; books and supplies are an additional \$1,500 a year, for a total of about \$5,100.

If you plan to live on campus, it costs approximately \$3,600 in state fees and mandatory campus fees; books and supplies are about \$1,500; and room and board is \$5,000 to \$13,000 for a total of \$10,100 to \$18,100.

Fees for out-of-state and international undergraduate students include state fees, mandatory campus fees and an additional \$226 per unit. For 12 units, the cost of state fees, mandatory campus fees and unit cost for one quarter would equal \$3,907. For an academic year (three quarters), the approximate total cost for state fees, mandatory campus fees, books, supplies, room and board would be \$18,200 to \$26,200.

How do I apply for financial aid?

Students interested in applying for financial aid need to complete the free application for Federal Student Aid (FAFSA). Students can apply on-line at www.fafsa.ed.gov or use the paper application. Applications are available at all high schools and colleges in the State of California. The application period begins January 1 each year for the following academic year. The priority-filing deadline is March 2 each year. Applications received after this date will be considered for limited funding only. Scholarships require a separate application in addition to the FAFSA. Scholarship applications are due January 31 and loan applications are processed after a student has received an eligibility notice (Offer Letter) through the mail.

- Students may use their parents' previous tax statements when applying for financial aid.
- GPA is not required by FAFSA to determine federal aid. GPA is required by the State of California to determine state aid.
- Loans available include: Stafford Loan – interest rate is set; Stafford Subsidized Loan – government pays the interest rate; Stafford Unsubsidized Loan – student pays the interest rate.
- Spring and Summer Quarters are the busiest time of year for Financial Aid.

Who are the University Scholars?

The University Scholars Program offers one of the most prestigious scholarships at Cal Poly Pomona. Academically talented high school seniors from California are encouraged to apply for this distinctive award.

University Scholars will receive the following benefits:

- A four-year, renewable scholarship for fees approximately \$3,000 for each year.
- A credit of \$2,000 for room charges each year for scholars who live on campus
- Free preferential parking for the freshman year.
- Participation throughout the year in student development and leadership activities.
- The total scholarship for fees is valued at \$12,000 to \$20,300 depending on the choice to live on or off campus.

To be considered for this award, you must:

- Graduate from a high school located in California.
- Complete and submit your application for admission to Cal Poly Pomona by November 30.
- Have earned an unweighted high school grade point average of 3.75 or better (calculated on a 4.0 scale); originally based on self-reported GPA on your admission application and later verified with your high school.
- Plan to enroll as a first time freshman at Cal Poly Pomona on a full-time basis beginning Fall, 2008.
- Submit a Cal Poly Pomona university scholarship application by the January 31 scholarship application deadline.

Final selection is based on a review of grade point average, strength of academic program, rank in class, leadership, and community and work experience. The University Scholars program does not review or consider financial need as a criterion. Renewal of the award is automatic, provided you complete 36 units per year with a 3.3 cumulative grade point average.

Is there an Honors Program at Cal Poly Pomona?

Yes. The Keith & Jean Kellogg Honors College is designed for high-achieving students to help them prepare for future careers and to provide an outstanding academic experience at Cal Poly Pomona in a close community of students and faculty. The students are eligible to take honors courses, which are limited to 20 students, and have use of the Honors Commons and computer lab.

Currently, over 400 students are part of the Honors College.

One third of the Honor College students are University Scholars.

Incoming transfer students who apply to the Honors Program must have a GPA of at least 3.5 at their previous institutions. Transfers are required to complete four college level honor college courses.

For more information, please visit the Honors College website:

<http://www.csupomona.edu/~honorsprogram>

or call directly at (909) 869-3355.

In 2007, the Honors College received its new name after a \$1 million donation from the Keith and Jean Kellogg Trust Fund.

Can I Graduate in Four Years?

The Four-Year Graduation Pledge Program is designed to guarantee graduation within four years for entering freshman students. First quarter freshmen may apply to the program if they have declared a major and are eligible to enroll in the general education math course designated by that major, and are also eligible to enroll in a college-level English course during their first quarter at Cal Poly Pomona.

The pledge program involves a promise by students to balance school, work and personal responsibilities so that their commitment to education is honored. Students must complete at least 25% of their degree requirements each year and take a minimum of 15-16 units every fall, winter and spring quarter. The University, in turn, provides an effective and coordinated advising program and facilitates registration in appropriate course work.

Nationally (1999-2000 cohort), it takes a student attending a public institution 4.8 years to graduate from college, while it takes a private, non-profit, institution 4.3 years, according to the U.S. Department of Education's National Center for Education Statistics.

Why is orientation mandatory?

Cal Poly Pomona's orientation program has a strong track record in preparing new students for the academic rigors of our university. Our faculty are strong advocates for the advantage Orientation give students in their success in their first year. Students will develop an early personal connection to the university as well as a head start on their academic plan. By requiring new students to attend orientation, the university can make sure that students will receive all of the information needed to select courses, obtain academic advising, and receive priority registration. Although students may already be familiar with college, Cal Poly Pomona offers a unique campus culture, and Orientation can inform them of the many opportunities and resources offered.

International students are encouraged to attend the in-depth university orientation in addition to the international center special orientation. There is also a quarter-long university success-extended orientation class (1 unit) available to international students.

98% of students who attend orientation will enroll.

What is SSEP/EOP?

Student Support and Equity Services oversees the Educational Opportunity Program (EOP) and Summer Bridge Program. EOP is Cal Poly Pomona's first and most comprehensive postsecondary access and equity program. Established in 1969, EOP serves low-income California residents who demonstrate the motivation and potential to succeed in college. EOP provides admission assistance to help students access Cal Poly Pomona and a wide array of support services to help EOP students through the University including financial assistance for eligible students. EOP students are eligible for the following services: academic advising study skills instruction and workshops, tutoring, peer mentoring, counseling, and student development services. SSEP provides support services for the Renaissance Scholars Program. – emancipated youth (foster child).

For more information on the SSEP/EOP, call (909) 869-3360 or visit the website at dsa.csupomona.edu/ssep.

What are the on-campus residential options?

For all students, Cal Poly Pomona has six traditional residence halls: Alamitos, Aliso, Encinitas, Montecito, Palmitas and Cedritos; the Residential Suites, a living-learning community for students that offers suite-style accommodations that highlight privacy, comfort and convenience. Residential Suite amenities include private balconies, elevators, on-site café and convenience store, large study room areas, reserved parking and laundry facilities.

The residence halls have a combined 1,300 spaces, while residential suites have 400 spaces; the Village Apartments have 1,260 spaces; and the Center for Regenerative Studies has 20 spaces. In all, there are approximately 2,980 spaces available.

For the halls and suites, no application fee to apply; there is only a request for deposit.

The Village Apartments are available for students who have completed 36 units or are 21 year of age or older.

In 2010, Residential Suites Phase II will add 622 spaces.

Why should students live on campus?

National studies show that students who live in residence halls have a higher grade point average. This is because they are closer to faculty, campus and peers in the same program. Residence hall students have a 20% better chance of graduating and overall, students who live on campus are more satisfied with their college experience.

Is housing guaranteed for new students? Freshmen? Transfers?

As part of the University Housing Services, the Residence Halls and Residential Suites typically give priority to students who live 75 miles or beyond from Cal Poly Pomona. All other students within the 75-mile radius will be issued a room on a first-come, first-served basis.

Cal Poly Foundation Housing, the Village Apartments, issues rooms on a first-come, first serve basis.

Will I have a problem finding parking on campus?

In the past five years, parking spaces have been sufficient and parking has not been an issue. Several programs have been implemented to enhance the availability of parking on campus such as Student Ride Share, Foothill Transit Transfer Center Faculty/Staff Ride Share and the newest program – free shuttle service to and from Pomona North Metrolink station.

On an average day, 10,000 cars park on campus. The university has 13,000 parking stalls. Of the 23 CSU institutions, Cal Poly Pomona has the best ratio of parking stalls to students.

“Close-In” parking is at a premium, however. Outlying parking lots are within 15 minutes of the center of campus. Intercampus shuttles run on a regular schedule.

In Spring 2007, the university opened a \$4.4 million, six-story, 2,378 parking stall garage.

How safe is Cal Poly Pomona compared to other campuses?

Cal Poly Pomona, when compared to other CSU's, ranks 10th in terms of student population and 12th in terms of violent crimes. Most criminal activity on campus involves crimes against property. Limited numbers of crimes against persons are reported annually. With over 10,000 vehicles and 22,000 people conducting business on campus daily, auto burglary, vehicle theft, theft, and burglary are the most prevalent crimes on campus. Many of these crimes may be avoided by taking crime prevention measures (e.g. keeping belongings secure and/or in your possession, anti-theft devices). For more information on campus security policies and crime statistics, the annual security report may be accessed on-line at dsa.csupomona.edu/police. To request a printed copy of the report or for more information, call (909) 869-4139.

- Cal Poly Pomona averages two stolen cars a month. The Honda Civic is the number one car stolen on campus. On an average day, 10,000 cars are parked on campus.
- Cal Poly Pomona has had one on-campus homicide in its 70 year history.
- 80% of arrests on campus are **NOT** a Cal Poly Pomona student.

Who is in charge of safety on campus?

University Police is responsible for law enforcement, security and emergency response at Cal Poly Pomona. The department is staffed by trained police officers, civilian administrative and auxiliary personnel and is operative 24 hours a day, year-round. State university police officers are vested with the same powers and responsibilities of other police officers within the State of California, have a full arrest authority, and are trained in the use of weapons and carry them on campus. University Police is responsible for reporting and investigating all crimes occurring on campus (with the exception of homicides and missing persons).

The university has 20 uniformed officers with the minimum of two officers on staff at any given time.

All campus telephones are connected to a 9-1-1 emergency system, located in the University Police Communication Center. The Communication Center is staffed by trained police dispatchers and provides telephone and two-way radio contact for emergency personnel and also serves as an after-hours contact for students, faculty and staff.

The university also has a well-defined disaster plan with several hundred trained faculty and staff members. There are 22 emergency operations centers (E.O.C.) located throughout the campus with trained building marshals to assist in an emergency. Emergency preparedness activities, exercises and drills are scheduled on an on-going basis to ensure the university and its' staff are well-prepared to respond in case of emergency.

For more information on the University Police department, you may visit our website at dsa.csupomona.edu/police or call (909) 869-3070.

Is it safe to take classes at night?

Yes, the majority of our crimes occur during daylight hours (when most cars are present). Code Blue emergency telephones are installed in the parking lots for use in an emergency. Students may also use the campus escort service, which is available during hours of darkness. Dial (909) 869-3070 or extension 3070 from any campus phone (color: black) to request an escort. Escorts are provided by student Community Service Officers (CSOs). All CSOs undergo background/criminal history clearance. Self-defense training and personal safety training classes and workshops are offered by University Police year round.

I've heard that Los Angeles is not safe. What are Pomona and the areas around campus like?

Pomona is located in the Pomona Valley 30 miles from downtown Los Angeles. The campus sits on 1,438 acres and is primarily bordered by residential and some commercial areas. Like all urban cities, Pomona has its share of crime. The University takes a very proactive approach to awareness and prevention. University Police sponsor several university programs and committees to enhance the safety and security of the campus community.

Only about 10% of the campus is in Pomona; 10% in Walnut; and the rest of the land is considered Los Angeles County, unincorporated.

The University and University Police take campus community safety very seriously. Even during this time of significant budget reductions, the university has increased patrol officer staffing. Campus auxiliary units also fund police officer positions to ensure adequate staffing levels. In partnership with University Housing Services and the Village Apartments, the department implemented a Housing CSO Program. CSOs provide additional “eyes and ears” in student residential areas between 10:00 pm – 6:00 am, to enhance safety and security during the late night hours.

The University Police has also been awarded numerous grants to support crime prevention and community-oriented policing strategies. Since 1997, University police has received over \$1.2 million in grant funding, primarily from the U.S. Department of Justice. Recent/current grant programs include:

- Stop Violence Grant Office: The Stop Violence Office was funded by a U.S. Department of Justice Violence against Women Campus Program two-year grant (\$395,000). Now the office is state-funded. The project’s mission is to reduce the trauma of violent crimes against women and men through education, training, survivor advocacy and support services; to modify the campus climate and reduce the incidence of these crimes by increasing awareness, improving institutional response, reducing institutional and cultural barriers to reporting; and to challenge attitudes, behaviors and values that contribute to violence against women. Located in bldg. 26 room 101 and 102, the Stop Violence Office has trained staff and advocates which provide a safe, supportive, confidential, and nonjudgmental atmosphere where you can receive advocacy, information and resources so that and can make your own decisions about what course of action you would like to take. For more information, visit the Stop Violence Office website at: <http://dsa.csupomona.edu/police/stopviolence/>
- Universal Hiring Program grant provides funding for one police officer position over three years. The university will continue to fund the position at grant expiration.
- COPS in Schools grant funds a University Police School Resource Officer at International Polytechnic High School (I-Poly), which is located on campus.
- Volunteers in Police Services (VIPS)
 - o The one-year grant funded a civilian Volunteer coordinator to increase the number of volunteers and enhance volunteer contributions to the department. Our VIPS program was recently featured in a national VIPS newsletter.
- Since 1998, several COPS MORE grants have enabled the department to hire additional civilian personnel, including CSOs, and significantly upgrade technology. The department upgraded dispatch, records management and reporting software, and purchased mobile data computers with wireless connectivity for use in patrol vehicles. This technology has significantly improved department operations and has facilitated a nearly paperless report and records management system.

What measures has Cal Poly Pomona put in place since the Virginia Tech shootings?

The University Police has been working and continues to work with key constituents on campus to develop plans that best protect and serve the campus community:

- Notification – in case of an emergency, the university is developing protocols in campus notification such as voice mail, text messages and e-mail.
- Partnerships – early warning system and indicators to assess possible student distress. These groups include Counseling & Psychological Services, Student Health Services, University Housing Services, Judicial Affairs and University Police.
- Procedures – at this time, the university is assessing all current emergency procedures to affirm the strategies and resources in place to effectively assist and inform the campus community.

I am concerned that my son/daughter wants to go to college in California. What happens if there is another earthquake?

Every state has its “unique” disasters which impact safety (e.g. tornadoes, floods, hurricanes, fires) Since California is “earthquake country,” we devote resources, money, time, training, etc. to emergency preparedness. Cal Poly Pomona is one of only three in the California State University system that employs a full-time emergency preparedness coordinator, who is responsible for developing plans to support the campus/campus community during and emergency situation. Annually, more than three hundred people receive training to help them respond and assist in the care of students, faculty and staff in an emergency. In addition, many drills are conducted annually for students, faculty, and staff to practice the skills and training they acquire in mock scenarios and/or tabletop exercises.

What is the alcohol policy?

Those who are 21 years and older, who do not have roommates who are minors and/or minors present may drink in their rooms if they do not disturb anyone else. Students under 21, by state law, are not allowed to drink. Residents should review their housing contract carefully to ensure that they are in compliance with not only the law, but also housing community regulations.

Can I study abroad?

Yes. Cal Poly Pomona students don't have to stay on campus to learn. There are various overseas programs available that enrich students' educational experience, enhance cultural understanding and allow personal growth. Students earn credit while learning and traveling abroad. Financial aid is generally applicable and Cal Poly Pomona International Center also manages a need-based scholarship fund. There are four major types of programs:

Cal Poly Pomona Academic Program: available in China, Costa Rica, Cuba, Germany, Ghana, Greece, London, Mexico, Paris, and Vietnam. Programs are mostly during the summer and courses are taught in English by Cal Poly Pomona faculty.

Cal Poly Pomona Exchange Program: available in Australia, China, France, Germany, Greece, Japan, Korea, Mexico and Scotland. Language requirements vary by country. Students can choose to participate for one semester or one-year in a foreign exchange institution.

The CSU International Program is a one-year program available in more than 20 countries such as Australia, Canada, Chile, Denmark, France, Germany, Italy, Japan, Korea, Mexico, New Zealand, Spain, Sweden, Taiwan, United Kingdom and Zimbabwe.

In 2008-09, India will become an option for study abroad.

Currently, Cal Poly Pomona has 1,300 international students (approximately 7.5% of the student population), representing 72 different countries.

For more information about studying abroad and the International Center, call (909) 869-3267 or the website at www.international.csupomona.edu.

In addition, the National Student Exchange Program (NSE) provides opportunities for Cal Poly Pomona students to study for up to one calendar year at another NSE member college or university within the United States including Guam, Puerto Rico and the Virgin Islands, and never pay out-of-state fees. With more than 175 colleges and universities from which to choose, CPP students should be able to find a campus with just the right combination of courses, facilities, and environment to meet your personal and academic needs and interests. Courses are pre-approved by your department so that work completed counts toward your Cal Poly Pomona degree.

For more information, contact Cynthia Chatfield, Registrar's Office at (909) 869-2101 or the website at dsa.csupomona.edu/registrar/NSE_.asp.

What types of fraternities and sororities are on campus?

The Greek community at Cal Poly Pomona has grown over the past 15 years to include national and local fraternities and sororities. Members have the opportunities for leadership, scholarship, campus and community participation and social and athletic programs. Greek life provides an active social environment and the governance structure of Greek Council, Diversified Greek Council, Inter-Fraternity Council and National Pan-Hellenic Council, and Panhellenic Council, which gives members the opportunity to develop leadership skills which aid in the preparation for a successful future.

Activities that Greeks are involved in throughout the year are:

- Recruitment
- Greek Week – a philanthropy based week that raises money for the Campus Children's Center and the Christina Burmeister Memorial Scholarship Fund
- Greek Quarterly
- Community Service
- Faculty/Staff Appreciation Events
- Leadership Retreats

Interfraternity Council Fraternities

Phi Kappa Tau
Pi Kappa Alpha
Sigma Alpha Epsilon
Sigma Chi
Sigma Nu
Sigma Phi Epsilon
Tau Kappa Epsilon

Panhellenic Sororities

Chi Omega
Kappa Delta
Sigma Kappa
Zeta Tau Alpha

National Pan-Hellenic Council Fraternities and Sororities

Alpha Kappa Alpha Sorority, Inc.
Alpha Phi Alpha Sorority, Inc.
Delta Sigma Theta Sorority, Inc.
Kappa Alpha Psi Sorority, Inc.
Sigma Gamma Rho Sorority, Inc.

Diversity Greek Council Fraternities and Sororities

Alpha Phi Gamma
Alpha Pi Sigma
Alpha Sigma Lambda
Beta Chi Theta
Chi Rho Omicron
Delta Delta
Lambda Theta Alpha
Lambda Theta Phi

Greek Council Affiliated Fraternity

Zeta Phi Rho

Greek Honor Society

Order of Omega

Greek Community Organization

Greeks Advocating the Mature Management of Alcohol

In what intercollegiate sports does Cal Poly Pomona compete?

Cal Poly Pomona is a member of the National Collegiate Athletic Association (NCAA), Division II, and competes in the California Collegiate Athletic Association (CCAA) conference. Cal Poly Pomona competes in men's baseball, men's and women's basketball, men's and women's cross country, men's and women's soccer, men's and women's tennis, men's and women's track and field, and women's volleyball.

Is childcare available on campus?

Yes. The Children's Center provides Cal Poly Pomona students, faculty, staff, alumni, and community parents with affordable, convenient, quality, on-campus childcare services for children two to five years-of-age (toilet trained) or through entry into first grade. In the summer, there is a state-sponsored school age program for children six through ten years of age.

Can students get e-mail and can they access Cal Poly Pomona from home?

Yes, all Cal Poly Pomona students receive a free e-mail account that they can use on and off campus. The Enterprise Computing Help Desk in Building 1, Room 100 will assist students or they can call (909) 869-6776.

Are there any graduate programs?

We do offer Masters and credential programs and, in conjunction with UC Irvine, an Ed.D. in Education.

Is there low-cost medical insurance available for students?

Yes. Associated Students, Inc. is part of the CSU Health Link Program. For more information or to pick up a brochure, visit the ASI Administration Office at Bldg. 35, Room 2122 or call

What percentage of faculty has Ph.D.'s?

Over three-fourths of CPP faculty has earned a terminal degree.

FREQUENTLY ASKED QUESTIONS BY STUDENTS, STAFF & FACULTY

Where can I get/pay for a parking pass?

Daily parking permits, \$5, may be purchased at the yellow parking dispenser machines in the student lots or from the Parking booth on Kellogg Drive.

Quarterly and annual parking passes can be purchased from the Cashier's Office, 1st Floor CLA (Bldg. 98) or on-line using BroncoDirect.

If a faculty, staff or student forgets their parking permit, they may stop by Parking & Transportation Services (Bldg. 109 – parking garage structure, north end) to pick up a temporary one-day permit.

Where do I pay for my parking ticket?

Cashier's Office, 1st Floor CLA (Bldg. 98).

Where do I appeal my parking ticket?

Parking & Transportation Services (Bldg. 109 – parking garage structure, north end) or on the website at dsa.csupomona.edu/parking/Park_Appeal.asp.

How do I add money to my Bronco ID (Bronco Bucks)?

Most convenient location is on-line at foundation.csupomona.edu/broncobucks

Complete a deposit envelope and bring it to the customer service area or any cashier at the Campus Center Marketplace, Round Table Pizza, Los Olivos Dining Commons, Kellogg West Restaurant, Bronco Bookstore, University Village, Cal Poly Federal Credit Union or the Foundation Administrative office (Bldg. 55). Your account will be credited within 24 hours.

Where do I get my Cal Poly Pomona e-mail account?

The Help Desk located on the 1st floor of Building 1, Room 100.

Where do I get my lap top set up for wireless access?

The Help Desk located on the 1st floor of Building 1, Room 100.

How do I get my Cal Poly Pomona Photo ID?

First pay for it at the Cashier's Office, 1st Floor of the CLA (Bldg. 98). There is an initial cost of \$5, replacement cost \$15. Take the receipt to Admissions & Outreach, 2nd Floor CLA and they will take your picture.

Where are the computer labs on campus?

Computing Commons (Bldg. 98, 5th Floor Classroom Side, Room 13)*

Campus Center Marketplace (Bldg. 97, 1st Floor, Room 121)*

University Library (Bldg. 15, various floors)*

**Hours vary*

Faculty/Staff – Studio Six (Bldg. 98, 6th Floor, Room 13)

Who can give me documentation that I am a currently enrolled student at Cal Poly Pomona?

The Registrar's Office, 2nd floor, CLA (Bldg. 98)

How do I change my address?

Pick up a form at the Registrar's Office, 2nd floor, CLA (Bldg. 98), or online using BroncoDirect.

Where do I get a copy of my official transcripts?

First pay for them at the Cashier's Office, 1st floor CLA (Bldg. 98), and then go to the Registrar's Office on the 2nd floor of the CLA (Bldg. 98).

Where do I get an unofficial copy of my transcript?

You can go online to the Registrar's Office homepage, dsa.csupomona.edu/registrar.

How do I apply for an emergency loan?

Go to the Cashier's Office, 1st Floor, CLA (Bldg. 98).

How do I get information on Commencement?

Visit the website at www.csupomona.edu/commencement.

Where can I pick up my diploma?

Diploma's are typically mailed to your most current active address on BroncoDirect. If your diploma was mailed and returned, you can pick it up at the Registrar's Office, 2nd floor, CLA (Bldg. 98), ext. 4900.

Where is Lost & Found?

The Information Center will accept lost and found items but the main one for the university is in the Games Room, Etc. in the Bronco Student Center (Bldg. 35).

Where can I buy a bus pass?

ASI Games Room, 1st Floor, Bronco Student Center (Bldg. 35).

How do I make an appointment with an academic advisor?

Go to the department of your major and make an appointment. If you are undeclared or an EOP student, go to the University Advising Center in Building 94, Room 121.

How do I drop/add a class?

During pre-registration and prior to the deadline, use BroncoDirect. After the deadline you will need to petition. The petition requires various signatures. Pick up the petition form from the Registrar's Office, 2nd floor CLA (Bldg. 98).

How do I decipher the CLA Building Room Codes?

98-C5-13: Building 98-Classroom Side-5th Floor-Room 13

98-T4-16: Building 98-Tower Side-4th Floor-Room 16

98-R2-20: Building 98-office space between Classroom and Tower-2nd Floor-Room 20

Where is University Park?

The grassy area in between the Bronco Student Center (Bldg. 35) and University Plaza (Bldg. 26).

Where is the Quad?

The large grassy area next to the Campus Center Marketplace (Bldg. 97) and surrounded by some of the academic colleges.

What housing options are available on campus?

Residence Halls, Residential Suites, University Village, Regenerative Studies.

How do I clear a hold?

Determine which office placed the hold and then clear it with that department.

Where on campus can I get a money order?

ASI Business Office, 2nd Floor Bronco Student Center (Bldg. 35)

How do I post flyers on campus?

Go to the Office of Student Life (Bldg. 26, Room 124), for an approval stamp.

Where can I mail my letters?

U.S. Postal mailbox near Studio Six, 1st Floor Class/Lab Side of CLA (Bldg. 98) or Bronco Copy N' Mail, 1st Floor Bronco Student Center (Bldg. 35).

Where can I purchase stamps?

The Bronco Copy N' Mail, 1st Floor Bronco Student Center (Bldg. 35), does not have stamps but can meter your mail.

FREQUENTLY ASKED QUESTIONS BY GUESTS

How do I rent/lease a certain area of the campus?

For Cal Poly Pomona students and groups, contact the Office of Student Life at (909) 869-3540.

For the Bronco Student Center, please call Conference & Events at (909) 869-2847 (Bldg. 35, 2nd Floor)

For state buildings and land use, please contact Bob Hutchinson at (909) 869-3387 (Bldg. 1, Room 211)

For athletic facilities, please contact Wendy Nasmyth (909) 869-2804 (Bldg. 43, Room 143)

I would like to put a poster/flier on campus. I would like to set up a booth and sell merchandise, food or memberships. Who Do I contact for this?

Please contact the Office of Student Life at (909) 869-2841 (Bldg. 26, Room 124)

What food services are there on campus?

Cal Poly Pomona has a variety of food services. In the Bronco Student Center there is Round Table Pizza, Subway, Subway Express, Kikka Sushi, Poly Fresh, Pura Vida Coffee and Freshens. In the Campus Center Marketplace there is Carl's Jr., Panda Express, Taco Bell, Fresh Escape, International Grounds and Pony Express.

The newest establishment to campus is Starbucks. The full-service coffee house is located next to the main entrance of the University Library.

Los Olivos, the Residence Hall dining facility, received a second place Loyal E. Horton Dining Award in the category of residence hall dining, standard menu, from the National Association of College and University Food Services (2006) and won a second place Loyal E. Horton Dining Award for Special Event (2005). Los Olivos also has a convenience store on the lower level. Cash only: breakfast \$6.00, lunch/brunch \$7.00, dinner \$8.00; Bronco Bucks (a .50¢ discount): breakfast \$5.50, lunch \$6.50, dinner \$7.50.

Vista Café, situated in the residential suites, services the residents and campus community. Vista Café is open until 11:00 pm (except Friday and Saturday, 7:00 pm), weekends and during break periods.

Kellogg West, located within one of California's few remaining natural black walnut groves, offers buffet style breakfast and lunch, while dinner has a revolving menu of traditional favorites and international themes. Reservations may be made by calling (909) 869-2250.

The Restaurant at Kellogg Ranch is open for lunch and dinner Fall, Winter and Spring quarters (weeks 2-10 typically): reservations suggested ext. 4700 or 4708.

A convenience store is located on the second floor of the CLA Building. A convenience store is located in Building 66 (Bronco Bookstore).

The ENV Café is located on the patio in Building 7 (College of Environmental Design) selling snacks and beverages.

Geneva Café is located in the American Red Cross Blood Center and is open to employees and the public.

Vending machines and carts are also located throughout campus.

Do you have an ATM on campus?

Yes. The ATM machines are located in the Bronco Student Center. Both are on the first floor with the one outside belonging to the Cal Poly Federal Credit Union and the second belonging to Bank of America located inside (across from Round Table Pizza).

An ATM is also located in the Campus Center Marketplace.

I need to serve this subpoena – who does it go to?

A subpoena for a student or former student goes to Student Affairs, 6th floor, CLA (Bldg. 35).

A subpoena for an employee or former employee goes to Human Resource Services, 1st Floor – Tower Side, CLA (Bldg. 98).

NEVER ACCEPT OR SIGN FOR A SUBPOENA!

DRIVING DIRECTIONS

From the Los Angeles International Airport (LAX): Take the 105 freeway east, transition to the 605 freeway north, transition to the Pomona (60) freeway east towards San Bernardino, transition to the Orange (57) freeway north. Exit at Temple Avenue and turn left (down the hill). Turn right on South Campus Drive, left on Kellogg Drive, and turn left when you see the Visitor Parking Booth.

From the Ontario Airport: Take the San Bernardino (10) freeway West and exit at Kellogg Drive. Stay in your left lane, you should be on the left side of the large electronic marquee that welcomes visitors. Follow Kellogg Drive. After the second stop sign, turn right when you see the Visitor Parking Booth.

From Orange County: Take the 57 freeway north and exit at Temple Avenue and turn left (down the hill). Turn right on South Campus Drive, left on Kellogg Drive, and turn left when you see the Visitor Parking Booth.

From Pasadena: Take the 210 freeway east and follow the junction to the 57 freeway south. Exit on Temple Avenue and turn right. Turn right (down the hill) on South Campus Drive, left on Kellogg Drive, and turn left when you see the Visitor Parking Booth.

From the 10 freeway (east or west): Exit at Kellogg Drive. Stay in your left lane, you should be on the left side of the large electronic marquee that welcomes visitors. Follow Kellogg Drive. After the second stop sign, turn right when you see the Visitor Parking Booth.

From the 60 freeway traveling east: Follow the junction onto the 57 freeway north. Exit at Temple Avenue and turn left (down the hill). Turn right on South Campus Drive, left on Kellogg Drive, and turn left when you see the Visitor Parking Booth.

From the 60 freeway traveling west: Exit at Diamond Bar Boulevard and turn right. Turn left on Temple Avenue, right on South Campus Drive, left on Kellogg Drive, and turn left when you see the Visitor Parking Booth.

AIRPORTS

Ontario International Airport (ONT)

Ontario, CA 91761

(866) 456-3900 Travel Tips

(909) 937-2700 General Information

(909) 937-2163 TDD

www.lawa.org/welcomeONT.cfm

Distance: 15 miles from CPP

Los Angeles International Airport (LAX)

Los Angeles, CA 90045

(310) 646-5252 General Information

(310) 665-0373 TDD

www.lawa.org/welcomeLAX.cfm

Distance: 45 miles from CPP

Other area airports include John Wayne/Orange County (SNA) and Long Beach (LGB).

TRANSPORTATION SERVICES

Enterprise Rent-A-Car

1-800-Rent-A-Car (736-8222)

www.enterprise.com

Super Shuttle

Ontario, CA 91761

(800) 700-1983

www.supershuttle.com

Metrolink - Train

(800) 371-LINK (5465)

www.mta.net

Covers Los Angeles to Pomona

Metrorail Link - Train

www.mta.net

(800) 966-6428

Covers Los Angeles, Riverside and San Bernardino

Foothill Transit - Bus

(800) 743-3463

www.foothilltransit.org

Covers the Pomona/San Gabriel area

MTA - Bus

www.mta.net

(800) 266-6833

Covers Los Angeles County

Omni Trans - Bus

(800)-966-6428

www.omnitrans.org

Covers Pomona/San Bernardino

Pomona Yellow Cab Co. - Taxi

(909)-622-1313

LODGING

Kellogg West

On the campus of Cal Poly Pomona

Phone: 1-800-KWEST-76 (1-800-593-7876); (909) 869-2222

Distance: on-campus

Visitor Rate, Single Occupancy: \$79, includes breakfast

Visitor Rate, Double Occupancy: \$89, includes breakfast

Best Western Diamond Bar Hotel & Suites

259 Gentle Springs Lane

Diamond Bar, CA 91765

Phone: (800) 614-2839

Distance: 3.5 miles from CPP

CPP Rate Code: CAL VC Special Rate; One King Bed \$70 or Two Queen for \$80 plus 10% tax

Shilo Inn

3200 Temple Avenue

Pomona, CA 91768

Phone: (909) 598-0073

Distance: 1.5 miles from CPP

CPP Rate: \$69 plus 10% tax

Shilo Inn Suites

3101 Temple Avenue

Pomona, CA 91768

Phone: (909) 598-7666

Distance: 1.5 miles from CPP

CPP Rate: \$99 plus 10% tax

Hampton Inn

3145 East Garvey North

West Covina, CA 91791

(626) 987-5800

Distance: three (3) miles from CPP

Holiday Inn, West Covina

3233 East Garvey North

West Covina, CA 91791

(626) 966-8311

Distance: three (3) miles from CPP

Radisson

1211 East Garvey Street

Covina, CA 91724

Phone: (626) 915-3441

Distance: five (5) miles from CPP

Red Roof Inn

204 North Village Court

San Dimas, CA 91733

Phone: (909) 599-2362

Distance: five (5) miles from CPP

Sheraton Suites Fairplex

601 West McKinley Avenue

Pomona, CA 91768

Phone: (909) 622-2220

Distance: three (3) miles from CPP

DINING

Acapulco's Mexican Restaurant

880 N. Diamond Bar Blvd.

Diamond Bar, CA

Phone: (909) 861-5288

Appx: 4.5 miles

Lunch Buffet (M-F), Karaoke (Fri. & Sat. Night)

D'Antonio's Ristorante (Italian)

808 N. Diamond Bar Blvd.

Diamond Bar, CA

Phone: (909) 860-3663

Appx: 3.5 miles

Variety of pasta and seafood dishes

Little Caesar's Pizza (Deliver/Take Out Only)

3084 Temple Avenue

Pomona, CA

Phone: (909) 622-4144

Appx: 2 miles

Sizzler

23525 Palomino Dr.

Diamond Bar, CA

Phone: (909) 861-2382

Appx: 3.5 miles

South of Cal Poly Pomona: take Kellogg Avenue east, south on Valley Blvd (turn right), about 1.5 miles down the road will be the intersection of Valley and Grand. The following dining establishments are located on three of the four corners:

Applebees (American)

Chipotle (Mexican)

Coldstone Creamery

El Pollo Loco

In-N-Out (Hamburgers)

Japanese Steakhouse

L&L BBQ

McDonald's

Molly's Diner (American)

Panda Express

Roebuck's (like a Jamba Juice)

Rubio's Fish Tacos

Starbucks

West of Cal Poly Pomona off of Interstate 10 (Barranca Exit) in West Covina, about 4 miles from campus:

B.J.'s Brewery & Pizza (American)

Chili's (American/Southwest Mexican)

El Torito (Mexican)

Hooter's (American)

Marie Callender's (American)

Mariposa Inn (Mexican)

T.G.I.F. (American)

West of Cal Poly Pomona on Temple Avenue, about one mile from campus, in the City of Walnut:

31-Flavors Ice Cream Shop
7-11 Convenience Store
Arcade (Video Games Only)
Burger King
Starbucks Coffee
Stater Bros. Grocery Store

Southeast of Cal Poly Pomona on Diamond Bar Boulevard, about 1.5 miles from campus, take Temple Avenue East, turn right on DB Blvd. are:

7-11 Convenience Store
Del Taco
Kentucky Fried Chicken
McDonald's
Weinerschnitzel

SHOPPING

Montclair Plaza
5060 Montclair Plaza Lane, Montclair
Phone: (909) 626-2441
Stores, Restaurants, Arcade

Ontario Mills Shopping Center
1 Mills Circle, Ontario
Phone: (909) 484-8300
Stores, Restaurants, Movie Theaters, Arcades

Victoria Gardens
12505 North Main Street, Suite 200, Rancho Cucamonga
Phone: (909) 463-2830
Stores, Restaurants, Movie Theater

Westfield Shopping Town of West Covina
112 Plaza Drive, West Covina
Phone: (626) 960-1881
Stores, Restaurants, Movie Theater, Arcade

AMUSEMENT PARKS

Disneyland
Anaheim
www.disney.com

Knott's Berry Farm
Buena Park
www.knotts.com

Raging Waters
111 Raging Waters Drive, San Dimas
Phone: (909) 802-2200
www.ragingwaters.com

GOLF COURSES

Claremont Golf Course (9)
1550 North Indian Hill Blvd., Claremont
Phone: (909) 624-2748

Diamond Bar Gold Course (18)
22751 Golden Springs Drive, Diamond Bar
Phone: (909) 861-8282

Los Serranos Golf Course (18)
15656 Yorba Avenue, Chino
Phone: (909) 597-1711

Mountain Meadows Golf Course (18)
1875 Fairplex Drive, Pomona
Phone: (909) 629-1166
6,509 yards, par 72

San Dimas Canyon Golf Course (18)
2100 Terrebonne Avenue, San Dimas
Phone: (909) 599-2313
6,314 Yards, par 61

WINERIES & VINEYARDS

Cucamonga Vintners
846 West Foothill Blvd., Upland
Phone: (909) 981-5793

Galleano Winery
4231 Wineville Road, Mira Loma
Phone: (909) 685-5376

Joseph Filippi Wineries
12467 Base Line Road, Rancho Cucamonga
Phone: (909) 899-5755
2803 East Guasti Road, Ontario
Phone: (909) 390-6998

San Dimas Wine Tasting
225 West Bonita Avenue
San Dimas, CA 91773
Phone: (909) 971-9425

LOCAL INTEREST

Graber Olive House
315 East Fourth Street, Ontario
Phone: (909) 983-1761
web site: www.graberolives.com

Los Angeles County Fair/Fairplex
1101 West McKinley Avenue, Pomona
Phone: (909) 623-3111
web site: www.fairplex.com

Brckett Observatory & Millikan Planetarium
610 North College Avenue, Claremont
Phone: (909) 621-8724
web site: www.astronomy.pomona.edu

Rancho Santa Ana Botanic Garden
1500 North College Avenue, Claremont
Phone: (909) 625-8767
web site: www.rsabg.org

WEB SITES FOR SOUTHERN CALIFORNIA

What to do in Los Angeles?: www.discoverlosangeles.com
What to do in Pasadena?: www.pasadenacal.com
What to do in Anaheim/Orange County?: www.anaheimoc.org
California Beach Guide: www.califmall.com/beach/BchSou.html
California Ski Report: www.onthesnow.com/southern-california/skireport.html

INTRODUCTION TO CAL POLY POMONA'S TOUR

Every college has a campus tour. The guides have a route, jokes, and descriptions that have been passed down. Sometimes the tour route changes. This could be because someone has a new idea or because a new building goes up that we should point out. Rarely does anyone sit down and think about the tour as a whole. Rarely does anyone ask, "What's this tour all about?"

As a result, most college tours are basically the same. You always see the same things - the library, the athletic facilities, a dining hall, a residence hall room, a classroom, and the student center. You always hear about how friendly the campus is, how close the students and faculty are, and how many fun things there are to do.

Think about this from an applicant's perspective. You take the campus tour to gain insight into a college. You want to know what kinds of students go there, what the faculty are like, how much work there is, and what you can expect in terms of being prepared for the future.

If most college tours are basically the same, what does the tour really teach? That "College A" has a better-looking dining room than "College B," and the tour guide really seemed to like the food? That "A" had some nice furniture in the residence halls? Are these the sorts of details that truly communicate the uniqueness of Cal Poly Pomona?

To distinguish ourselves from the thousands of other college campus tours you could take in the United States, we have created a different type of tour. Our tour focuses on what your guests want to see as well as six main themes or unique features about Cal Poly Pomona that we want them to understand.

The sites that have been chosen were picked to reflect Cal Poly Pomona's unique features. This doesn't mean you should ignore other places. As you give tours, we recommend that you focus on the sites we've selected, but also point out the other areas of campus along the way. Don't just point to buildings, take people inside and talk about what happens inside the library instead of just the library building.

FOCUS ON PEOPLE

People visit colleges because they want to get a sense of the personality of the campus and its students. This is important information that will help prospective students make an informed decision on what college would be best for them. But it's the rare campus tour that focuses on giving visitors what they came for.

That's why our tour focuses on people not buildings. Our tour is about people - our guests, our students, our faculty, and our staff. It is about the personality of Cal Poly Pomona, not about its statistics.

A good tour guide should focus on people and let comments be sparked by the people you meet along the way. You may see people you can introduce to your group along the way and these are good opportunities to add detail to what you are saying. You should also think about whom you associate with each site along the tour path and why, to tell your group about people instead of buildings!

THE THEMES

Our tour has been designed to concentrate on some of Cal Poly Pomona's unique features:

- An Affordable, Quality Education at a Great Location
- Get Connected to Campus Life
- Diversity
- Learn By Doing Education that Prepares You for Your Career
- Heritage
- Student Centered Philosophy

To help you cover each of these themes, we have matched them with a particular site on campus. During your tour, you will want to show families how Cal Poly Pomona is different from other universities. By stopping at particular spots on campus to share each theme, you will accentuate Cal Poly Pomona's unique features.

When you approach each theme site you need to slow down, gather the group around you and tell the group that you would like to stop for a moment to share a unique feature about Cal Poly Pomona.

Here's an example:

"I'd like to stop for a moment and share with you one of Cal Poly Pomona's unique features. This is the University Plaza and it is one of the places where you can get connected to campus life. . ."

What are you accomplishing with this type of action?

- You are letting your group know that this place is so important you have to stop and talk about it.
- You are "teaching" by being up front and on stage, instead of being conversational and interactionary.
- You are communicating, through your enthusiasm, that this site is very special.
- You are helping families see differences between Cal Poly Pomona and other colleges.

The Overall Tour Philosophy:

As you give each tour, be sure to stop at the six different sites to talk about our themes. This is your opportunity to make sure you truly have their attention. This will also help you communicate to the family that:

"THIS IS ONE OF THE UNIQUE FEATURES AT CAL POLY POMONA!"

In between theme stops you will want to talk about your personal experiences. Talk about the people, events, and fun you associate with various spots so you can connect with your guests. People want to see if Cal Poly Pomona is for them. Make sure they see inside a classroom or lab in the college of their major. Let them "try on" Cal Poly Pomona so that they can see if it is going to be a good fit.

THE TOUR ROUTE

I. The Basics

1. Visitor Center – Introductions, Setting the Stage
2. University Library
3. University Plaza - Theme #1 (Get Connected to Campus Life)
4. Bronco Bookstore
5. Kellogg Gym
6. Bronco Student Center
7. Music/Theater/Kellogg West/Collins College
8. Cultural Centers - Theme #2 (Diversity)
9. Campus Center Marketplace
10. University Quad - Theme #3 (A Learn By Doing Education that Prepares You for Your Career)
 - College of Agriculture
 - College of Business Administration
 - College of Education and Integrative Studies
 - College of Engineering
 - College of Environmental Design
 - College of Letters, Arts, and Social Sciences
 - College of Science
 - The Collins College of Hospitality Management
 - College of the Extended University
11. Building 94/University Quad
12. Building 1/University Drive
13. Mansion Lane/University Drive - Theme #4 (Heritage)
14. Residence Halls (Montecito Hall, Building.#21)
15. Rose/Japanese Garden - Theme #5 (An Affordable, Quality Education at a Great Location)
16. CLA Building - Theme # 6 (Student Centered Philosophy)

II. In Detail

1. Visitor Center - Introduction

Position: Outside the front entrance of the Bronco Student Center
Things to
Mention: Introduce yourself and give an overview of the tour

2. University Library

Position: Up escalator to second floor of Library
Things to
Mention: Renovation/Additions, research materials, 24-hour computer lab, and accessing the library from home

3. University Plaza – Theme Stop # 1

Position: Walk through the Plaza and point out the different organizations located in there
Theme: Get Connected to Campus Life
Things to
Mention: History of the Plaza, different clubs and organizations, Office of Student Life, Dean of Students, Judicial Affairs, Pride Center, Native American Student Center. When walking to Bookstore, talk about the events and activities that take place in University Park

4. Bronco Bookstore

Position: In the atrium
Things to
Mention: Cost of books each quarter, Pony Pak Program, Counseling and Psychological Services, Renaissance Scholars (foster youth program)

5. Kellogg Gym
 - Position: As you walk through the gym
 - Things to
 - Mention: NCAA Division II, 13 national team championships, sports available, and historical and fun facts
6. Bronco Student Center
 - Position: Walk through the BSC (first and second floors), and then to the Library
 - Things to
 - Mention: Fintess Center, ASI, Rose Float involvement, Art Gallery, Bronco Copy-N-Mail, Games Room, dining areas, and fun spots
7. Music/Theater/Kellogg West/Collins College
 - Position: In the shade on the sidewalk between the Bronco Student Center and Cultural Centers
 - Things to
 - Mention: Music, Theater, Kellogg West, Collins College
8. Cultural Centers - Theme Stop #2
 - Position: In the shade in between the Campus Center and the Cultural Centers
 - Theme: Diversity
 - Position: On benches in front of Career Center or in shady area
 - Things to
 - Mention: The Career Center, Cultural Centers, Rankings
9. Campus Center Marketplace
 - Position: Walk through the Marketplace
 - Things to
 - Mention: Food service, Bronco Access Card, Bronco Bucks
10. University Quad - Theme Stop #3
 - Position: In the shade
 - Theme: A Learn by Doing Education that Prepares You for Your Career
 - Position: Where you go next depends on what majors your guests have. Each major should be introduced to his or her college or school
 - Things to
 - Mention: Academics, IGE, Four-Year Pledge, Rankings, talk about the events and activities that take place in the Quad
11. Building 94/University Quad
 - Position: As you walk by or through Building 94
 - Things to
 - Mention: Student Support and Equity Programs (EOP)
12. Building 1/University Drive
 - Position: Stop at Bronco Express site next to Building 94
 - Things to
 - Mention: Student Health Services, Bronco Express, International Center, Honors College, Poly Post
13. Mansion Lane/University Drive - Theme Stop #4
 - Position: At the corner of University Drive and Mansion Lane
 - Theme: Heritage
 - Things to
 - Mention: Manor House, Kellogg House Pomona

14. Residence Halls

Position: Visit the business office, fitness express, the show room in Montecito hall and then Los Olivos

Things to Mention: Cost, when to sign up, and benefits to living on campus

15. Rose/Japanese Garden - Theme Stop #5

Position: Sitting/Standing in the Gazebo

Theme: An Affordable, Quality Education at a Great Location

Things to Mention: Point out the engineering building, Japanese Garden and our alumni walk of fame

16. CLA Building - Theme Stop #6 and Tour Conclusion

Position: Second floor Patio outside the Admissions Office. Talk about our student centered philosophy

Theme: Student Centered Philosophy

Things to Mention: Interesting facts about the CLA, who's housed inside, computer labs, what students can take care of inside

Conclusion: End the tour with a summary about why you chose Cal Poly Pomona

Wrap up the tour with any final questions, point out bathrooms, drinking, fountains, Admissions and Outreach, Financial Aid, Testing Office, etc. Some people may want to accompany you back to the Visitor Center; others will want to wander on their own

THE TOUR SITES

The next section of the handbook is designed to lead you through each major tour stop and suggest topics that will help guide you in giving your tours. Please don't worry about memorizing every single suggestion. We truly want this to be YOUR tour, and we want you to feel free to add your personal experiences and ideas to it!

Outside of the six theme stops you are required to cover, use your best judgment and meet the requests of the people in your group. (Take that potential Engineering major through the Engineering Lobby . . . talk a little longer about the farm for students interested in agriculture, etc...).

1. VISITOR CENTER (Bldg. 35)

Site: First floor lobby – just outside the Visitor Center.

Goals: To introduce yourself, to introduce the tour theme and how it will work. To establish a personal, mature tone and set the stage for interaction.

- Do you know your audience? Before you greet your guests, review their tour cards and note any special areas of interest or any special requests. Plan how you will address their interests. People should feel as if you're customizing the tour for them - even if they request things you normally cover in the tour.
- Introductions. Gather your group in the lobby and greet them warmly by shaking hands with everyone. Introduce yourself, where you're from, and briefly describe your major or course of study.

If your group is small, have members introduce themselves. Try to remember where they are from and their names. Respect self-introductions, "I'm Mrs. Garcia" or "I'm Karen." Be sure to chat with each person informally as you lead the group around the campus.

- Give an overview of the tour. Tell your guests that the tour will last approximately two hours. Let them know you will be touring a majority of the campus (some things on the outskirts i.e. the Arabian Horse Center, Regenerative Studies, Collins College of Hospitality Management, Kellogg House Pomona, and the Farm are not in walking distance.). Tell your guests that you will be stopping at different points around campus to share some of Cal Poly Pomona's unique features.

2. UNIVERSITY LIBRARY (Bldg. 15)

Example of what to say: We are very excited about sharing the latest developments on the Library Addition and Renovation project. The \$63 million project was completed and opened this past Fall quarter (2008). The new library added over 100,000 square feet and will serve as a state-of-the-art regional educational center, complete with classrooms, technology research workstations, a two-story reading room, 24-hour research lab and a full-service Starbucks.

LIBRARY RECOGNITION/AWARDS

- The Golden Leaves Awards: conferred jointly by the University Library and the Office of Research and Sponsored Programs, are presented annually to members of the Cal Poly Pomona campus community who have recently published a book. The awards are a part of our traditional National Library Week observance, which usually falls in April.
- In 2006, the University Library received a \$2.1 million Title V Hispanic-Serving Institution Grant from the U.S. Department of Education. The five-year grant will be used to strengthen library-based learning through a multimedia library collection, improved learning technology and teaching information literacy. The grant will add 5,000 items of books, media materials and electronic resources.

LEARNING RESOURCE CENTER (Bldg. 15-2921)

Example of what to say: The Learning Resource Center is a comprehensive academic support unit, which assists students in achieving academic excellence through a variety of programs that include:

LRC PROGRAMS AND SERVICES

- ASI University-wide Tutoring: increases students' GPA through one-to-one tutoring in any course and in study skills. Tutoring is provided by students who have been recommended by faculty and certified through the LRC's tutor training program. For the 2006-07 academic year, the tutoring service will be offered for FREE to all Cal Poly Pomona students.
- College Reading Skills: provides one-to-one tutoring/mentoring to assist students in improving critical thinking, vocabulary, reading rate, comprehension, and in preparing for graduate entrance exams.
- McNair Scholars Program: prepares students for graduate and doctoral studies through workshops, research faculty mentors, summer residential program, and research stipends.
- MDPT Test Preparation: prepares students for the Math Diagnostic Placement Test through tutoring and free handouts.
- Test Proctoring: helps students and faculty who have scheduling conflicts by providing proctoring of midterm and final exams.
- Upward Bound and Math Science Scholars: provides employment opportunities for students as tutors and residential advisors for local high school students.
- Student-Athlete Supervised Study: provides a quiet environment for student-athletes to complete their coursework during the day and evenings.

UNIVERSITY WRITING CENTER (Bldg. 15-2919)

Example of what to say: The University Writing Center serves all Cal Poly Pomona students regardless of program or major. There is no charge. You can come in with any type of writing assignment at any stage of the process. We can help you understand the assignment and plan your paper. We can even help you learn to proofread for your most common mistakes. We can also help you prepare for the Graduation Writing Test. Services include:

UWC PROGRAMS AND SERVICES

- One-on-one tutoring for any writing assignment, from any course.
- Writing workshops for English 095, 096, 098 and 099.
- Graduating Writing Test (GWT) assistance.

3. UNIVERSITY PLAZA (Bldg. 26)

Theme #1 – Get Connected to Campus

Site: University Plaza

Goal: To introduce Theme #1 – Get Connected to Campus

Example of what to say: “I want to tell you about the many ways you can get connected to Cal Poly Pomona and the surrounding community. Social activities like clubs and organizations, athletics, or just hanging out in the Bronco Student Center can help you get connected to other students with similar interests. Co-curricular activities also give you the chance to begin networking with faculty and staff because all Cal Poly Pomona clubs are advised by either a faculty or staff member. I belong to _____ and have found that the experience _____.” The next places we will visit will introduce you to some of the options that are available.”

This is the home of the Office of Student Life & Cultural Centers, Dean of Students and Judicial Affairs, the Native American Student Center, Pride Center and the W.K. Kellogg Arabian Horse Library, and some headquarters for clubs and organizations like the Rose Float, Greek Council, and Multicultural Council.

OFFICE OF STUDENT LIFE & CULTURAL CENTERS

The Office of Student Life is committed to the recruitment, retention and development of all students. Their primary focus is to enhance the quality of campus life through co-curricular activities and support programs. The staff is committed to building and maintaining a strong and inclusive community, which is an important part of the student experience at Cal Poly Pomona. The department offers a wide range of opportunities for students to become active participants in this process, on campus and beyond. We hope that during your time at Cal Poly Pomona, you will get involved with as many student organizations as your interest, schedule and scholastic pursuits permit. There is a wealth of research that affirms the belief that students learn best, and, are more likely to persist in college by becoming involved in the campus community. By joining one of the various student organizations, you are:

- Making New Friends
- Developing new skills and abilities
- work as part of a team
- share your time and talents
- strengthen communication and public speaking abilities
- improve academic performance
- explore cultural diversity
- and have fun

OSL PROGRAMS AND SERVICES

- The Student Development and Leadership Institute (SDLI) is a workshop series that provides education, development and training that enhances a student's personal leadership abilities for lifelong learning and success in a changing, multicultural world. Benefits include building one's self-confidence and ability to relate to others; develop a personal philosophy of leadership; enhance career opportunities; and personal growth and development. Participants must complete 10 hours worth of workshops within one academic year: 4 hours from 2 core workshops (required), 6 hours from support workshops in the following areas – personal development, organizational development, human relations, elective option, career development option (Career Center).
- The Co-Curricular Portfolio is a leadership resource provided by the Office of Student Life and Cultural Centers and the Student Development and Leadership Institute. It is a self-entry, web-based tool that provides Cal Poly Pomona students and alumni with a personal record that tracks all co-curricular involvement completed while attending Cal Poly Pomona.

- The Greek Community at Cal Poly Pomona has grown over the past 15 years to include national/local fraternities and sororities. Members have the opportunities for leadership, scholarship, campus and community participation and social and athletic programs. Greek Life provides an active social environment and the governance structure of Greek Council, Diversified Greek Council, Interfraternity Council, National Pan-Hellenic Council, and Panhellenic Council, which gives members the opportunity to develop leaderships skills, which aid in the preparation for a successful future.

Greeks also participate in university and community philanthropy events throughout the year. In addition, they hold a yearly Greek Week that raises money for the university's Children's Center and the Christina Burmeister Memorial Scholarship Fund.

GREEK RECOGNITION/AWARDS

In 2007, the Greek community was honored with the following awards at the 59th Annual Western Regional Greek Leadership Conference:

- Best Newsletter Award, Greek Times – excellence in addressing relevant issues and promoting events through creative and thoughtful Greek community newsletters.
- Outstanding Greek Advisor of the Year Award, Jame'l Hodges – in recognition of high ideals and values while serving as a positive change agent on campus and within the West Region.
- Order of Omega Case Study Competition, Third Place – The Greek Mix: Unity, Not Just Uniformity.

ROSE FLOAT

Unlike any other project at this campus or any other college or university for that matter, the responsibilities of the rose float is shared by the two Cal Poly campuses, Pomona and San Luis Obispo. Working together, the two campus communities select the design, share the expenses, build their assigned parts of the float, grow selected flowers and spend the last three weeks of December finishing the float at the Pomona and Pasadena sites. Each year, 15 to 20 students are chosen to fill the Executive Committee positions at each Cal Poly campus. Each student works in a specific field such as electronics, decorations, flower procurement, flower growing, donations, public relations, transportation, finance, construction and administration. Along with building the Rose Float, many friendships are built that last a lifetime.

Since 1949, Cal Poly Pomona and Cal Poly San Luis Obispo have worked together in building a rose float for the annual Tournament of Roses Parade. The Cal Poly Universities have won 45 awards, including nine Founder's Trophies for best volunteer built float. In its 61st year, it is the only float entry designed, constructed, decorated and financed entirely by students. In 2008, the float "Guardians of Harmony" was awarded the "Fantasy Trophy" – Most Outstanding Display of Creativity & Imagination.

The 120th Tournament of Rose Parade is themed "Hats Off to Entertainment." The Cal Poly float entry is themed "Seaside Amusement" and will feature a fun, lively and whimsical boardwalk featuring an assortment of amusement rides and attractions. Cal Poly San Luis Obispo senior art & design student, Shawna Swanson, was the design winner. The student-based team works closely together for 12 months to complete the project.

OSL OTHER INTERESTING FACTS:

- Over 250 clubs and organizations, including 109 academic clubs
- Assist new clubs to charter and current clubs to re-charter
- Handle all space reservation for clubs and organizations, except for the Bronco Student Center
- Social clubs (pep band, ski club, fraternities, sororities, motorcycle, wrestling etc.)
- Cultural clubs (Barkada, Black Student Union, Hermanos Unidos, Indian Student Association)
- Multicultural Leadership Class and a Multicultural Leadership Minor
- Distinguished Lecture Series has featured: Gideon Yago, Lisa Ling, Kawme Jackson, Spike Lee, Irvin "Magic" Johnson, Ming Na, Morris Dees and Rigoberta
- Leadership Resources Library
- Cross Cultural Retreat: an off-campus weekend retreat for faculty, staff and students to discuss issues of multiculturalism and diversity

For more information, please call (909) 869-2841 or visit the website at dsa.csupomona.edu/osl or e-mail osl@csupomona.edu

HISTORY OF THE UNIVERSITY PLAZA (AKA OLD HORSE STABLES)

- Original site of the Kellogg Arabian horse stables until the W.K. Kellogg Arabian Horse Center was built in 1974. The last Sunday Arabian Horse Show performed here was December 16, 1973.
- Eventually the building was remodeled and in 1981 it became an extension of the Bronco Student Center and a center for student organizations. During the remodeling, almost all the architectural features were preserved: the fountain in the center of the courtyard which was renamed the Russell and Ruth Mawby Fountain at the 1994 Founders' Day; the doors to club offices which still have nibble marks from the horses; and the original weather vane that still tops the stable tower.
- The Kellogg's Corporation sign that hangs on University Plaza is a replica of the original that welcomed visitors to the ranch when the Kellogg family owned the property.

ORIENTATION SERVICES (Bldg. 26A)

Cal Poly Pomona's orientation program is a great way to begin the university experience and insure a student's successful transition into the academic community. Orientation is designed to promote a student's academic achievement and personal development through academic advising, selection of classes, priority registration, and small group discussions. Participants will become acclimated to their new environment by meeting other new students, getting to know student leaders, and learning about the programs and services that contribute to campus life at Cal Poly Pomona

- Attendance at orientation is mandatory for all new undergraduate students (both freshmen and transfer students). International students must attend both the university orientation program in addition to the International Center orientation. Returning transfers and second baccalaureate's are not required to attend.
- The lengths of the respective programs are two-full days for freshmen and a one-day for transfer students. All programs include a university catalog, schedule of classes, meals and parking.
- International students attend the in-depth university orientation in addition to the international center special orientation. There is also a quarter-long university success-extended orientation class (1 unit) available to international students.

OS PROGRAMS AND SERVICES

- Freshmen and Transfer program: priority course registration; academic advising; campus tours; information on university programs, services and resources; workshops about campus life, university expectations, & college transition; and Bronco Access Student ID card. At the transfer orientation program: evaluation of their transfer course work.
- The freshmen program is two days and offers an overnight program for incoming students only; NOT parents. The cost of the freshmen program is \$65; an additional \$40 for the overnight program.
- The transfer program is one day. The cost of the transfer program is \$53.
- To attend the parent/family orientation, each family member and/or guests pay \$25.
- Orientation fees include a catalog, schedule of classes, new student resource guide, student planner, student ID card, meals.

For more information, please call (909) 869-3604 or visit the website at dsa.csupomona.edu/orientation or e-mail orientation@csupomona.edu

4. BRONCO BOOKSTORE (Bldg. 66)

Example of what to say: "This is the place where students buy textbooks, school supplies, and Cal Poly Pomona apparel. They also offer computer hardware and software at academic pricing for students, faculty and staff members. Also inside are Counseling and Psychological Services, Renaissance Scholar Program, and classrooms." The Bookstore is part of the Cal Poly Pomona Foundation, which is a non-profit, self-supporting auxiliary service of the campus.

- Make sure to mention that students can also order their books through the bookstore's on-line program, Pony Pak. Books can be ordered in advance and be waiting for you when you arrive on campus. Their web address is www.broncobookstore.com.
- Encourage people to come back and use their bookstore coupon, which is good for the entire academic year (Those who tour on Saturday when the bookstore is closed will have to return on Monday-Friday).
- Please do not mention UBE. Let them know that the Bronco Bookstore is more convenient and they are more likely to find the books required for their classes.
- During book buy back, a student will receive 50% of the new book value if a professor reuses the book. Once the total amount of books needed are bought back, then a flat fee of \$5.95 is given to the student and if a book is out of print and not going to be used any more, the buy back value is \$1.

For more information, please call (909) 869-3274 or visit the website at www.bookstore.csupomona.edu

COUNSELING & PSYCHOLOGICAL SERVICES (Bldg. 66)

Personal circumstances and pressures that often occur with the college experience can lead to stress, depression, anxiety, relationship problems, mental health challenges, and other overwhelming obstacles. Students seeking CAPS services do so to address stressful events and personal challenges that can disrupt their academic progress. Professional counselors at CAPS can offer an objective perspective, support, guidance, and access to resources as students develop new skills, explore options and solve problems. Currently, enrolled students are eligible for services, which include:

- FREE and confidential counseling services (individual, couple, family and group) for enrolled students
- Crisis intervention for students in need of emergency care
- Psychological testing
- Consultation services to faculty, staff, administrators, parents, and students regarding students' mental health issues
- Referrals to community agencies and other mental health-related resources
- Outreach services: Educational programs such as presentations, training, workshops, and consultation to student clubs, organizations, and classes. Typical topics include stress and time management, effective study skills, dealing with test anxiety, self-esteem, anger management, conflict mediation, relationship issues, cultural diversity, and how to help the emotionally distressed student.

For more information, please call (909) 869-3220 or visit the website at dsa.csupomona.edu/caps or e-mail caps@csupomona.edu

RENAISSANCE SCHOLARS

Established in 2002, the Renaissance Scholars is an academic support program that empowers former foster youth through higher education. Enrolled students will receive the following services:

- Financial Assistance
- Housing
- Counseling
- Health Care

Students will also have the opportunity to participate in Summer Bridge, Academic Advising, Tutorial Services and the Renaissance Scholars Summer & Fall Seminars.

For more information, please call Sara Gamez at (909) 869-3169 or e-mail sigamez@csupomona.edu or visit the website at dsa.csupomona.edu/rs

CAL POLY FOUNDATION, INC. (Bldg. 55)

The Cal Poly Pomona Foundation, Inc., established in 1966, is an integral component of the educational mission of the University. In pursuit of this mission, the Foundation is a partner in the University community that includes students, faculty, staff, administrators, alumni and members of the larger community. The Foundation exists to provide the highest level of service and financial support while maintaining corporate fiscal integrity.

The role of the Foundation is to provide convenient and appropriate goods and services at a reasonable price and to develop additional assets and resources for the University. The Foundation also promotes and celebrates the cultural diversity of the University. It helps foster and maintain an effective learning environment to provide educational opportunities, reflects an institutional image of competence and quality and encourages cooperative relations within the University community. Excellence in service to the University is the highest priority with the Foundation.

Some of the goods and services provided by the Cal Poly Foundation include:

- University Events (Hot Dog Caper, Commencement, Fall Conference, Staff Awards)
- Bronco Bookstore
- Campus Dining (Campus Center Marketplace, Centre Court in the Bronco Student Center, Los Olivos)
- Kellogg West
- Faculty Staff Housing
- Village Apartments
- President's Fund

CHILDREN'S CENTER (Bldg. 116)

For over 30 years, the Children's Center has provided childcare services for the children of students, faculty, staff, alumni and community residents. The Center is a friendly, safe and supportive educational environment for children two years of age through entry into first grade. The Center is a non-profit organization operated and subsidized by Associated Students, Inc. in partnership with the Division of Student Affairs. Established in 1974 by students and continues to be the only pre-school in Pomona to be accredited by the National Association for the Education of Young Children.

- Licensed for 71 preschoolers and 20 school age children through the California Department of Social Services Community care Licensing.
- Accreditation from the NAEYC, which is a nationally recognized organization measuring quality programs serving children.
- Funding sources past and present: L.A. Times Family Holiday Fund Campaign, Child Care Access Means Parents in School Grant and the California Department of Education State Preschool and First 5 LA.

CHILDREN'S CENTER PROGRAMS AND SERVICES

Cal Poly Pomona Preschool Program

"Creative Curriculum"

Children 2 to 5 years of age (toilet trained)

Monday through Friday, 7:00 am to 6:00 pm

Free and low cost meals are provided

State Preschool Program

"High Scope Curriculum"

Children whose parents are within the state income eligibility are eligible for 3 hours per day at no cost

Children 3 to 5 years of age

Monday through Friday – Morning program: 8:30 to 11:30 am; Afternoon program 12:30 to 3:30 pm

Snacks and lunch are provided daily

Kid's University

11-week summer academic enrichment program

Children 6 to 11 years of age

Daily lessons in reading, math and science

Fun activities include swim and other sport activities

Monday through Friday, 7:00 am to 6:00 pm

Snacks and lunch provided.

CHILDREN'S CENTER RECOGNITION/AWARDS

- In 2008, the Children's Center was awarded the Los Angeles University Preschool Workforce Initiative grant for \$360,000. The grant will fund the educational cost of individuals who would like to pursue a four-year degree in early childhood development. The goal is to help 50 people a year over the next three years obtain a bachelor's degree. This is the Center's fourth grant in 12 months.
- In 2007, the Children's Center was awarded the Early Intervention for School Success Professional Development grant for \$50,000 from the Orange County Department of Education. The Center was awarded a \$25,000 grant from the Los Angeles Times Family Fund Holiday Campaign, a literacy program for children at-risk. The Center received more than \$196,000 from the California Department of Education, Child Development Division, to fund a 24-child capacity pre-kindergarten and Family Literacy Program.

For more information, please call (909) 869-2284 or visit the website at dsa.csupomona.edu/childrenscenter

RESIDENTIAL SUITES (Bldg. 60, 61)

The two residential suite buildings offer three suite configurations: four person suite with four single bedrooms; four person suite with two single bedrooms and a double bedroom; studio suite with two single bedrooms. The residential suites have four floors, accessed by stairs or elevators, a study lounge, laundry rooms and reserved parking. There are three unique meal plans offered to residents in the suites that use meal points offering more flexibility to use their plan at any food venue on campus including Los Olivos, Campus Center Marketplace, Bronco Student Center and the Farm Store.

The fee for the 2008-09 academic year is approximately \$8,400 to \$11,000.

Phase II of the residential suites will break ground Winter 2008 with a completion date of Fall 2010. The project will add 1,000 more beds increasing the campus' on-campus student population to 4,000.

For more information, please call (909) 869-3307 or visit the website at dsa.csupomona.edu/uhs or e-mail at housing@csupomona.edu

5. KELLOGG GYMNASIUM (Bldg. 43)

Enter through the far left door and walk down the hallway. Open up the gym so they can see inside. You may want to stop in front of the trophy case to talk.

Example of what to say: Our sports programs provide opportunities for competitive minded student athletes who want to be the best and compete against the best. Being a Bronco means being a standout in the classroom, in competition, and in the campus community. Cal Poly Pomona offers some great opportunities for those students dedicated to being collegiate athletes. Cal Poly Pomona's athletic program is another way to get connected and round out your college education. Participation in athletics can teach you the intangibles of leadership, competition, teamwork, and sportsmanship. All things that are good in the field of play but are also valuable skills to have in the professional world and life.

- Cal Poly Pomona is a member of the NCAA and competes at the Division II level.
- We offer athletic scholarships.
- We have 12 team sports – 6 men and 6 women: men's and women's basketball, cross country, soccer, tennis, track & field; men's baseball and women's volleyball.
- High school students should be informed about the NCAA Clearinghouse, a process that verifies your academic records and amateur status in order to compete at NCAA Division I or II institution. These students can ask their high school coach or athletic director about the NCAA Clearinghouse.
- The Broncos compete in the nation's top Division II Conference, the California Collegiate Athletic Association. The CCAA has won more national titles as a conference (147) than any other NCAA Division II Conference.
- The Bronco Athletic Association produces a Bronco sports show each quarter including direction, talent and production.
- All regular season Bronco sporting events are FREE to CPP students, faculty and staff.

ATHLETIC COACHING STAFF

Men's Teams

- Basketball - Greg Kamansky, 43-123, ext. 2833
- Baseball - Mike Ashman, 43-132, ext. 2829
- Cross Country – Troy Johnson, 43-134, ext. 2831
- Tennis - Sandy Kriezel, 41-17A, ext. 2830
- Track and Field - Troy Johnson, 43-134, ext. 2831
- Soccer – vacant, 43-138, ext. 2821

Women's Teams

- Basketball – Scott Davis, 43-113, ext. 2824
- Volleyball - Rosie Wegrich, 41-22, ext. 2822
- Cross Country - Troy Johnson, 43-134, ext. 2831
- Tennis - Sandy Kriezel, 41-17A, ext. 2830
- Track and Field - Troy Johnson, 43-134, ext. 2831
- Soccer – Isabelle Harvey, 43-135, ext. 5342

ATHLETIC FACILITIES

Kellogg Gymnasium

- home to Bronco men's and women's basketball
- seats 5000 people

Darlene May Gymnasium

- named after our late women's basketball coach who retired as the winningest coach in NCAA Division II history
- home of Bronco women's volleyball
- seats 500 people

Scolinos Baseball Field (you won't be able to show them this, just tell them about it.)

- named after John Scolinos who retired with three NCAA titles, the winningest coach in NCAA Division II history and was named coach of the century (1900-1999).

Kellogg Stadium

- where soccer and track events are held

ATHLETICS AWARDS/RECOGNITION

- The Broncos have won 13 national team championships
- Women's basketball (5 championships – 1982, 1985, 1986, 2001, 2002)
- Women' Tennis (4 championships – 1980, 1981, 1991, 1992)
- Baseball (3 championships – 1976, 1980, 1983)
- Men's cross country (1 championship – 1983)
- Our student athletes have won 25 individual national titles
- We have earned 364 All-America Awards
- Our coaches have won 12 national coach of the year awards
- The Broncos have won 51 conference titles

ATHLETICS OTHER INTERESTING FACTS

- Student athletes have an average GPA of 2.85
- Over 20% of student athletes make the Dean's List, 3.5 GPA or higher
- Student athletes are involved in community service
- Though the university recruits a majority of its athletes, all of our teams have at least 1 to 2 people who are walk-ons.
- In 2008, Ashley Moody ended her collegiate basketball career and became a member of the Los Angeles Amazons of the National Women's Football Association.
- In 2007, Jonathan Williams of the men's track team ran anchor on the winning 4X100 team at Pan American Junior Championships in Sao Paulo, Brazil. The winning time was 39.43 seconds. Williams earned a spot on the team after finishing fourth at the 2007 USA Junior Outdoor Track & Field Championships (10.40).
- In 2007, retired men's and women's cross country and track & field coach Jim Sackett was selected into the United States Track & Field and Cross Country Coaches Association Hall of Fame. Sackett coached 27 years at Cal Poly Pomona. In his 38 year career, Sackett coached 12 national champions, 135 outdoor track All-Americans and 24 cross country All-Americans.
- In 2006, Cal Poly Pomona was awarded a \$100,000 grant from the U.S. Soccer Foundation that will be used to develop an all-conditions field on campus adjacent to Kellogg Field. The full-size soccer fields will be used by community and campus groups, no matter what the weather. It is the initial step in the eventual construction of a lighted, all-conditions field.
- In 2005, the Cal Poly Pomona Cheer Team picked up a top honor at the Universal Cheerleaders Association College Camp. The team took home the Superior Award for the most improved squad earning superior ratings in four of five categories.
- Our women's basketball team is tied for most national championships (5), including eight appearances in the title game; six national player of the year awards; and has garnered 18 conference titles.
- Our men's basketball team has recorded seven consecutive winning seasons. The Broncos have reached the NCAA playoffs in four of the last six seasons.
- Our women's soccer team is coached by Isabelle Harvey who had a record-setting career at USC. Harvey is the only player in the program's history to be named All-American four years. She holds the record at USC for goals (48), assists (39), game-winning goals (21) and points (135).
- Our women's tennis team has finished in the top 25 in 20 of the past 28 seasons.
- Darlene May, who guided the women's basketball team to three national titles, was inducted into the Women's Basketball Hall of Fame in 1999. May was the first woman to officiate a Woman's Olympic Basketball game in 1984.

Stay current with how our teams are doing by reading about them in "The Poly Post." If people ask why we had to cut teams like football or softball let them know that usually it is for budgetary reasons. (Don't bring this up unless people ask.)

For more information, please call (909) 869-2810 or visit the website at dsa.csupomona.edu/athletics

Club Sports: Students compete in sports such as cycling, skiing, and men's volleyball.

Intramurals involve over 10,000 students each year. Students compete in sports such as basketball, softball, ultimate Frisbee, soccer, flag football, and volleyball. Most athletic facilities are open for recreational play.

REMEMBER!!! Just as you wouldn't make any disparaging comments about any of the academic departments, please show the same courtesy to the athletic programs. If a team is not having a particularly good season and someone asks, Please don't say something like, "Oh, they're terrible" or "We don't really support the athletic teams here." This is the quickest way to turn off a prospective student, and someone who really wants to be here!

UNIVERSITY VILLAGE

In the foyer (front lobby of Kellogg Gym), you should take an opportunity to talk about the University Village Apartments, the Farmstore and the John T. Lyle Center for Regenerative Studies.

Example of what to say: The University Village houses approximately 1,300 students who have completed 36 quarter units or are 21 years of age or older. This unique living/learning experience is designed to enhance your academic and interpersonal development and foster your independent living skills.

- The Village is a year-round operation with each apartment designed for four-person occupancy. Phase I houses residents in two double occupancy rooms or two large rooms with one person per room; Phase II residents live in four single rooms per apartment or two single rooms and one double occupancy room; and Phase III, completed in the fall 2005, has four single room apartments.
- Phase I cost \$490 per month; Phase II cost \$610 per person and Phase III cost \$720
- Over the next five years (2007-12), new furniture will be added to all apartments.
- Each furnished apartment includes air conditioning and heating, cable television, internet connection, full kitchen, dining area, living room, and two bathrooms.
- The community center is furnished with a 24-hour computer lab, large screen television, DVD player, table tennis, pool table, basketball courts, a swimming pool and barbecue pits.
- Parking is available at the village for residents and guests. Residents must purchase a Cal Poly Pomona Parking Permit and the Village will provide them with a permit. University parking services administers the lots at the University Village and a university parking permit is required. A free shuttle service is available to campus every 20 minutes during the academic quarters.
- For residents, parking is not guaranteed if 100% of the residents choose to bring a car to campus. Not all students who live in the University Village have their own car.
- Shuttle service is provided to campus
- The University Village is staffed by a team of live-in Foundation Housing Service employees. The Assistant Director, Resident Life and three Resident Directors are the professionals responsible for general supervision and management of the community. Community Advisors are paraprofessional student-staff that receive on-going training to assist and advise students. This program is available 24-hours a day to support students in a positive living and learning environment.
- The Residence Life Team is also responsible for programming within the University Village. Some past programs have included barbecues, dances and costume parties. Events are open to all residents.

For more information, contact the main office at 909-869-4242 between 9 am and 5 pm, Monday-Friday. Tours are scheduled during business hours on Tuesdays and Thursdays. Village web site: cppvillage.com.

FARM STORE AT AGRISCAPES

The newly redesigned and expanded Farm Store features an enhanced line of products from the campus farm, orchards, nursery and apiary.

- Open seven (7) days a week from 9:00 am to 6:00 pm
- Full line delicatessen items such as cheese, sausage and milk products
- Local and California grown fruits and vegetables
- Cal Poly Pomona raised pork and beef products
- Variety of organic and health foods
- Nursery and ornamental crops such as herbs, potted foliage and flowering plants, annuals and perennials, and landscape container plants
- Gift items including fruit gift boxes and specialty gift baskets
- Non-food merchandise includes apparel manufactured in the College's Apparel Merchandising and Management Department
- Hydroponic grown lettuce – the production of lettuce using water, not soil, for growth.

JOHN T. LYLE CENTER FOR REGENERATIVE STUDIES

During the late 1970's, John T. Lyle (1934), a Cal Poly Pomona landscape architecture professor, challenged graduate students to envision a community in which daily activities were based on the value of living within the limits of available renewable resources without environmental degradation.

In 1994, the center welcomed its first 20 full-time residents. It offered a holistic and cooperative model of community development that made use of on-site resources, operated with renewable energy and worked with biologically based processes.

The mission of the John T. Lyle Center for Regenerative Studies is to advance the principles of environmentally sustainable living through education, research, demonstration and community outreach. The Center uses the term "regenerative" to emphasize the development of systems that restore and revitalize themselves, ensuring a sustainable future. It offers unique interdisciplinary education through its Master of Science degree program, and its undergraduate minor program, which prepare students to integrate regenerative theories and practices into a wide variety of professional fields. Students have the option of residing and/or working at the Center. The Lyle Center has earned an international reputation for its innovative educational programs, and has hosted visiting scholars and students from around the world.

The Lyle Center is actively involved in the community, participating in service-learning projects, sustainable community development efforts, and community educational programs. In addition, the Center periodically offers workshops related to regenerative living for community members, professionals, and policy makers.

6. BRONCO STUDENT CENTER (Bldg. 35)

Example of what to say: The Bronco Student Center (BSC) is the living room of the campus. It serves as the central gathering place for all students, staff, faculty, alumni and visitors at Cal Poly Pomona. The BSC brings people together from many walks of life to be educated and to be entertained through its meeting rooms, services, and programs. As a campus community center, the BSC, which is operated by Associated Students Incorporated (ASI), provides ongoing programs such as weekly acoustic performances by student and local musicians, Pack The Gym, and Nite Owl (quarterly twenty-four hour accessibility to the BSC during finals week). Through the student led Bronco Events & Activities Team (BEAT), and the BSC Staff – the BSC continually offers a great environment to have fun, study and learn something new, enjoy great conversation, or have a bite to eat.

ASI supports the university's "learn by doing" philosophy: via student leadership and employment opportunities. Through ASI, students have an opportunity to volunteer their time to hold student leadership positions with Government and BEAT. Through their positions as student leaders, these volunteers get a hands-on learning experience with committee management, budgeting, program implementation and evaluation, teambuilding skills, group dynamics, problem solving, goal-setting and leadership.

ASI Employment is available in the areas of graphic design, public relations, food services, games room management and operations, building management, meeting and conference services, administrative and clerical work, building maintenance and custodial. These convenient on-campus jobs focus on enhancing student learning outside of the classroom. Students work along professionals willing to share their knowledge and skills, benefiting not only their field of study but their future job as well.

ASI Student Government office is located on the lower level, with the exception of the Senate Chambers located on the upper level.

STUDENT GOVERNMENT

Example of what to say: As a Cal Poly Pomona student, you are automatically a member of the Associated Students, Incorporated. ASI is the student voice on campus and provides a variety of services and programming. Things like: concerts, speakers, special events, tutoring, childcare, and intramural sports.

ASI Student Government is made up of the Executive Board; President's Cabinet, Senate and Judiciary.

The President, Vice President, eight Senators and four at-large Senators are elected by student vote in the Spring Quarter. Other leadership positions including, Attorney General, Treasurer, and Chief Justice are appointed by the newly elected President and Vice President. All government officers serve one-year terms. Any student who meets the minimum qualifications is welcome to participate in the open elections and/or apply for a student leadership position.

The President's Cabinet assists the President and Vice President on matters specific to their position. In addition, Cabinet members serve as an advisory board to the ASI Senate on fiscal and policy matters. All government officers serve one-year terms.

The Judiciary handles infraction and interpretations of the ASI by-laws. It acts as a means of dispute resolution for issues arising between clubs and club members, councils, and to all other students with grievances.

The BEAT provides the campus community with a wide variety of concerts, speakers, cultural events, and allows students to gain valuable business experience working with artists and vendors.

BSC DINING SERVICES

- Round Table Pizza: a great place for pizza, salads, sandwiches, and appetizers. Located in Center Court.
- Subway: our newest addition to the food court, with hot and cold sandwiches, salads, chips and beverages. Located in Center Court.
- Subway Express: made fresh daily, pre-wrapped Subway sandwiches for those looking to grab and go.
- Kikka Sushi: terriyaki bowls, fresh sushi, noodle bowls, salads, Boba tea and more! Located in Center Court.
- Poly Fresh: NEW to the Bronco Student Center. As part of the "Green Campaign," Poly Fresh offers produce, natural and organic foods including sandwiches with whole wheat and multi-grain breads, granola, dry snacks, frozen entrees, as well as beverages. Some products at the store are supplied by Cal Poly Pomona's Farmstore.
- Pura Vida Coffee: fair trade, organic, shade grown coffee with profits going to at-risk children in coffee growing countries; smoothies and shakes.
- Freshens: snacks, candies, beverages, coffee, grocery items, ice cream, sandwiches, salads and desserts. Located in Center Court.
- Catering: Provided for conferences and meetings through the Cal Poly Pomona Foundation Dining Services.

OTHER BSC ACTIVITIES & SERVICES

ASI Games Room Etc.: offering pool tables, over 30 top-rated video games and ping-pong tables, the Games Room Etc., provides a variety of entertainment options. The Games Room Etc., sponsors billiard and video game tournaments. If you are planning a special event, the Games Room Etc., can be rented for an affordable price. The Games Room Etc., also checks out magazines, as well as tables and chairs for student clubs & organizations. Games Room Etc., also houses the University Lost and Found as well as offers discounted movie and theme park tickets. It is located on the lower level of the BSC. For more information, call (909) 869-4288.

There is a wide array of discount tickets such as Disneyland, Knott's Berry Farm, Knott's Halloween Haunt, Knott's Soak City, Magic Mountain, Sea World, San Diego Zoo, San Diego Wild Animal Park, Raging Waters, Long Beach Aquarium, Legoland, and much more; Games Room Etc. Office also offers discounts to seasonal fairs such as the L.A. County Fair; entertainment restaurants such as Medieval Times; seasonal day passes to ski lift resorts like Bear Mountain and movie theaters such as Edwards and AMC. If you use public transportation, Metro Transit Authority and Foothill Transit passes are also sold here.

Bronco Student Center Art Program: The Art Program serves to create an engaging and stimulating environment in the Bronco Student Center. The Bronco Exhibit Gallery, permanent collection, mural in the Center Court Study Lounge, and art internship program are all services of the BSC Art Program. The office is located on the upper level. For more information, please call (909) 869-4829.

The Bronco Exhibit Gallery: features original artwork of emerging and recognized artists, students, faculty, staff and alumni. The gallery has created a partnership with the Downtown Art Center. The Bronco Exhibit Gallery will feature commissioned student art, community art shows, cultural exhibitions and other art acquisitions. The Art Program manager is always accepting proposals for exhibits. Submit proposals to Room 2002 in the Bronco Student Center.

ASI Gas Creative Group: the Gas Creative Group staffed by graphic design, marketing and communication students offers multiple solutions to your design needs and provides professional graphic design services at an affordable price. Individual students, organizations, and departments needing flyers, photos, brochures, handbooks, letterhead, posters, business cards, and other promotional items can make an appointment with Gas. They also sell banner paper, wooden stakes, helium, and foam board. You can check out paints with a valid Cal Poly Pomona ID. Gas handles reservations for all advertising in the Bronco Student Center. Located on the upper level. For more information, call (909) 869-2166.

Bronco Events and Activities Team: the Bronco Events and Activities Team, commonly known as BEAT, is a student led board that provides the campus community with a wide variety of concerts, speakers, cultural and other events, and allows students to gain valuable business and leadership experience working with artists and vendors. Located with Gas Creative Group on the upper level. For more information, call (909) 869-4455.

Campus Recreation: provides Cal Poly Pomona students, faculty, staff and alumni with opportunities to participate, regardless of skill level, in fair, safe, and diverse recreational activities such as Flag Football, Soccer, Basketball, Volleyball and Softball. Campus recreation is committed to promoting the overall development of healthy lifestyles for students, as well as providing opportunities for coaching, officiating, and scorekeeping. Leagues and tournaments are offered fall through spring quarters. Office open Monday-Friday. Located on the lower level. For more information, call (909) 869-2343.

Bronco Fitness Center: dedicated to health promotion and wellness, the comprehensive fitness center is professionally and student staffed and features extensive machine and free weight equipment as well as cardiovascular equipment including bikes, treadmills, elliptical and rowing machines. It also features fitness, aerobic and spin classes in its group exercise room, locker rooms with restrooms and showers. Student membership is \$15 a month and faculty, staff and alumni membership is \$25 a month. The Bronco Fitness Center is open seven days a week. Hours may vary. Located on the lower level in campus recreation. For more information, call (909) 869-2109.

ASI Business Services: the ASI Business Services office provides a broad range of accounting, financial and business services. It maintains financial records for ASI, the Bronco Student Center, agency (student club) accounts, and Instructionally Related Activities (IRA) programs. The office sells money orders at \$1.25 ea.(cash only), provides budgetary workshops and consultative services to ASI, BSC, IRA departments and clubs at no cost. Located on the upper level. For more information, call (909) 869-2800.

Conference & Events: handles reservations for conferences and events in the Bronco Student Center (Building 35). It also checks out study rooms to students with a valid Cal Poly Pomona ID. The C&E office also coordinates location, equipment, set-ups, staffing and other needs by on or off-campus groups using the Bronco Student Center. The C&E office can assist with events in the University Park and University Plaza. The C&E office is located on the upper level. For more information, please call (909) 869-2847.

The Ursa Major Multi-Purpose Room: utilized for large meetings and conferences, is complete with dressing rooms backstage, audio/visual equipment, and the capacity to hold 650 seats.

Meeting Rooms & Study Space: rooms for study groups, meetings, luncheons, banquets, study terrace, lounge chairs, couches. Also available to students is a quiet study lounge, Room 2337, and other public study lounges. During Nite Owl, and ASI event held finals week of every quarter, the BSC is open 24 hours a day, providing free study spaces, snacks, stress relief and much more to students as they prepare for final exams.

E-Mail/Internet Access: the Bronco Student Center offers free wireless internet access throughout the building. There are also nine e-mail/internet stations located throughout the Bronco Student Center, making it easy for students to visit the ASI Book Exchange, a free service that connects students who wish to buy, sell and trade textbooks.

TV Room: large screen television. Students can request channels through the Games Room Etc. service counter.

Bronco Copy'N Mail (copy center on campus): distributes faculty "homework solutions" and "supplemental reading material" to students. Full-service and walk-up copying (up to 11"x17"). Full-color copying (up to 12"x18"). Faxing, transparencies, laminating, notary public, U.S. mail and United Parcel Services available. Digitized copying, velo and comb binding, computer rental, typewriter use, banners and signs are also available. Full-service hours: M-TH 8 A.M. – 6 P.M. AND FRI. 8 A.M. – 5 P.M. Located on the lower level of the Bronco Student Center. For more information, call (909) 869-3296.

BSC FINANCIAL SERVICES

Cal Poly Federal Credit Union: when you exit the Bronco Student Center on the first floor - make sure you point out the credit union. The credit union services the financial needs of the university's students, staff, faculty, alumni, and their families. Since credit unions are not-for-profit, their rates and fees are usually better than the local banks. The credit union is a convenient low cost financial services alternative. It offers a free student checking account with MasterCard debit card, free on-line banking, VISA and numerous lending products. You'll notice the credit union's ATM located just outside of the credit union's front door. There is also an additional credit union ATM located in the Campus Center Marketplace near the Pony Express. The credit union offers numerous financial service workshops to aid students with credit management, savings, budgeting, identity theft and other topics. The credit union hours of operation are 10 am to 5 pm Monday through Friday, 24-hour telephone banking (888) 691-8664, and 24-hour on-line banking (www.calpolyfcu.org).

Bank of America ATM: located on the first floor of the Bronco Student Center (across from Round Table Pizza).

7. MUSIC/THEATER/KELLOGG WEST/COLLINS COLLEGE (Bldg. 35)

MUSIC (Bldg. 24)

The Music Department presents over 50 concerts/events annually, including faculty/staff artist concerts, renowned artists, alumni artists, and department ensemble concerts. Department ensembles are open to all university students and performances are open to the general public.

The music department facilities include a 172-seat recital hall, instrument and choral rehearsal rooms, classrooms, practice rooms, teaching studios, recording laboratories, computer laboratories and a music library.

THEATER (Bldg. 25)

The Theatre Department awards under-graduate degrees in theatre, emphasizing theatrical production and the "doing" of theatre. Courses are offered in all aspects of theatre, both artistic and academic. Students are prepared for advanced training in graduate schools; teaching; careers or training in professional theatre, television or film. The department is proud to boast Emmy-winning and Oscar nominated alumnus in numerous professional positions throughout the entertainment industry (Disney's Lion King Broadway Musical, Disney Animation, ABC and South Coast Repertory Theatre). Graduates have gone on to Yale, New York University and San Diego State.

For over 40 years, the theater department has produced acclaimed, world-class theatrical productions. Mainstage productions range from dramas to musicals; from realism to varied theatrical styles; from premieres of new plays to presentations of theatrical classics. Students participate on mainstage not only as performers, but also as designers and participants in all the many technical aspects.

KELLOGG WEST CONFERENCE CENTER & LODGE (Bldg. 76, 77, 78)

Kellogg West Conference Center & Lodge is a full service hotel and conference facility located on a natural and tranquil tree lined hilltop on the campus of Cal Poly Pomona. Featuring well appointed guest rooms, Kellogg West offers a special visitor rate of \$79 plus tax single-occupancy or \$89 plus tax double-occupancy for guests who are touring Cal Poly Pomona with the Visitor Center. Accommodations include complimentary breakfast as well as guest amenities such as free high-speed internet access, complimentary daily newspaper and in-room coffee, pool/Jacuzzi and cardio-fitness center.

In January 2009, Kellogg West will have completed a renovation of all 85 rooms and suites. The upgrades include new dressers, 32" flat screen televisions, comforters, curtains, fitness room equipment, side dining room and all four suites are receiving complete face lifts.

Catering is available for campus activities or personal celebrations. They serve excellent food from a casual BBQ to a full service gourmet dinner or wedding reception. Catering will assist in the planning of any occasion held at one of the beautiful locations on the Cal Poly Pomona campus or at your selected venue. Call (909) 869-2251.

The Kellogg West restaurant is open daily for breakfast, lunch and dinner. Buffet breakfast and lunches are served most days. Dinners are either a buffet or from an a la carte menu. Guest room dining is also available via the in-room dining program. It has a great view and gourmet food. It is a great place to go for a special occasion or just to treat yourself special. It's best to call ahead for reservations at (909) 869-2250.

For more information about Kellogg West and to make reservations please call 800-593-7876 or 909-869-2222 or visit their website at www.kelloggwest.org

8. CULTURAL CENTERS (Bldg. 95)

Theme #2 - Diversity

Site: In between the Campus Center and the Cultural Centers in the shade.

Goals: To introduce theme #2 - Diversity

Example of what to say: Cal Poly Pomona's diversity enriches all of our experiences and the multitude of experiences and backgrounds Cal Poly Pomona students bring with them allows for a tremendous learning environment when combined with the expertise of our faculty. The Cultural Centers provide a multitude of programs to enhance cross cultural communication and experiences and provide a network of support services to Cal Poly Pomona's diverse student body."

The Cultural Centers conduct education workshops for thousands of Cal Poly Pomona students, advise over 45 clubs and organizations, serve as liaisons to academic councils, and offer five cultural graduations.

HISTORY OF THE CULTURAL CENTERS BUILDING

- This was once the house of the Kellogg Ranch Manager.
- This building, remodeled in 1995, was renamed the Cultural Centers.

THE AFRICAN AMERICAN STUDENT CENTER

Example of what to say: The African American Student Center provides programs and workshops for all students that enhance the cultural richness of Cal Poly Pomona. The AASC also provides programs that promote the retention and graduation of African American students, encouraging them to succeed despite potential obstacles.

- The website provides instant and updated access to the center's programs, services, staff and information.
- The center has Ethernet connections for fast access to the internet. Four PC computers are available for student use to assist in the accomplishment of academic tasks.
- A library of Black/African American special interest books, periodicals and videos available for check out by students, staff and faculty.
- The center offers tours to all people and provides a free gift.

AASC PROGRAMS & SERVICES

- Diversity Ambassadors: Civil Rights Trip to the South: the program is a civil rights tour which sponsors students of diverse backgrounds and majors to visit historical sites in Alabama and Georgia and return to Cal Poly Pomona and share their experiences in the classroom. Students enroll in EWS Winter and Spring Courses to receive 2.0-4.0 units of academic credit; Black History Month and the Pan-African Graduation Celebration are two other important programs sponsored by AASC. AASC also supports various clubs and organizations seeking to offer students both a fun social environment, and improve their academic success.
- Learn by doing: AASC produces its own publication materials. Students help design, produce and implement all programs, projects and events from workshops to the graduation celebration; students are a major part of staffing and their written and verbal communication skills; creativity and managerial skills are utilized.
- Annual Events: The Black Advance Leadership Caucus, Kwanzaa, Black Awards Banquet, Black History Month, Diversity Ambassador Program: Trip to the South, and Pan African Graduation Celebration.
- Heritage Month: February

For more information, please call (909) 869-5006 or visit the website at dsa.csupomona.edu/aasc or e-mail aasc@csupomona.edu

THE ASIAN & PACIFIC ISLANDER STUDENT ASSOCIATION

Example of what to say: The Asian and Pacific Islander Student Center (APISC) is dedicated to the promotion, education and celebration of the Asian and Pacific Islander community. The APISC strives to assist the university's dedication to advancing knowledge and learning while preparing students for life, leadership and careers in a changing, multicultural world. It coordinates projects, resources, and services designed to meet the needs of Cal Poly Pomona's Asian and Pacific Islander students, while providing an open environment to learn about important issues regarding the community (APISC Mission Statement).

APISC PROGRAMS & SERVICES

- Diwali Festival (Fall Quarter): Diwali is celebrated by Hindus around the world. The festival of lights symbolizes the victory of righteousness and the lifting of spiritual darkness. The APISC along with the Indian Student Association bring the celebration of Diwali to campus with food, dancing, music and lights.
- API Theater Group (Year Round): Express yourself and explore your identities through the art of theater. The theater group embraces diversity and is open to students with all levels of acting experience. The theater group is student run and most of the materials used for the performances are written by students. Performances are held on campus and at the Cal Poly Pomona Downtown Center.
- Lunar New Year Celebration (Winter Quarter): Chinese, Koreans, Vietnamese, Tibetans, Mongolians and other racial and ethnic groups around the world celebrate the New Year in either January or February depending on the lunar calendar. The New Year symbolizes a new start when people clean out their homes and pay old debts to bring in a prosperous and healthy new year. The APISC, along with other campus groups, celebrates with food, arts and crafts, and performances.
- Asia & Pacific Islanders Heritage Month (April): The month of April is dedicated to celebrating and honoring Asian & Pacific Islander Americans and educating the community about Asian & Pacific Islander issues and culture. This month is made possible through Associated Students, Inc. as well as the collaboration of faculty, administrators, staff and students from all across campus.
- Asian & Pacific Islander Scholarship Dinner: In collaboration with the Asian Pacific Faculty, Staff and Student Association, the APISC host a yearly scholarship dinner to award student scholars and leaders. For more information on scholarship opportunities, contact the APISC.
- Pan-Asian Graduation Celebration: This celebration is dedicated to Cal Poly Pomona graduates of Asian & Pacific Island descent and allies of the community. Family, friends, alums, faculty, staff and administrators are invited to celebrate the achievements and the diverse culture of our college graduates.
- Helpful resources: resource library; careers, events, scholarships and news bulletin boards; clubs/organizations directory; computer workstations; conference room; faculty office hours; graduate center; internet access; internship/career information; lounge area; printing; public relations center; and scholarship information.
- Services: academic resource referrals; advising; cultural programs; diversity trainings, workshops and retreats; leadership development; outreach, recruitment and retention; professional & personal development opportunities; referrals; student mentoring; and volunteer and internship opportunities.
- Heritage Month: April

For more information, please call (909) 869-5023 or visit the website at dsa.csupomona.edu/apisc or e-mail apisc@csupomona.edu

THE CESAR E. CHAVEZ CENTER FOR HIGHER EDUCATION

Example of what to say: The Cesar E. Chavez Center for Higher Education strives to increase the outreach, recruitment, retention, graduation, and cultural pride of our Chicano, Latino, and Hispanic students.

CECCHE PROGRAMS & SERVICES

- Resources: The Hilda Solis Library, Chicano/Latino research information on Latino student organizations; La Union, access to the Tonantzin Tonatu computer work station; The Cultural Centers; Grad Center, Post BA programs resource center, volunteer opportunities; ballet folklórico; conferences; leadership and scholarship information; the Dolores Huerta Conference Meeting Room.
- Services in place: Student advising – personal, academic, program planning, club conflict mediation/resolution, cultural programs planning, cultural awareness workshops/trainings, space to study, a place to connect with other Chicano and Latino students.
- Annual Events: Annual Día De Los Muertos celebration (Day of the Dead), November; the Hilda L. Solis Scholarship Banquet, April; The Cesar E. Chavez Day of Service Learning, April; Xicano Latino heritage festivities, May; Raza Graduation Celebration, May; Co-Sponsor of the Xicano Lation Youth Leadership Conference, Co-Sponsor of the Adelitas – Latina High School Conference.
- Heritage Month: May

For more information, please call (909) 869-5035 or visit the website at dsa.csupomona.edu/cesarchavez or e-mail cesar_e_chavez_center@csupomona.edu

THE NATIVE AMERICAN STUDENT CENTER

Example of what to say: The Native American Student Center is a space that honors and respects Native American heritage, culture and traditions. In collaboration with students, faculty and staff, the NASC works to support Native American students through their educational and personal development at Cal Poly Pomona. The NASC offers educational programs and activities that serve as a resource to members of the campus community while validating the cultural experience of students that identify as Native American/American Indian. Local Indian individuals and communities guide and support the native students at Cal Poly Pomona through their participation on the Native American Student Center Advisory Committee. The Native American Student Center is committed to outreach, recruitment, education and graduation of Native American students at Cal Poly Pomona.

NASC PROGRAMS & SERVICES

- Innovative Programs: Native American Heritage Month; Native American Graduation Celebration; California Indian Storytelling and Cultural Festival; and Healing the Earth Pow Wow.
- Resources: books and film library; computer stations; meeting space; NATIVE club; Red Nations club; and leadership and scholarship information.
- Services: student advising, both personal and academic; program planning; cultural awareness workshops/trainings; space to study; a place to connect with other Native students.
- Heritage Month: November

For more information, please call (909) 869-3967 or visit the website at dsa.csupomona.edu/nasc or e-mail alkendall@csupomona.edu

THE PRIDE CENTER

Example of what to say: The Pride Center - the University's Lesbian, Gay, Bisexual, Transgender , Questioning and Allies Resource Center - creates a safe space for all students to feel comfortable and affirmed. Everyone is at different levels of awareness and acceptance...yours will be respected too! The Pride Center offers many educational and social activities throughout the year and during the summer.

PC PROGRAMS & SERVICES

- Innovative Programs: The Pride Center along with the LGBT History Month Committee works diligently to provide informative, entertaining, and enlightening programming during the month of October to celebrate LGBT History and National Coming Out Day. Other programs and events include the annual Gay Tour of LA, Welcome Back Picnic and Vagina Monologues. LGBT students, under the leadership of the Pride Center have organized the GLBTA Speakers Bureau program that will customize panels to speak to classes, clubs, and groups upon request. The Pride Center also coordinates an ally program called "Safe Zone" which educates interested persons about homophobia, heterosexism, and the qualities of an ally.
- Learn by doing: Student Assistants acquire valuable skills by helping to coordinate programs, design newsletters, and other tasks. Student leaders are developed by the Pride Center's advisory capacity to the student club and La Familia. Employment and volunteer opportunities are available year-round.
- Heritage Month: October

PC RECOGNITION/AWARDS

In 2006, Cal Poly Pomona was recognized as one of the 100 Best Campuses for LGBT students and will be included in the Advocate College Guide for LGBT Students, the first comprehensive campus guide to highlight the 100 most LGBT-friendly campuses in the U.S. Cal Poly Pomona's positive environment, programs, and services and LGBT student coalitions were cause for distinction. Over 680 campuses were nominated and over 5,500 on-line interviews were conducted.

For more information, please call (909) 869-2573 or visit the website at dsa.csupomona.edu/pride or e-mail jrgrosser@csupomona.edu

VIOLENCE PREVENTION AND WOMEN'S RESOURCE CENTER

Example of what to say: The Center for Violence Prevention & Women's Resources is a program targeting sexual assault, domestic violence, and stalking on campus. We aim to reduce the trauma of violent crimes against woman at Cal Poly Pomona through education, training, survivor advocacy and support services. The stop Violence Office is a satellite of the University Police department.

VP & WRC PROGRAM AND SERVICES

- Awareness and Prevention Workshops: sexual assault, domestic/dating violence, stalking, peer education, women's self-defense classes.
- Service: assistance and support for survivors, educational resource, counseling referrals, community resources.
- Opportunities: volunteer, internships, community service, peer education, peer theater.
- Heritage Month: March (her story month)

VP & WRC RECOGNITION/AWARDS

- In 2008, Cal Poly Pomona's Violence Prevention Office was awarded \$24,500 from the Verizon Foundation to expand the group's programming and outreach to men for the prevention of sexual assault, dating violence and stalking. The grant will help support the efforts of Cal Poly Pomona's Men Against Violence program, which was established in January 2007.

For more information, please call (909) 869-3102 or visit the website at dsa.csupomona.edu/police/stopviolence or e-mail dcsands@csupomona.edu

9. CAMPUS CENTER MARKETPLACE (Bldg. 97)

CAREER CENTER (Bldg. 97)

- Innovative programs: Many new projects and exciting changes are in the works: increasing computer technology, enhancing and creating new employer partnerships and a Career Center "face lift."
- Employer partnerships: Over 500 employers from business and industry, non-profit organizations, governmental agencies and school districts visit the Career Center each year. Well established partnerships with many of these employers have made the Career Center a successful place for Cal Poly Pomona students to make valuable connections.
- Learn by doing: Full and part-time/internship job listings, as well as campus positions, (where students can earn money and gain practical experience related to their major) are posted on-line providing Cal Poly Pomona students 24-hour access from home or campus.
- Student comments: Students like the personal touch and "user friendly" environment of the Career Center. Many surveys that are returned simply say "I got my job through the Career Center! Thank you!" and "The Career Center is awesome! You rock! I couldn't have done it without you!"
- Program advantages: Employers like to hire Cal Poly Pomona students and alums - Cal Poly Pomona has an excellent academic reputation with a philosophy of "learn by doing." Employers are very supportive of this university and the hiring of our students by participating in the on-campus-recruiting program, job listing service, and Career Days. Many major employers hire our grads: ADP, American Red Cross, Los Angeles County, Enterprise, Disneyland, Northrop Gruman, Frito Lay, Johnson & Johnson, Pepsi, Fluor Corporation, just to name a few.
- Career/Educational Paths: The Career Center can help prepare students for the transition from school to work. Career Counselors can help students gain insight about different career fields and educational goals. A wide variety of workshops are offered to assist students with career planning and resume/job search techniques, as well as various "employer perspective workshops" given by employers. Career Contact Advisor Network (CCAN) is a database of Cal Poly Pomona grads that consent to talk with students about what they do. For more information, visit the Career Center web site at career.csupomona.edu.

For more information, please call (909) 869-2342 or visit the website at dsa.csupomona.edu/career or e-mail career@csupomona.edu

CCMP DINING SERVICES (Take people upstairs and through the Marketplace.)

Here you'll find Carl's Jr., Taco Bell Express, Panda Express, Fresh Escape – a salad & soup bar, a Pony Express convenience store with a selection of prepared sandwiches and salads, snacks, beverages and International Grounds featuring Starbucks coffee beverages.

10. UNIVERSITY QUAD

Theme #3 - A Learn by Doing Education that Prepares You for Your Career

Site: Under a shady tree; on the pancakes

Goals: To introduce theme #3 - Learn By Doing Education that Prepares You for Your Career. Mention the colleges and one professional school as well as the General Education Options. Take each student to the college of their major to see their department and a class or lab.

Example of what to say: Cal Poly Pomona's commitment to integrating technology into teaching and learning makes us unique among traditional programs. As a polytechnic university, we offer instruction in the technical arts and applied sciences as well as in liberal arts and sciences. The result is a quality education that works in today's world.

Since the university's beginning, our curriculum has focused on "hands-on" education. This learn by doing approach provides unique internships and program opportunities that link students with business and industry leaders. This practical hands-on experience and career focus does more than prepare you for a variety of career choices; it provides you with a competitive edge. As a result, Cal Poly Pomona graduates are actively sought by many leading businesses and industries and many graduates move directly into careers of their choice, bringing their hands-on experience to their first day on the job.

Small classes (most under 50 students) and a student-faculty ratio of 26:1 ensure you personal attention.

(Give some personal experience.)

Explain the General Education options:

University general education (GE) requirements help students broaden their skills and knowledge beyond the major and develop the qualities of an educated citizen. Cal Poly Pomona offers students two curriculum patterns to satisfy GE requirements. In the university GE pattern, which is open to all undergraduates, students select courses from five areas: communication and critical thinking, mathematics and natural sciences, humanities, social sciences and lifelong understanding and self-development.

First-time freshmen exempt from or with a score of 151 or greater on the EPT may choose the Interdisciplinary General Education program (IGE), an integrated sequence of eight courses taken one class per quarter. The IGE curriculum explores human experience across the multiple perspectives of different disciplines and cultures. IGE is open to any qualified student and is the required GE pattern for Liberal Studies majors and recommended for Architecture and Engineering majors. Both GE patterns require the same total number of units. Students should see their major department for advisement regarding selection of a GE pattern.

While in the quad, point out the location of each college and the Collins College.

We will now visit the colleges where your majors reside. (Take each student to the college of their major (see Collins College note) and let them see a classroom and lab.

COLLEGE OF AGRICULTURE (Bldg. 2)

Example of what to say: "Agriculture is more than farming. It is science, business, and education. It affects everyone's life, from the food we eat, the clothes we wear, the homes we live in, and the medicines and consumer goods we use. The College of Agriculture offers diverse, practical, hands-on programs where students not only learn in the classroom, but also in the many field laboratories we provide (a.k.a. the farm)."

COA ACADEMIC MAJORS

There are 8 majors leading towards a bachelor of science:

- Agricultural Science (Ag Education)
- Animal Health Science (vet tech program, i.e. veterinary nursing)
- Animal Science (options in pre-vet/grad school, animal industries/ equine sciences)
- Apparel Merchandising and Management (options in apparel production and fashion retailing)
- Food Marketing and Agribusiness Management
- Food Science and Technology
- Foods and Nutrition (options in dietetics and nutrition science)
- Plant Science

Also available are 14 minors; a credential for Agricultural Specialist, and five Master of Science in Agriculture programs (agricultural science, animal science, irrigation science, nutrition and food science, and plant science).

COA ACADEMIC DEPARTMENTS

ANIMAL AND VETERINARY SCIENCES: Besides classrooms, we have labs for meat, wool, feed processing, and animal production. Plus we have 330 acres of rangeland and 100 acres of irrigated pasture. Our livestock facilities are our laboratories. Our program is very hands-on. If students are interested in pursuing careers in the animal health care field, an animal science degree is perfect as opposed to a zoology or biology degree.

- Majors: Animal Science with options in pre-vet/graduate school and animal industry/business management. Animal Health Science, which prepares you to be a registered veterinary technician, i.e. veterinary nurse.
- Vet Schools in California: UC Davis and Western University in Pomona; 28 Vet Schools in the U.S.
- We also offer a Masters of Science.

APPAREL MERCHANDISING AND MANAGEMENT: The apparel curriculum is a combination of theory and application. Options are in fashion retailing and apparel production.

- Careers: product development, promotion, production, manufacturing, market research, retail, merchandise display, product sourcing and retail buying.
- Apparel Production Option-production assistant, production manager, quality assurance, and sourcing.
- Fashion Retailing Option - enter management training program at department stores as an assistant dept./manager in special stores, merchandiser.
- This program teaches students how to be managers, not designers or sewer operators.
- Cal Poly Pomona is a good place to take this major as Los Angeles is the capital for the apparel industry, not New York.
- Students take annual trips to New York or Europe to visit the fashion houses and industry.
- Only program west of the Mississippi with manufacturing component.
- Upper level students develop and market their own line of apparel, which is sold at the Bronco Bookstore and Farm Store.
- Cal Poly Pomona became the first university in California to have body scanning technology. The 3D body scanner will be used by students in the Apparel Merchandising and Management program for customized fitting apparel, sizing surveys and apparel sizing standards.

FOOD MARKETING AND AGRIBUSINESS MANAGEMENT/AG EDUCATION: applies business concepts to the agricultural industry. Programs are flexible so that you can design a curriculum closely tuned to your career goals; Ag Ed prepares you to be a high school Ag teacher.

- Majors: Food Marketing & Agribusiness Mgmt., Ag. Education.
- Careers: Banking and Finance; International Trade; Food and Fiber processing; Sales and Marketing; and Federal, State and County Government, Education, State and Federal Agencies.
- Major employers are UNOCAL, ConAgra, Frieda's, Valley Independent Bank, school districts statewide.
- This is the #1 industry in the state of California.
- FMAM students participate in internships.

HUMAN NUTRITION AND FOOD SCIENCE: Graduates of this department find careers in dietetics, nutrition education and research, food science and technology, marketing and sales, and product development. Majors: Foods & Nutrition and Food Science & Technology.

- Careers: food service supervisors in schools and amusement parks, nutrition educators, market researchers, food scientists, product developers, food technologists, public health workers, registered dietitians (which can work in hospitals and private business).
- Work with WIC/public health; internships in food industries and service; these often lead to full time employment upon graduation.
- A very competitive dietetic internship program for graduates is also offered.
- Foods & Nutrition and FST majors are both very good alternatives for pre-med students. These programs will make med school applicants "stand above the crowd."

PLANT SCIENCE: provides students with a 700 acre living lab; a computer aided design lab; and outdoor landscapes to study the science of plants and soils. Majors: Ag. Biology, Agronomy, Horticulture, Soil Science, Landscape Irrigation Science

- Careers: landscape, nursery or turf grass management, park administration, soil science, Fruit industries, farm management, consulting & pest control, golf courses, retail/wholesale nurseries, city/state/federal agencies, parks recreation & administration, professional sports stadiums
- Forest Service, the EPA, Bureau of Land Management, or the U.S. Department of Agriculture
- Many College of Agriculture students participate in summer internships, which are plentiful and diverse in Southern California

COA FACULTY AND STUDENT RESEARCH/AGRICULTURAL RESEARCH INITIATIVE

- Dr. Jill Adler-Moore, Biological Sciences, with student Meilen Change Munoz – Optimization studies of a liposomal influenza M2 epitope vaccine with production of neutralizing antibodies
- Dr. Jill Adler-Moore, Biological Sciences, with student Davin Hahka – Scaled-up L-Nys preparation for treatment of fusarium wilt of tomato plants
- Dr. Ann Marie Craigh, Human Nutrition and Food Science, with student Linda Chinn – California carrots, a source of natural food dyes
- Dr. Danilo Franco, Animal & Veterinary Science – Alternate day feeding program to enrich eggs with lutein and omega fatty acid in commercial laying hens
- Dr. Marie Caudill, Human Nutrition and Food Science, with student Christian Abratte – Choline status response to differing choline intakes in young women under controlled conditions
- Dr. Marie Caudill, Human Nutrition and Food Science, with student Christian Abratte – Genetic and nutritional predictors of global DNA methylation in Mexican American men and women
- Dr. Marie Caudill, Human Nutrition and Food Science, with student Tina Chew – The influence of MTHFR deficiency and folate intake on the expression of choline-related genes in a mouse model
- Alexander Hess, Agricultural Education – A survey of practice; what teachers are teaching in California's secondary agriculture education classrooms
- Dr. Robert Talmadge, Biological Sciences – Molecular pathways involved in beat-adrenergic enhanced muscle growth: relationship to meat production
- Dr. David Still, Plant Sciences, with student Eiji Hayashi – A whole-genome approach to marker discovery in lettuce
- Thomas Thoen, Engineering Technology – Cross disciplinary research: development of time step controllers to aid in uncovering the molecular mechanisms of photobiology
- Dr. David Still, Plant Sciences, with student Mirna Calderon – Introgression of genes from prickly lettuce into cultivated lettuce to improve high temperature tolerance
- Dr. David Still, Plant Sciences, with student Grace Wan – Varietal improvement of iceberg lettuce for increased nutritional value
- Dr. Nancy Buckley, Biological Sciences, with student Marie Girguis – *Echinacea purpurea* alters splenocyte and splenic CD4+T cell proliferation and cytokine secretion partially
- Dr. Peter Kilduff, Apparel Merchandising & Management – the empirical study of consumer substitution processes for high quality California cottons in the U.S. sportswear market
- Craig LaMunyon, Biological Sciences – Identification of drug targets in Nematode Sperm
- Dr. Ramesh Kumar, Plant Science – Irrigation runoff from narrow turf areas for sprinklers and surface flow

COA INNOVATIVE PROGRAMS

- AGRIsapes promotes agricultural and environmental literacy through cool displays, touch-screen computer presentations and movies. Displays focus on research, education and demonstrations of alternative methods to grow food, conserve water, reduce energy needs and recycle agricultural and urban waste. AGRIsapes focuses on California products and sells a clothing line by Cal Poly Pomona apparel students. Three events held annually at AGRIsapes and the Farm Store include the Pumpkin Festival (October 21, 22); the guacamole dip competition held around Super Bowl time; and the Strawberry Festival in March.
- Apparel Technology and Research Center: provides outreach services to the apparel and sewn products industry, including resource information, on-line education, consulting and referral services for technical manufacturing processes, apparel enterprise operation, sourcing, etc.
- W.K. Kellogg Arabian Horse Center: provides a unique opportunity for students to learn about and work with the Arabian horse. Approximately 100+ purebred Arabian horses are used in teaching, outreach, research and internationally recognized breeding and training programs. Boarding is available for student-owned horses.
- Center for Turf, Irrigation and Landscape Technology (CTILT): provides a focal point for teaching, research and testing industry outreach in the areas of turfgrass, ornamental plant materials, landscape irrigation technology, water management, landscape operations, sports turf and golf course management.
- Equine Distance Learning: program encompassing UC Davis, CSU Fresno, Cal Poly San Luis Obispo and Cal Poly Pomona. Shared courses and faculty across the state and across institutions.
- Equine Research Center: Active research programs in all horse breeds utilizing both undergraduate and graduate students. Attendance and participation in regional, national and international professional meetings by undergraduate and graduate students.
- Farm Store: Anything in production on the farm is sold in the farm store, including products from the meat lab. Located at Agriscapes.
- Ornamental Horticulture Unit: Used for production and, classroom/lab instruction. It is also home to the Raymond Burr Orchid Collections and the Jolly Batchellor Conservatory. Nursery sales are located at Agriscapes.
- Raymond Burr Orchid Collection consists of over 50,000 specimens of orchids, primarily of the Cattleya alliance, housed in the Horticulture Department nursery facilities.
- Pine Tree Ranch: A 53-acre citrus and avocado farm in Ventura County.
- Spadra Ranch: a 125-acre farm devoted to vegetable and fruit production as well as numerous student/faculty research projects. A new organic production enterprise encompasses 10-acres of this ranch producing certified organic fruits and vegetables.
- Westwind Ranch: A 1,000 acre farm surrounding the Chino Men's Prison. The Chino Farm is about ten miles from campus and is currently used to grow field and forage crops for the local dairies and campus livestock. Future uses include grazing, fruits and vegetables, and research plots.

COA LEARN BY DOING

- Internships are required of many majors; many courses have required labs.
- Young Scholars Program: utilizes videos of current animal medical cases on campus to excite undergraduate and high school students about the possibilities in vet medicine.
- Reproduction Labs: artificial insemination, embryo transfer, invitro fertilization of eggs, freezing of sperm and embryos.
- Biotechnology Labs: DNA fingerprinting, gene transfers.
- Farm Living: students can live on the farm rent-free in exchange for working 40 hours per month. Opportunities are available in the livestock units (beef, sheep, swine, horse), the ornamental horticulture unit, and on the Spadra Farm).
- Employment: the successful operation of the farm is due in large part to our students. Employment opportunities are available in all livestock units, meat lab, feed mill, horse center, nursery, crops unit and the farm store.
- Research: many faculty members are involved in research projects and have opportunities for undergraduate and graduate students.

COA OTHER INTERESTING FACTS

- Agriculture is not just about cows and plows. It's biology, chemistry, physics, business, and education applied to the real world. It is an alternative for students interested in other science, business, medical, or educational degrees.
- Students like the opportunity for hands-on experience at an urban campus; individual attention from faculty; excellent career potential upon completion of degree; the reputation the departments have in the professional sector; comfortably sized classes; contact with industry; the amount of hands-on opportunities the students are exposed to in their learning environment as they work with plants and animals.
- Cal Poly Pomona is the only agriculture program in Southern California. The only other programs are at two-year community colleges: Mt. San Antonio, Pierce, and Woodland Hills.
- Of the 1,400 students in the College of Agriculture, 80% are female and 20% are male.
- International study opportunities in New Zealand, and Australia.
- Agriculture is the #1 industry in California.
- 10% of jobs in California are related to Agriculture.
- California is the #1 agricultural state in the nation and has been for over 50 years.
- Programs are science or business based.
- Southern California is the #1 location for apparel industry in the U.S. – not New York.
- A Cal Poly Pomona agriculture alum does the "rose" for the Rose Bowl game.
- A Cal Poly Pomona agriculture alum created the volcano that is outside the Mirage Casino in Las Vegas.
- Every year there are more job opportunities than there are graduating seniors.
- Cal Poly Pomona is the only four-year institution granting bachelor and master of science degrees in agriculture in Southern California.
- The university's Arabian horse breeding program is the oldest continuous, and fifth largest, in the United States, with more than 70 percent of the domestic Arabian bloodstock in this country tracing its lineage to the original Kellogg breeding program.
- Don Galleano of Galleano Winery and Galleano Enterprises donated 400 grapevine cuttings, some of them from vines over 100 years old, from the De Ambrogio Ranch vineyard in hopes of maintaining a small piece of the Cucamonga Valley's rich wine-producing history. Galleano is the largest shipper of grapes in Southern California. The College of Agriculture and the Collins College will work on maintaining the Cal Poly Pomona vineyard as part of the viticulture program in preparing students for careers in one of California's leading industries. Hopefully, when the grapes are ready, Cal Poly Pomona will produce our very own zinfandel wine.
- If space is available, a Cal Poly Pomona student may board their horse for a fee of \$225.
- Agriculture is the oldest college on campus. Los Robles and Los Rancheros are the oldest student clubs at Cal Poly Pomona.
- Top selling agriculture products in California:
 1. Milk (dairy is #1 in the U.S.)
 2. Grapes (wine and raisins)
 3. Nursery (trees, plants, turf)
 4. Almonds
 5. Cattle and Calves
 6. Lettuce
 7. Hay
 8. Strawberries
 9. Flora-Culture (flowers)
 10. Tomatoes

COA MAIN COMPETITORS (Program advantages):

- Food and Nutrition Majors: San Luis Obispo, Fresno, Chico, UC Davis (new initiatives in food science major); CSULB (easier contact with teachers, more "rural" setting, friendly campus, peaceful atmosphere); Chapman (lower fees).
- Apparel Majors: Fashion Institute of Design and Merchandising (lower fees, four year degree, retail and manufacturing curriculum), CSU Long Beach (production coursework).
- Traditional majors: San Luis Obispo, UC Davis, Fresno, Chico (size of program, quality of program, hands on learn by doing, quality of program, smaller class sizes and more personal contact with the instructor, more job opportunities while student is in school in their field of study).

COA RECOGNITION/AWARDS

- In 2008, Kim Rhode, Animal Health Science '06, became the first American woman to have medalled in women's skeet shooting and only the third American to ever earn a medal in the event. Her previous medals have been won in double trap. She is considered by many the best U.S. female Olympian shooter. In her career, she has won two golds, a silver and a bronze in four different Olympics.
- In 2008, Basic Grains, a team of Cal Poly Pomona students, won first place with their product "C-real" in the Product Development Competition of the Southern California Food Industry Conference. The team received a plaque and a \$2,500 cash award. The was advised by Dr. Ann Marie Craig.
- In 2007, Dan Hostetler, Chair of the Plant Science Department, was selected as a E. (Kika) de la Garza Fellows sponsored by the U.S. Department of Agriculture's Hispanic-Serving Institutions National Program. The Fellows learned more about research and management issues such as food security, biotechnology, landscape horticulture and agribusiness.
- Dietetics program approved by the American Dietetic Association
- Registered Dietitians exam pass rate 95%
- Several student groups have routinely been successful in national competitions (example: NAMA, various judging teams). Western Section of American Society of Animal Science Academic Quadrathlon competition awards.

COA GENERAL CAREER PATHS

- US Department of Agriculture, California Department of Food and Agriculture, county Ag Comissioners, private enterprise, consulting, contracting, government agencies, farming-operations.
- Apparel: both retail and manufacturing.

COA CLUBS AND ORGANIZATIONS

- Intercollegiate Horse Show Team: comprised of men and women from a variety of colleges on campus. The team shows in Southern California and throughout the United State. In 2007-08, there were 87 members and 50 active riders.
 - In 2008, Katie Stricklin won first place in the horsemanship phase of the Western Competition and took 10th place in reigning phase at the National Championship Horseshow. She also placed 3rd overall for the entire competition.
 - In 2008, Cindy Barnes placed 4th in the Advanced Western at the National Championship Horseshow.
 - In 2008, Krystina Snyder placed 6th in the Intermediate Western at the National Championship Horseshow.
 - In 2008, Alice Gifford placed 8th in the Novice Western at the National Championship Horseshow.
 - In 2008, Carolyn LaPrade placed 4th in the Intermediate Flat at the National Championship Horseshow.
 - In 2008, the Intermediate Flat team placed 11th at the National Championship Horse Show.
- Arabian Drill Team: performs at the Sunday and Thursday shows on campus. Routines consist of precision maneuvers choreographed to music in both four-horse and eight-horse formations.
- Rodeo Team: Must we say anymore. Students can compete in events such as bull riding and barrel racing.
- Barn Riding Program: try out to ride a Kellogg Arabian, it is like owning your own horse without the bills.
- Extracurricular Opportunities are available for every major, including Block and Bridle Club, Pre –Vet Club, Rodeo Team, Ag Council, Ag Ambassadors, Los Robles, Los Rancheros, Apparel Merchandising and Management Association, Ag Bio Club, Turf Club, Landscape Irrigation Club, Foods and Nutrition Forum, Phu Upsilon Omicron, Animal Health Science and Technology Association, and Ag Ed Club.
- We have competitive intercollegiate teams in crops, equine, livestock showing, livestock judging, agri-markting, horticulture, irrigation, and animal science.

COA WHERE TO GO AND WHAT TO SHOW

- Take them in on the first floor to peak in a classroom and to see the display cases and bulletin boards. If you do not need to go to the College of Environmental Design you can walk out the first floor door that lets you out on University Drive. This will allow you to point out the Student Health Services and then continue down University Drive to Building 1.
- Advise prospective students that they can get a personal tour of the agricultural facilities by calling the agriculture recruitment coordinator at (909) 869-3718.

For more information, please call Rhonda Ostrowski at (909) 869-3718 or e-mail rlostrowski@csupomona.edu or visit the website at www.csupomona.edu/~agri

COLLEGE OF BUSINESS ADMINISTRATION (Bldg. 6)

Example of what to say: "The College of Business Administration is now becoming the public college of choice for the region's students seeking degrees in business. CBA offers a technology-driven, polytechnic, international education, which uses the learn-by-doing approach. Our business education is designed to prepare students to 'hit the ground running' upon graduation. We do this by offering a wide choice of concentrations, distinct career tracks and internships. Since 1995, the CBA has been accredited by the Association to Advance Collegiate Schools of Business (AACSB) – a hallmark of excellence achieved by 15% of business programs in the country. Not all business programs in Los Angeles, nor all Cal States, have managed to achieve this prestigious accreditation (examples of currently non-accredited non-AACSB: CSU Dominguez Hills, CSU San Marcos, Sonoma State; local: DeVry, La Verne and University of Phoenix). With almost 5,000 enrolled students, CBA is one of the largest business programs in the region.

In 2008, the College of Business Administration began a \$40 million project to construct a new facility. The 80,000 square foot building will house a state-of-the-art Learning Centered Technology Initiative in all instructional and lecture classrooms. The building will include conference rooms and department, faculty and staff offices. Tentative completion date is set for Fall 2011.

CBA ACADEMIC MAJORS

At Cal Poly Pomona you will receive a BS degree in Business Administration, with an emphasis in one of 8 programs. Choosing an option allows for a student to focus on a career track rather than a general business administration degree:

- Accounting
- Computer Information Systems
- E-Business
- Finance, Real Estate & Law
- International Business
- Management & Human Resources
- Marketing Management
- Technology Operations & Management

College of Business Administration also offers a Master of Business Administration in 10 concentrations and a Master of Science in Business Administration – Information Systems Audit.

CBA ACADEMIC DEPARTMENTS

ACCOUNTING: (solving practical business problems) All accounting students study: financial, cost/managerial, systems, taxation, and auditing.

- Business Accounting
- Public Accounting
- Managerial Accounting
- Governmental and Not-for-Profit Accounting
- Internal Auditing

Our accounting student teams have been scoring high in statewide competitions and our accounting graduates work in major accounting firms in the greater Los Angeles area.

ACC OTHER INTERESTING FACTS

- Accounting students provide free tax clinics to help low-income, older and non-English speaking taxpayers.
- Initiated a Financial Literacy Program where accounting students visit local high schools to teach students how to manage their money, credit cards and other financial resources.

COMPUTER INFORMATION SYSTEMS: Practical use of computer to solve management problems vs. engineering and design of the internal workings of the computer. Students focus on finding solutions to business problems through technology.

- Application Development
- Business Systems Analysis
- Interactive Web Development
- Telecommunications Analysis

CIS OTHER INTERESTING FACTS

- The oldest program of this kind in the nation
- In 2006, Cal Poly Pomona was one of seven campuses selected to earn a multi-year, multi-million dollar grant from the U.S. Office of the Director of National Intelligence to develop an Intelligence Community Center for Academic Excellence.
- Seniors Kevin Atef, Johnson Chau and Michael Wong won a gold award in a nationwide computer security awareness video contest. The three were honored by EDUCAUSE/Internet 2 and Network Security Task Force and the National Cyber Security Alliance for their video production of "Bob, You've Been Phished."
- In 2005, The U.S. Department of Homeland Security and National Security Agency honored Cal Poly Pomona's Computer Information Systems (CIS) department with the designation of a National Center Of Excellence in Information Assurance Education for academic years 2005-08. Cal Poly Pomona is the only CSU with that designation, and one of only four institutions in the state, along with Stanford, UC Davis and the Naval School in Monterey. This designation recognizes universities with the highest standards for training information systems security professionals. Our program was evaluated against stringent criteria and passed a rigorous review.
- In 2003, Cal Poly Pomona became the first university in Southern California and the first within the CSU system whose Information Assurance (IA) curriculum – offered by CBA – was certified by the National Security Agency.

E-BUSINESS: The E-Business concentration is the newest concentration in the College of Business Administration. This program is designed to prepare students to succeed in business at a time when technology is changing at an ever-increasing pace and new business models are constantly being developed. Students are taught how to use this technology as a tool to add value to a company by increasing productivity, expanding marketing opportunities, cultivating customer relationships, and integrating the supply chain. Students excel at creativity and how to best utilize current products for an organization.

E-BUSINESS OTHER INTERESTING FACTS

- Internet technologies is also available as an interdisciplinary program.

FINANCE, REAL ESTATE AND LAW: The management of the flow of funds and claims against funds of corporations, banks, investment, insurance and government agencies.

- General Finance
- Corporate and Securities Analysts
- Multinational Finance
- Real Estate: Markets, brokerage, property management, and appraisal mortgage lending. Cal Poly Pomona is the only State University to provide all courses to prepare students for Real Estate Broker's exam. It is also home to Real Estate Research Council, which monitors real estate trends in California and delivers a quarterly report – always eagerly awaited by business and real estate practitioners.
 - Real Estate Brokerage and Development
 - Real Estate Finance
- Business Law: Broad knowledge of legal environment of business preparation for law school.
 - Business Law
 - Financial Management of Contracts (public and private)

FRL OTHER INTERESTING FACTS

- The National Contract Management Association (NCMA) awarded Cal Poly Pomona with the distinction of the First National Student Chapter (April, 2006)
- In 2005, the Certification and Accreditation Board of the National Contract Management Association certified the CBA Contract Management curriculum as academically qualifying to prepare for the Certified Federal Contracts Manager and the Certified Commercial Contracts Manager certification examinations. You have to pass these exams to work for the federal or state government in the area of contracts. The CMCAB accreditation makes Cal Poly Pomona one of only three universities in the nation – and the only one west of the Mississippi – to offer curriculum and courses that automatically satisfy the academic prerequisite requirements for these prestigious examinations. It also makes our graduates very attractive to both government agencies and large companies who do business with government. Boeth and Raytheon are among the employers who have hired a few of our contract management grads.
- In 2005, Cal Poly Pomona became the first university west of the Mississippi to co-award a Certificate in Contract Management with NCMA and became the first university in the country to be designated to permit its students, upon successful completion of the program courses.

INTERNATIONAL BUSINESS: Focus on any area of business (i.e. ACC, CIS, FRL) with specialization in international business. Learn and appreciate culture, language, economics and history of other parts of the world. Regional Areas of Emphasis:

- Europe
- Latin America
- Middle East
- North America
- Pacific Rim and Asia

IB OTHER INTERESTING FACTS

- In January 2005, the College of Business Administration hosted a highly successful, all-day seminar dedicated to the 10th anniversary of NAFTA (North American Free Trade Agreement) where the speakers included the U.S. Ambassador to Mexico, Consul General of Mexico and Consul General of Canada, as well as business leaders from all three countries.

MANAGEMENT AND HUMAN RESOURCES: Planning, organizing, leading, & controlling human resources, capital and other resources.

- Human Resources Management
- Entrepreneurship and Small Business Management
- Business Education (secondary/post-secondary school teachers)
- General Management

MHR OTHER INTERESTING FACTS

- In fall 2004, this department offered the first business honors class for university honor students – Organizational Behavior. The difference is that it was conducted seminar-style and had many opportunities for one-on-one interaction with the professor.

MARKETING MANAGEMENT: Determining market needs and making of product, pricing, promotion and distribution decisions to meet those needs.

- Advertising and promotion through mass communication
- International Marketing
- Marketing Research
- Marketing to Professional Buyers
- Industrial Marketing
- Retail Management
- Distribution Management
- Product and Brand Management

MM OTHER INTERESTING FACTS

- The Marketing Edge Contest program is very popular both with our students and local business community. An example of learn-by-doing, it pairs undergrad and MBA students with a local business who needs a marketing plan. The resulting plans are submitted to a jury of businesses, the winning business plan gets a loan from the Pomona First Federal Bank.
- Another example of marketing students involved with the community is Rock Your Future – a sales technique course transformed into a campaign where students go out to local middle and high schools to distribute information and answers questions about how to obtain a college education.
- Since 2007, marketing students partner with the School of Arts and Enterprise in Pomona to assist small business owners and managers with enhancing the marketing of their products and services. Student groups do everything from design fliers to advocate web marketing.

TECHNOLOGY AND OPERATIONS MANAGEMENT: Planning, coordinating, and supervising the production and distribution of goods and services of an organization. Continuous quality improvement in production, purchasing, inventory, project and program management, schedule of production, distribution.

- Production Operations Management
- Service Operations Management

TOM OTHER INTERESTING FACTS

- Louis and Company, a leading supply distributor to the furniture manufacturing industry, has agreed to sponsor a first College of Business Administration Faculty Fellow, Professor Henry Co of the Technology and Operations Management department, as the Louis and Company Faculty Fellow for one year (July 2005 through June 2006). During the term of the Fellowship, Professor Co and his students will engage in a research project on the continuous improvement of warehousing at Louis and Company. Faculty Fellows are basically the same as industry consultants except they come at a fraction of the cost and our students learn while helping out a real business.
- Two senior projects through the Technology and Operations Management department offered the Boeing Company and Tenneco Packaging Company significant savings. One student helped Boeing improve the construction process of a wing panel on its C-17, which could save them over \$1.2 million annually. The other student helped reduce raw material inventory, which could save the company \$538,000 each year.

CBA LEARN BY DOING

- In the polytechnic tradition, the College of Business Administration incorporates theory, practice and technology.
- Most faculty have industry experience and connections and often consult for regional businesses.
- You'll experience real world and theoretical situations.
- Students and faculty learn and work together using technology to solve actual business problems.
- Student teams are invited by businesses in the community to consult, create, and provide business plans, databases, and marketing strategies.
- College of Business Administration offers small classes allowing the student and professor opportunities to interact on a more personal level. Students will experience opportunities to work hand-in-hand with faculty, using technology to solve real business problems, and even be invited by local businesses to consult, create, and provide business plans, databases and marketing strategies.
- Faculty are readily available for one-on-one dialog outside of classes. Faculty go way out of their way to provide illustrations and examples of concepts that make sense in the everyday world.
- There are 19 business student clubs, students can join one or more of them, get hands on experience through one of their student internships, make friends and meet alumni for career networking. Some of the more popular ones are Golden Key, Students with Interest in Free Enterprise and Latino Business Student Association.
- Teaching of current business Technology is integrated within all courses
- All College of Business Administration majors take the same group of business core classes drawn from all areas of emphasis.
- Employers usually describe Cal Poly Pomona business graduates as those capable to think independently and "hit the ground running" once they get a job.

CBA OTHER INTERESTING FACTS

- On the average, there are 27 students in each business course. Classes are often far smaller than those experienced by friends at UCs or other CSUs.
- Unlike other schools, we offer a small amount of core classes and a large number of classes to take towards a specialization. Because of this, our students graduate with a BS degree in Business Administration as an expert in their field of specialization.
- Nearly half of all business students have an internship before they graduate.
- Of all the students that intern, 60% are offered their job once the internship ends.
- About 1,000 students graduate from the College of Business Administration each year, more than any college on campus
- In 2008, 70% of CBA graduates said they found a job in less than three months.
- Cal Poly Pomona College of Business Administration graduates can earn their MBA in just one year. On-campus MBA is surprisingly affordable, all classes are in the evening, and you only need 2 years of management experience to apply.
- Annual Wireless Telecommunications Symposium (WTS) is organized by CIS. Attracts telecommunication professionals from around the world and has top high-tech executives as speakers. It is considered one of the leading interdisciplinary wireless communication conferences.

CBA MAIN COMPETITORS (Program advantages):

- San Bernardino (they don't have an independent Technology and Operations Management dept. plus our classes are smaller)
- Fullerton (they don't have a full curriculum in Technology and Operations Management department)
- Long Beach and DeVry (CPP is a recognized program and has graduates that are sought after)
- Fullerton and Ucs (our program offers a much more in-depth study in the major). We offer a small amount of core classes and a large number of classes to take towards a specialization. Because of this, our students graduate with a BS degree in Business Administration as an expert in their field of specialization. Combined with our learn by doing philosophy, that makes CBA graduates in high demand at graduation.
- UC Riverside, CSU Los Angeles and Cal Poly San Luis Obispo have nationally ranked programs according to U.S. News & World Report, America's Best Colleges 2008.

CBA RECOGNITION/AWARDS:

- In 2008, Susan Peters, chair of the International Business and Marketing Department, has been appointed to serve on the national advisory committee on the project "Part of the Rising to the Challenge." The committee wants to determine if there is something about the college experience that increases participation in civic activities such as voting and enhances job skills such as working with diverse groups of people. The project is funding by a \$2.4 million grant.
- A \$900,000 grant to the CIS department and Mt. San Antonio College to establish an Information Assurance Regional Research and Training Center.
- CBA has a \$5.3 million PeopleSoft web based system for teaching business.
- We received the (AACSB) accreditation because of our commitment to put teaching first.
- Don Bell, Professor for CIS, wrote part of a USIA GRANT (\$300,000) to provide graduate Management Education in Vladivostok in partnership with CSU Hayward and Vladivostok State University.

CBA WHERE TO GO AND WHAT TO SHOW (Pick a classroom and a lab)

- Room 216 for learn by doing through a collaborative atmosphere.
- Room 122 for showing group projects where students use technology (This is the Edison Lab, which was donated to the university. It was a \$150,000 gift).
- Room 115 for showing computer labs for individual classroom work.
- Room 113/114 is pretty high tech and is used for lecture as well as presentations.
- Computer Lab in 98C4-25.
- Computer Lab in 98C4-27.
- Advising Center, which is on the second floor in rooms 219 and 220.

For more information, please call (909) 869-2400 or e-mail bus@csupomona.edu or visit the website at cba.csupomona.edu/cba

COLLEGE OF EDUCATION & INTEGRATIVE STUDIES (Bldg. 5)

Example of what to say: The College of Education and Integrative Studies offers a broad multicultural and multidisciplinary approach to education. This College has two undergraduate majors: Gender, Ethnicity, and Multicultural Studies (GEMS) and Liberal Studies (LS), and minors in the Ethnic and Women's Studies department. Both GEMS and Liberal Studies have blended programs for elementary teaching in which students simultaneously earn a bachelor's degree and a teaching credential. The Liberal Studies and GEMS majors also prepare students for a wide variety of careers ranging from business and law to management, social work, counseling, recreation, urban and regional planning, and the media. The college is home to the award-winning Interdisciplinary General Education Department (IGE). All of the undergraduate units also have active student organizations that offer opportunities for leadership, social life, and service. At the graduate level, the Education Department offers teaching credentials, a Master's Degree in Education, and a joint doctorate in Educational Technology Leadership (with UC Irvine).

CEIS MAJORS

LIBERAL STUDIES: The Liberal Studies major prepares students for elementary school teaching as well as for graduate work in law, ministry, business, human services, government, and public relations. The majority of LS majors choose the blended credential option to prepare them to teach in the public elementary schools in California. The program is approved by the Commission on Teaching Credentialing as a subject matter preparation program for entry into a multiple subject credential program. Most future elementary teachers will find the blended program better than the traditional option, because one earns a teaching credential along with the bachelor's degree.

ETHNIC AND WOMEN'S STUDIES: Provides students with the skills, intellectual habits, critical attitudes and global perspective necessary to function in and contribute to a changing world. The GEMS major offers a program of courses on the history, culture and contemporary issues of ethnic groups and of the study of gender roles in human societies. The program is designed as an educational forum in which students and faculty explore the intersecting perspectives of ethnicity, race, class, and gender. Students in the GEMS major and minor may concentrate in African American Studies, Asian American Studies, Chicano/Latino Studies, Native American Studies, and Women's Studies. The GEMS credential option provides subject matter preparation for entry into a multiple subject credential program. A degree in GEMS strengthens a student's preparation for entry into a wide range of occupations including business, teaching, social work, counseling, management, community organizing, and urban and regional planning.

TEACHER EDUCATION PROGRAM: Prepares teachers who will serve as educational leaders in our culturally and linguistically diverse society. Credentials are offered in Multiple Subjects (elementary), Single Subject (secondary), Bilingual Education (BCLAD), Educational Specialist, and Educational Administration.

MASTER OF ARTS IN EDUCATION: The Master of Arts in Education is an advanced degree offered through the Department of Education. Although the M.A. degree in Education, specific emphasis are available in: Curriculum and Instruction, Design Based Learning, Applying Technology, Educational Multimedia, Heritage Languages – Literacy & Leadership, Language Arts/Literacy, Special Education and Educational Leadership

DOCTOR OF EDUCATION IN EDUCATIONAL ADMINISTRATION AND LEADERSHIP: The Ed.D. program is offered jointly by Cal Poly Pomona and the University of California, Irvine, along with three other partner CSU campuses (Fullerton, Long Beach, Los Angeles). The program is a rigorous, research-based advanced professional degree that combines the unique resources of UCI and all four CSU campuses. It prepares participants for leadership within K-12, community college, higher education, and other institutional settings. The program develops leaders who can apply the critical skills of analysis, inquiry, research and evaluation to advance educational practice and can contribute to the study of educational reform and innovation. The primary emphasis of the program at Cal Poly Pomona is on Educational Technology Leadership, with aim of advancing the application of a broad range of technologies to achieving significant educational purposes. Other program emphasis are Higher Education/Community College Leadership (Long Beach), K-12 Instructional Leadership (Fullerton), K-12 Urban Educational Leadership (Los Angeles).

In 2005, the California legislature, California State University and the University of California mutually agreed to authorize CSU to offer independent Doctor of Education (Ed.D.) degrees. Previously, only the UC system could offer Ed.D. programs, thus CSU would work in partnership with the UC to offer some Ed.D. programs.

CEIS ACADEMIC PROGRAMS

- Interdisciplinary General Education (IGE): A nationally recognized program for first time freshmen, IGE satisfies 32 units of lower division GE requirements. IGE provides an integrated approach to learning about literature, humanities, and the social sciences. The IGE curriculum encourages students to connect personal experience with course readings, to explore their values and goals, and to develop their own ideas and interpretations. Learning is discussion and teamwork oriented, and students develop close relationships with instructors and peers. In addition, IGE provides Arts Package of music, theater, museum and other cultural experience and augments the curriculum and builds the community.
- International Polytechnic High School (I-Poly): International Polytechnic High School is a comprehensive, college preparatory secondary school (9-12) run by the Los Angeles County Office of Education in partnership with California State Polytechnic University, Pomona. Founded in 1993, I-Poly is a model school with nearly 500 students. I-Poly has the distinct honor of being affiliated as an academic program with Cal Poly Pomona's College of Education and Integrative Studies. College prep curriculum, meeting CSU and UC requirements. Accredited by Western Association of Schools & Colleges (WASC).

Through this partnership, I-Poly intends to become a teacher training and demonstration site for interdisciplinary project based education. I-Poly is not like a magnet school that draws only the highest academic performing students. Rather, the mission of the school is to prove that students of all abilities are able to learn in a challenging environment.

The success of the program is evidenced by approximately 90% of our graduating seniors entering higher education. About 65% of these students are admitted to a four-year university. The premise that underlies the educational mission of the school is that all students can learn if learning is relevant to the student and is applied to the real world. The integrated, project based approach provides the vehicle to learning at I-Poly.

I-Poly was selected for the Golden School Bell Award by the California School Board Association. The award recognizes outstanding programs in school districts and county offices of education.

In 2007, funding for new facilities has been approved by the Chancellor's Office for I-Poly. The project cost is estimated at \$21 million.

CEIS LEARN BY DOING

- Unique integrative structure of college: brings together undergraduate, graduate and post-baccalaureate credential.
- Unique integrative focus: learning is about connections; integrating classroom learning, individual perspectives and diverse communities.
- Community representatives and international scholars speak in classes
- Opportunities for internships with community organizations, as well as service learning in local school districts.

CEIS MAIN COMPETITORS (Program advantages):

- Private schools with more up-to-date classroom facilities; All CSUs in Southern California; Claremont; Azusa Pacific; and La Verne.
- We have less competition at the undergraduate compared to the graduate level.
- Advantages are our current labs; lower cost, flexibility; unique majors in Educational Multimedia (MA) and Ethnic and Women's Studies (BA)

CEIS RECOGNITION/AWARDS

- In 2008, Cal Poly Pomona and Rain Bird, a leading manufacturer and provider of irrigation products and services, developed an elementary school curriculum that lets students explore the critical role that water plays on Earth. Geared for use by students in grades 3-6, the curriculum contains projects that integrate science with art; data gathering; observation and inference; analysis of physical matter; in-class demonstrations that can be presented by teachers for students; and at-home projects that illustrate scientific principles in a manner that is understandable and meaningful.
- In 2008, Cal Poly Pomona received a five-year \$2.5 million federal grant to help improve education in public schools in the region. Announced by Rep. Grace Napolitano, D-Santa Fe Springs, the U.S. Department of Education grant will establish the Great Leaders for Great Schools Institute preparing K-12 administrators to work in underperforming urban schools.
- IGE is an award winning program for freshmen. It is the only 8 course, integrated, interdisciplinary team-taught GE program in the CSU. It has achieved national recognition.
- The Ethnic and Women's Studies Dept. is the only program in which Ethnic and Gender studies are together in one department at any of the CSUs.

CEIS OTHER INTERESTING FACTS

- In 2007, the teaching industry is facing a shortage due to the retirement of baby boomers. There is also a need for more math, science and special education teachers.
- The special education program offers 14 specialized areas.
- Gear Up: A grant from the Department of Education for over \$3 million to work with local schools and community partners to increase the preparedness of children for college entrance and success.
- APLE Program (Assumption Program of Loans for Education): is a competitive teacher incentive program designed to encourage outstanding students, district interns, and out-of-state teachers to become California teachers in subject areas where a critical teacher shortage has been identified or in designated schools meeting specific criteria by the Superintendent of Public Instruction. The maximum amount of loan assumption is \$19,000.

CEIS WHERE TO GO AND WHAT TO SHOW

- Liberal Studies Building 94 Room 321
- Ethnic and Women's Studies Building 94 Room 363
- IGE Building 94 Room 326
- Department of Education and CEIS offices Building 5 Room 234

For more information, please visit the website at www.ceis.csupomona.edu

COLLEGE OF ENGINEERING (Bldg.9, 17)

Example of what to say: "If you like to figure out what makes things tick, solve problems, turn ideas into usable products, or improve people's way of life - you'll find Cal Poly Pomona's College of Engineering the ideal place to get started in a rewarding engineering career."

Cal Poly Pomona is 12th overall in the nation for top undergraduate programs in engineering, according to the U.S. News & World Report 2009 College Rankings: Universities-Master's category. Of the top 12 schools, only five are public schools, which makes Cal Poly Pomona the 5th best public school for engineering in the U.S.

In May 2008, the College of Engineering hosted a 50th anniversary.

The College of Engineering has seven departments that offer 11 undergraduate and five graduate degree programs. All departments have received ABET program accreditations.

COE ACADEMIC MAJORS

There are 11 majors leading towards a bachelor of science:

- Aerospace
- Chemical and Materials
- Civil
- Computer
- Construction Engineering Technology
- Electrical
- Electronics & Computer Engineering Technology
- Engineering Technology
- Industrial
- Manufacturing
- Mechanical

Also available are Masters of Science in Civil, Electrical, Engineering, Engineering Management and Mechanical.

COE ACADEMIC DEPARTMENTS

AEROSPACE: You'll gain a broad background in systems engineering, structural and fluid mechanics, thermo- and aero-dynamics, control systems as well as electronics and computers.

The College of Engineering is partnering with the U.S. Air Force to install two wind tunnels. In 2007 and 2008, the supersonic and subsonic wind tunnels will enhance the ability of Aerospace Engineering students to conduct experiments and research in aerodynamics. A \$1 million grant from the State of California assisted Cal Poly Pomona in acquiring the wind tunnels. The subsonic wind tunnel is a \$2 million, 50,000 pound, blue oval shaped structure.

CHEMICAL AND MATERIALS: Chemical engineers translate test tube principles into industrial production, converting raw materials into useful products that minimize pollution. Materials Engineers select high-tech materials for science and industry and develop methods to manufacture those materials.

CIVIL: Offers you three career options:

- The General Option emphasizes structural and transportation system design.
- Environmental concentrates on safeguarding our world's air and water resources.
- Geospatial explores methods of measuring the earth, now primarily using satellites, supporting map development, discovery of natural resources, and navigation systems.

With over 1,400 undergraduates in the program, Cal Poly Pomona has traditionally the largest student population in the U.S. for Civil Engineering.

In 2007, Civil Engineering opened a new lab completely funding by outside donations, the Sustainable Land Development Laboratory. Irvine-based RBF Consulting is the lab's biggest donor. The civil engineering firm regularly hires Cal Poly Pomona graduates, nearly 60 alumni work for the company. The lab is outfitted with 20 computer workstations and will support a range of courses including Engineering Hydrology, Subdivision Design, Highway Design, Environmental Resource Systems and senior projects.

ENGINEERING TECHNOLOGY: Focuses on the practical side of engineering in fields like applied design, construction management, product development, testing, manufacturing, production and operations. Work directly in engineering project execution and management. Focused on practical courses between design and production; not so much on math and calculus. Cal Poly Pomona provides the largest accredited Engineering Technology programs West of the Mississippi.

ELECTRICAL AND COMPUTER ENGINEERING: it provides students with a strong core in electrical engineering and an opportunity for specialization in the areas such as microelectronics, communications and signal processing, control and robotics, instrumental, power systems, illumination, biomedical and ocean engineering and radio frequency systems.

Computer hardware engineers design, develop, test and supervise the manufacture of computer hardware, including chips and device controllers. Software engineers design and develop software systems for control and automation of manufacturing processes, business applications and management processes.

With over 1,000 undergraduates in the program, Cal Poly Pomona is the second largest student population in the U.S. for Electrical Engineering.

INDUSTRIAL AND MANUFACTURING: Engineers also study the way human beings fit into their workplace. You'll study process workload, product and information flow, tools and equipment facilities and safety. You'll concentrate on the production floor with computer-assisted technology and modern manufacturing processes.

MECHANICAL: This major provides a solid foundation in mechanics, thermal science, fluid dynamics, design, machinery and instrumentation, and energy and control system theory. Labs include: Energy systems, Fluids, Heating-ventilating-and-Air-Conditioning, and Strength of Materials.

With nearly 1,000 undergraduates in the program, Mechanical Engineering has traditionally the largest student population for a major at Cal Poly Pomona.

COE FACULTY

- Focus is on teaching as well as helping students achieve academic goals. Each of our faculty members has industrial experience and each brings this knowledge into the classrooms and labs to your benefit. Faculty remain in contact with companies for whom they worked in order to stay current with industry problems, and the methods, tools, and technologies that industry is using. The faculty network of industrial contacts also benefits students in seeking employment at graduation. The classes are small and are taught exclusively by faculty.

COE LEARN BY DOING

More than 60 labs provide practical hands-on experience. Some exceptional ones include:

- robotics lab
- advanced vehicles lab
- structures lab
- fluid mechanics and heat transfer lab
- ocean engineering lab,
- illumination lab,
- super-sonic wind tunnel,
- Intergraph Mapping Sciences Center in Excellence,
- instrumentation lab, and the
- Foundry.

COE OTHER INTERESTING FACTS

- The College of Engineering hosts an annual open house for prospective students the last Saturday of February every year.
- Cal Poly Pomona has the distinction of being one of only two universities in the CSU system to offer a degree in Industrial and Manufacturing Engineering and Aerospace Engineering.
- Cal Poly Pomona graduates the largest number of underrepresented engineers and computer scientists in the state. Nationally, Cal Poly Pomona ranks second in the U.S. in graduating Hispanic engineers.
- Cal Poly Pomona is the only accredited manufacturing engineering program in Southern California.
- Largest engineering college in California.
- Graduates 1 out of every 14 engineering students in California.
- An engineer's starting income is \$50-60K, the highest starting salary for any recent graduate in the U.S.
- Engineering classes average 20-24 students per class.
- Engineering has 70 labs for its students with over 500 computers. Students have access to the labs 24 hours, seven days a week.
- Engineering offers 50% more lab time than traditional four-year universities in the U.S. Students take three to four hours of lab time while most other schools offer two hours or no lab time.
- Our Largest classroom seats only 37 people.
- The Maximizing Engineering Program (MEP) provides guidance, tutoring, academic excellence workshops, and a ready-made learning community to historically under-represented students.
- Cal Poly Pomona MEP is the largest program in the state with over 650 students.
- Industry sponsored projects through Engineering Interdisciplinary Clinic.
- The college and each department have an Industry Action Council (IAC) that advises faculty on curriculum, equipment, and industry standards.
- The emphasis of a strong theoretical background coordinated with early and significant lab experiences has helped Cal Poly Pomona become widely recognized as the one of the most important engineering colleges in California. As a result, graduates continue to be in great demand by industry in Southern California and elsewhere.
- Hands-on projects include: a human powered sub, a Baja car, a Formula One car, and a concrete canoe. All projects are designed, built, and raced by Cal Poly Pomona students.
- All eligible programs are nationally accredited by ABET, the Accreditation Board for Engineering Technology.
- The college is interested in students who have shown particular skills in math and science, and are fundamentally curious about the way things work.

COE RECOGNITION/AWARDS

- In 2008, the Society of Automotive Engineers (SAE) Formula Racing Team placed 5th at the Formula SAE West competition. This year, 85 U.S. and international teams competed at California Speedway. Historically: In 2007, the team placed 11th at the Formula SAE West competition. In 2000, the team placed 3rd and became the first California school to participate in the Formula Student competition in England and took home the 1st place trophy. In 1998, the team placed in the top 25. Cal Poly Pomona received 10th and 9th place honors in 1995 and 1996, respectively as well as the Spirit of Excellence trophy.
- In 2008, Society of Automotive Engineers (SAE) Baja Team placed 1st at the SAE Baja Illinois Competition claiming the Briggs & Stratton Overall Performance Award. The competition included 115 teams from across the nation. The team placed 2nd overall for the Honda R&D Americas Endurance and the Honda Dynamic Events Awards. Historically: In 2007, the team placed 15th out of 116 teams. In 2005, the team placed 32nd out of 119 teams. In 2000, the team won 3rd place in the national FSAE competition in Detroit. Furthermore, our team advanced to win 1st in the Formula Student competition in Europe.
- In 2008, Cal Poly Pomona students and professors hosted a Robotics competition with elementary-aged children from Kingsley in Pomona and Collegewood in Walnut. The LEGO Mindstorm robots wrestled with one another by flipping or knocking over an opponent disabling the competition. Three 5th graders from Kingsley emerged as the winning team. Cal Poly Pomona's "School Robotics Initiative" is intended to inspire young minds so they are excited about science and technology.
- In 2008, Cal Poly Pomona hosted Northrop Gruman Day on February 14. The company is a leader in producing unmanned aircraft and vehicles. Northrop Gruman donated a 1/5 scale model of the RQ-4 Global Hawk. The 23-foot wingspan model of the Global Hawk will hang within Building 17 beside the JPL weather satellite and a model of Lockheed Martin's F-117 stealth fighter bomber.
- In 2008, the College of Engineering team with the non-profit organization "Project Lead the Way" to offer state-approved, pre-engineering and science curricula for middle and high school students.

- In 2007, a team of Aerospace Engineering students placed 3rd in a flying competition hosted by the American Institute of Aeronautics and Astronautics and the Air Force Research Lab in Dayton, OH. Over the course of a year, the 10-member team designed an Uninhabited Aerial Vehicle (UAV).
- In 2007, the American Society of Civil Engineers (ASCE) Student Concrete Canoe Team placed 8th nationally at the 20th Annual National Concrete Canoe Competition based on design, construction, speed and overall performance. The same team placed second at the 2007 ASCE Pacific Southwest Regional Conference competition. Two of the last three years, Cal Poly Pomona's ASCE has won the regional title. Historically: In 2005, the team placed 8th nationally.
- In 2007, Electrical Engineering student Anotoly Yakovlev, placed second at the 21st Annual California State University Student Research Competition. Yakovlev's project entitled "High Resolution Signal Direction of Arrival Estimation Based on Eigen-Analysis Methods."
- In 2006, the National Science Foundation awarded Cal Poly Pomona a \$3.3 million grant that will enable the university to strengthen its ability to recruit talented and diverse faculty in its science, technology, engineering and mathematics (STEM) programs. Cal Poly Pomona is among only 12 institutions in the country selected for one of the ADVANCE: Institutional Transform Awards. The university will join a network of prestigious universities including Cornell, Brown and Duke, to develop ways to build strength of its educational programs in technology.
- In 2006, the Instrumentation, Systems and Automation Chapter (ISA) took second place honors at the ISA Expo 2006 International Student Games.
- In 2005, three students earned a first place international award for their technical paper by the Institute of Industrial Engineers at the IIE International Technical Paper competition finals. The same three students earned first place at the regional student conference. Fourteen regional winners including three international competitors from Mexico, South America and Canada went on to participate in the international competition.
- Out of 205 chapters on college and university campuses in the nation, Cal Poly Pomona's Society of Hispanic Engineers (SHSE) took top honors from the Society of Hispanic Professional Engineers (SHPE). The club was named National Chapter of the Year, Regional Chapter of the Year and Outstanding Large Chapter of the Year.
- The Mechanical Contractors Association of America Inc. (MCAA) team won the association's national student competition. The students accepted the award during the seventh annual Awards of Excellence program on March 5, 2003 at MCAA's 114th annual convention in Palm Springs, Calif.
- History of the Engineering Laboratory Building 17
- A \$52 million building that was funded 50% by the state and 50% by industry, and the 117,000 square foot two story structure houses teaching laboratories, graduate research space, self instructional computer labs, faculty offices and the special instructional space for the College of Engineering Departments.
- When constructed (completed in 2001), designers left structures and frames showing so people could appreciate the structure and design of the building.

COE WHERE TO GO AND WHAT TO SHOW

- Take them into the lobby on the first floor of Bldg. 9. Show most recent display of college success/history including donors and sponsoring companies. You can point out the Dean's office and then walk down the hallway on the right side of the building to show them a classroom.
- Breezeway: Alumni Tree

For more information, please call (909) 869-2600 or e-mail engineering@csupomona.edu or visit the website at www.csupomona.edu/engineering

COLLEGE OF ENVIRONMENTAL DESIGN (Bldg. 7, 13, 89)

Example of what to say: "This college offers degree programs in architecture, art (which includes art history, fine arts and graphic design), landscape architecture, and urban and regional planning. A graduate program is offered in Regenerative Studies. Classes actually use diverse communities in Southern California as a stimulating field laboratory.

ENV ACADEMIC MAJORS

There are 5 majors leading to the following bachelor degrees:

- Architecture
- Art
- Graphic Design
- Landscape Architecture
- Urban & Regional Planning

Also available are Master degrees in Architecture, Landscape Architecture, Urban & Regional Planning and a Master of Science in Regenerative Studies.

ENV PROGRAMS/SERVICES

- First Year Program: All first year students in Architecture, Landscape Architecture, and Urban Planning and any transfer students placed in first year design participate in the Multidisciplinary Environmental Design First Year Program. This three course program, ENV 101 and 115, and ARC 150, introduces students to basic values and concepts and skills related to all environmental design discipline.
- John T. Lyle Center for Regenerative Studies: a 30-unit minor and a new Master of Science program are available in Regenerative Studies. These programs are an interdisciplinary university-based setting for education, demonstration and research in regenerative and sustainable systems. Students from all majors can take courses and a community of 20 residents lives on the 16-acre site. Emphasizes restoring natural systems as well as sustaining those systems.
- Computer access: Incoming students are required to have access to a computer selected by the college. No students will be denied entry to ENV based upon inability to purchase or rent a computer. The college has a system/program in place to assist students. Those students with high-caliber computers will work with the college on software.

ENV LEARN BY DOING/STUDY AND DESIGN PROJECTS

- Art Installation and Exhibition Design using the University Art Gallery
- Glendale StreetScape Design
- Modernist Tree House Construction
- Laguna Arts Festival Landscape Design
- Computer Graphics and 3D Animation
- Build Shelter/Seating Environments
- Riverside Community Design
- Los Angeles River Projects
- Build Functioning Light Fixtures
- ENV café seating
- Cal Poly Pomona logo and Bronco Bookstore logo designed by graphic design students

ENV INTERNSHIPS

- There is a 500-hour internship requirement in order to receive a degree in Architecture from Cal Poly Pomona. This enables the student to work in a professional office and gain exposure to this experience. It also provides for the contrast between the educational process and the real world experience of working in architecture.
- The Internship Coordinator works with students to identify internships and help students with resumes and other job-finding skills. Internships are a valuable way to gain experience and some lead to permanent jobs.
- Many URP students have paid internships in local cities.

ENV INNOVATIVE PROGRAMS

- Richard Neutra's VDL Research House II – the house was designed by the great modern architect Richard Neutra in 1932. Cal Poly Pomona owns the property and currently professor and resident director Sarah Lorenzen lives on the property. It was considered a radical experiment – a glass house with rooftop gardens. The original building was burned down in 1963 and rebuilt by Neutra and his son Dion a year later. For information on tours visit the web site: www.neutra-vdl.org. It is located at 2300 Silver Lake Blvd, Los Angeles.
- The John. T. Lyle Center for Regenerative Studies and the Solar Living Institute host a one week sustainable living workshop each summer. The public workshops offer a variety of strategies to incorporate sustainable living into daily life: make and use biodiesel; build your own straw bale home; grid-tied PV systems (solar); ecological urban gardening; and water recycling.
- College of Environmental Design professors Pablo LaRoche, Irma Ramirez and Kyle Brown, along with numerous students developed a prototype home that employs a low-cost sustainable design that can be built using materials that are readily available in the poorest neighborhoods of Tijuana, Mexico. The TJ House project, as it has become named, garnered the notable "Prize for the Creative Integration of Practice and Education in the Academy" from the National Council of Architectural Registration Boards.
- Urban planning students should apply for only the fall and winter quarters. Students who start in spring and summer have trouble finding appropriate courses, as they require prerequisites taught in the winter.
- The Urban & Regional Planning program is the largest student population in the U.S. with just over 100.
- Art (Art History, Fine Arts or Graphic Design) students may start in any quarter.
- Sometimes student projects are in the courtyard, the gallery, or on the drafting tables in the studios on the first and second floors of the college.
- Graduates from this college are in high demand because of their "hands on," polytechnic experience.
- Architecture students participate in a large construction project their 3rd year.
- Twenty percent of 4th year architect students study abroad and 30% of 4th year landscape architects study abroad.
- College has an 18:1 student/faculty ratio
- Accredited by the National Architecture Accreditation board, the National Association of Schools of Art and Design, Landscape Architecture Accrediting Board, and the Planning Accrediting Board.

ENV OTHER INTERESTING FACTS

- One out of every five architects who passes the California Architecture Registration Exam to become a licensed architect is a Cal Poly Pomona graduate.
- Architecture receives over 1,900 applications each year for 90 first time freshmen and 20 transfer spots. The average eligibility index for a first-time freshmen applicant is 4,600 to 3,900; for transfer applicants, GPA is only used to determine admittance.
- Architecture is one of our impacted majors. This means that students must apply in November for the fall of the following year because we get more applications than there are seats available. Architecture is only open to California residents and students must apply October 1 – November 30 prior to the year they want to start. No portfolios are required for applicants.
- Architecture is a five-year program; 256 units.
- An alternate path to receiving a degree in architecture is to earn an undergraduate degree and apply to the master's program. Approximately 150 applicants compete for 20 admit spots.
- The architecture program is focused on design, not drafting.
- Landscape architects should apply for fall quarter only since that is when the design sequence starts.

ENV RECOGNITION/AWARDS

- In 2008, Landscape architecture students received five awards, more than any other university, in the Student Awards competition hosted by the American Society of Landscape Architecture. In the international competition, Cal Poly Pomona students outperformed institutions such as the Harvard Graduate School of Design, the University of Pennsylvania School of Design and Cornell University Department of Landscape Architecture. Two of the five awards were Awards of Excellence, which are not given out each year and honor only exceptional projects. One of the Awards of Excellence went to a proposed revitalization plan for a dilapidated area in South Los Angeles. The second Award of Excellence went to a team students for producing Subsurface Magazine, a publication devoted to the exploration of landscape, landscape architecture and current issues. The other awards included a new waste management system for two remote Inyo County communities; a plan to preserve Chollas Creek in San Diego; and a film on the Inyo County community of Shoshone.

- In 2007, architecture and engineering students and their faculty advisors received an honorable mention in the Environmental Protection Agency's 3rd annual People, Prosperity and the Planet competition.
- In 2006, Lesley Felton was awarded the 2006-07 William R. Hearst/CSU Trustees Award for Outstanding Achievement. Felton is graduate student in Architecture.
- In 2005, graduate student Tori Kjer was awarded a Switzer Environmental Fellowship, a highly competitive award that provides a one-year \$13,000 cash award as well as networking and leadership support. There have been 300 fellows selected since 1986. The fellowship is to support highly talented graduate students in New England and California whose studies are directed toward improving environmental quality and who demonstrate leadership in their field.
- In 2005, senior Landscape Architecture major Maria Landoni de Rose was honored as the first ever recipient of the American Society of Landscape Architects' Council of Fellows Scholarship (\$4,000). Besides being a student leader, she speaks multiple languages and helped develop a restaurant that serves dishes from her native Argentina.

ENV MAIN COMPETITORS (Program Advantages):

- Harvard, Yale, Berkeley (no accredited undergraduate architecture program), USC, Woodbury, University of California (no professional bachelor degree in architecture), San Luis Obispo (we have a design program and they have a structural program).

ENV WHERE TO GO AND WHAT TO SHOW

- ENV Office of Student Affairs. Prospective students for all programs in the college should be shown this office as well as in the appropriate departmental offices. The office assists with admissions, registration, records and advising.
- Take them through the building. Point out any displays that are in the courtyard or gallery. Let them peek in where the drafting tables are and point out the library.
- Graduate Architecture 7-101,103
- Landscape Architecture 7-104, 7-106, 7-202
- Urban & Regional Planning - 7-201
- If the prospective student is interested in art point out the painted lockers outside building 13.
- The resource library has Urban & Regional Planning and landscape architecture senior projects and architectural models (on top of the library bookshelves).
- The computer labs on the second floor.
- Show them the seating in the cafe courtyard. The concrete and metal ones were made by 3rd year architects in the spring of 1997. The courtyard itself was designed by a landscape architecture class including the fountain and the mosaic sign and the mosaics on the fountain.
- Interim Design Center is open 7 am to 7 pm
- The University Art Gallery is open 11 am to 4 pm Tuesday – Friday and noon to 4 pm on Saturday.
- The Lyle Center annually hosts Earth Day Celebration. Events include 45-minute workshops on topics such as biodiesel fuel, herbal medicine and organic farming. The family affair features a circus, clown show, film screening, and live music.

For more information, please call Mona Hsieh at (909) 869-2670 or e-mail myhsieh@csupomona.edu or visit the website at www.csupomona.edu/env

COLLEGE OF LETTERS, ARTS & SOCIAL SCIENCE (Bldg. 5)

Example of what to say: "The College of Letters, Arts, and Social Sciences offers four areas of studies: Professional Studies, Humanities, Performing Arts, and Social Sciences. College stresses critical thinking, written communication skills, problem solving, and oral communication skills."

In 2005, CLASS developed a new minor, Digital Media Technology. The minor allows students in the college, most of whom have non-technical liberal arts majors to master not only technology, but also the need for effective storytelling.

CLASS offers four single subject teacher credentials in English, music, physical education and social studies/history.

CLASS ACADEMIC MAJORS

- Anthropology
- Behavioral Science
- Communications (public relations, journalism, speaking)
- Economics (only MA in the CSU)
- English
- Geography
- History
- Kinesiology and Health Promotion
 - Exercise Physiology (research-based)
 - Health Promotion (social scientist, sport, recreation, healthy lifestyles)
- Music
- Philosophy
- Political Science
- Psychology (one of the largest majors in the college)
- Social Sciences
- Sociology
- Spanish
- Theatre

For 2009-010, CLASS is initiating a new degree program: Science, Technology & Society

CLASS LEARN BY DOING

- Ennis Cosby Child & Family Friendmobile: offers free crisis counseling to low income families in the community. Psychological services, counseling and testing to families who otherwise would not be served with such help.
- Harvest International: Students contribute poetry, short fiction, one-act plays, essays, pen and ink drawings, black and white photography. Students do full production including design and layout, proof and edits.
- Institute for New Dance and Cultures: artistically mirrors the diversity of the Cal Poly Pomona community. Workshops, studio opportunities, movement, and expression educate participants to the working definition of dance and cultures.
- Motor Development Clinic: the longest operating community service program at Cal Poly Pomona was established in 1979 to fulfill the needs of children in the local community who have some type of movement difficulty. The clinic has three main goals in providing its services: to provide movement therapy for children between the ages of five and thirteen who are experiencing movement problems; to provide parents with the concepts and materials that will supplement clinical experiences at home; and to provide practical experience in working with children for Cal Poly Pomona students who wish to enhance their teaching abilities with meaningful, practical activities. The Clinic has helped more than 4,000 children and has been a training ground for about 1,000 university students learning to work with disabled children. The Clinic has received through the years, over \$100,000 from the Blumner-Franklin Endowment for Children. The foundation is headed by Cal Poly Pomona professor emeritus Sydney Blumner and his mother Annette Blumner.

- Music Ensembles: open to all majors. Brass, Concert Band, Gospel, Guitar, Jazz Band, Kellogg Chamber Singers, MIDI, Percussion, Salsa, Soul, String, University Concert Choir
- Poly Post Newspaper & Impressions Magazine: Students cover campus stories and events as well as art, film and media reviews; comics; editorials; polls; and classifieds. Students use computers to compose and re-write, and talents are combined in photography, interviewing, writing and editorializing, advertising, and design and layout.
- Pomona Valley Review: Students contribute poetry and short fiction. Students do full production including design and layout, proof and edits.
- Recital Hall: is a modern 175-seat intimate performing arts facility that is housed in the University Music Department. The hall serves as a venue for senior recitals, student and faculty performances, University productions, and other campus performances. A stage is also used for community productions.
- Theater Performances: open to all majors. Acting, set design.

CLASS ACADEMIC TEAMS

- Model United Nations
- Model Organizations of American States
- Mock Trial
- Ethics Bowl

CLASS OTHER INTERESTING FACTS

- The College of Letters, Arts & Social Sciences has one of the only four-year degree music business programs in Southern California.
- The College encourages student involvement through the CLASS Council. The Council consists of representatives from 11 departments' clubs.
- Any major can take classes in C.L.A.S.S.
- There are open auditions for music, theater and dance.
- C.L.A.S.S. has 27 minors.

CLASS MAIN COMPETITORS (Program advantages):

- Regional CSU and UC campuses. Cal Poly Pomona offers students a polytechnic approach to education; there is an intercollegiate attempt to provide students with a diverse and complete education. For example through the interdisciplinary General Education Program students from other colleges increase their awareness of the performing arts through the Music and Theatre Departments.

CLASS RECOGNITION/AWARDS

- In 2008, Political Science professor Charles Gossett received a Fulbright Fellowship to help the University of Botswana (Africa) develop its new Center for Research in HIV and AIDS. The Fulbright Program is the U.S. government's flagship program in international educational exchange.
- In 2008, Cal Poly Pomona's 20-member Jazz Band received individual awards at the Greeley Jazz Festival in Colorado. Seniors Jeanette Lawler and James Goese received International Association for Jazz Education Soloist Awards. Senior Craig Tsurumoto was awarded Outstanding Musicianship. The Jazz Band is directed by professor David Kopplin.
- In 2008, Cal Poly Pomona's Model United Nations Team has continued its streak of success at the annual National Model United Nations Conference. The university has been accorded awards for 11 straight conferences from 1998-2008. For the past six years (2003-08), Cal Poly Pomona achieved the highest award -- Outstanding Delegation. For the eighth consecutive year (2001-08), the team won an Outstanding Position Paper Award. The NMUN Conference is the largest student-administered conference in the country. More than 3,400 students from nearly 240 universities around the world are in attendance. These two awards place Cal Poly Pomona in the top 3 percent of colleges and universities.
- In 2008, Cal Poly Pomona students coached by philosophy professor Michael Cholbi placed in the "Final Four" at the national Intercollegiate Ethics Bowl in San Antonio. The student team beat Western Michigan, North Carolina Chapel Hill and Kentucky. Prior to the nationals, the team won 1st place at the California Regional.
- In 2008, Cal Poly Pomona received a National Science Foundation grant. A three-year grant of \$449,993 will support psychology, sociology and math faculty in examining the way stereotypes may undermine girls' and ethnic minorities' interest and performance in math.

- The Music Department will award 83 scholarships totaling nearly \$28,000 for the 2008-09 academic year. The scholarships are for outstanding achievement in music academics, ensemble performance, music industry studies, and to encourage creative activities.
- In 2005, History professor John A. Moore Jr. was appointed the Laszlo Orszagh Distinguished Chair in American Studies by the Fulbright Distinguished Chairs Program. His appointment will have him traveling to Budapest Hungary. Each year, 37 Distinguished Chairs are selected in 13 countries. In 1999, he was Senior Fulbright Lecturer/Scholar in Finland.
- In 2005, The College of Letters, Arts & Social Sciences received a gift of \$15,000 from the Bank of America Foundation for after school and summer programs for youth. The funding will support CLASS's Academy for Literacy Through the Arts program and assist in providing fee waivers for students with financial needs.

CLASS WHERE TO GO AND WHAT TO SHOW

- Anthropology - show lab Building 5 Room 131
- Communications - Building 1 Room 310; The Post 2nd floor of Bldg. 1
- Economics - Building 1 Room 319
- English - Building 24 Room 214
- Geography - show lab Building 5 Room 131 or GIS lab 5-215
- History - Building 94 Room 343
- Humanities - Building 24 Room 214
- Kinesiology and Health Promotion – Gym
- Music - Building 24 Room 141; show theater and recital hall
- Philosophy - Building 1 Room 319B
- Political Science - Building 94 Room 303
- Psychology & Sociology - Building 5 Room 110
- Social Sciences - Building 5 Room 110
- Theater - Building 25 Room 114

For more information, please call (909) 869-3500 or visit the website at www.class.csupomona.edu/

COLLEGE OF SCIENCE (Bldg. 3, 4, 4A, 8)

Example of what to say: "Provides you with an academically stimulating environment and our "learn by doing" curriculum offers you many unique courses of study. The key to our academic success is a dynamic faculty of teacher-scholars who are committed to maintaining a technologically current curriculum."

COS MAJORS

- Biology – largest student population in Science, over 900 students.
- Biotechnology – fastest growing major in Science
- Botany
- Chemistry
 - Chemistry Option: American Chemical Society Accredited Degree.
 - Chemical Science Option: Strong interdisciplinary program suitable for professional and graduate schools.
 - Industrial Chemistry Option: emphasis on the chemist in industry.
 - Molecular Modeling and Simulation: rational use of computers for practical theoretical problem solving
 - Chemistry sub-disciplines: analytical, biochemistry, inorganic, organic, physical, and chemical education
 - Paint and Coatings Technology Program: applied research in P&CT; one-year certificate program
 - Interdisciplinary Science Computational Center: chemistry, physics and related areas offer instruction and research in the areas of chemical physics and bioinformatics.
- Computer Science
- Environmental Biology – a new major for Fall 2003, the field of environmental biology addresses the urgent need to preserve, protect and restore the life systems of our planet. Environmental biologists are charged with such diverse responsibilities as maintaining healthy workplaces and homes, sustaining production of food and other agricultural products, ensuring the health of natural ecosystems, and preserving the diversity of life on our planet. There are three options:
 - Conservation Biology: identify and protect critical habitat, manage rare and endangered species, and design ecological preserves.
 - Ecosystem Ecology and Management: conduct ecological field research, manage natural resources on public and private lands, and assess environmental impacts of proposed actions.
 - Environmental Microbiology and Biotechnology: laboratory research to assess water and air quality, transport and fate of pollutants, and environmental health in general.
- Geology
- Integrated Earth Studies
- Mathematics
 - Math Option
 - Applied Math Option
 - Statistics Option
 - Math Education Option
- Microbiology
- Physics
- Zoology

COS LEARN BY DOING

- Biology, Chemistry, Geology, and Physics have laboratory courses where students conduct crucial experiments; biology and geology also have strong field experiences off campus.
- Biological Sciences, Computer Science, Geological Sciences, Math and Physics depend on computer labs for certain classes
- Math is involved with learning by discovery and cooperative learning methods.

COS CREATIVE CLASSES

- Air Pollution Problems
- Natural Disasters
- Studies of a Blue Planet (Integrated Earth Studies major)
- California's Geologic Heritage
- Field Studies in the Southwest, Baja and Costa Rica
- Computer Simulation
- Introduction To Marine Biology
- Space Physics
- Relativity, Gravity and Black Holes

COS FACULTY AND STUDENT RESEARCH

- Science has been awarded 60 research grants over the past few years totaling \$10 million.
- Science has a joint program with Malaysia.
- American Red Cross and Cal Poly Pomona: with the future partnership, opportunities include joint research programs related to blood banking, work-study programs for Cal Poly Pomona students, courses with specialists in blood banking, and research space for Cal Poly Pomona inside American Red Cross facilities.
- NIH has renewed the Minority Biomedical Research Support program grant for \$5 million for the next four years (through 2008). This program is designed to provide underrepresented minority students an opportunity to collaborate with faculty in high quality biomedical research.
- Dr. Jill Adler: doing research on drug delivery systems for the treatment of herpes virus and fungal infections
- Dr. Bijay Pal: developing ways to inhibit AIDS virus infection.
- Dr. Wei-Jen Lin: doing research on botulinum neurotoxin.
- Dr. Nancy Buckley: research studies cannabinoid effects on the immune system.
- Dr. Wendy Dixon: research on DNA synthesis and cancer.
- Dr. Sepehr Eskandari: research on neurotransmitter function in the nervous system.
- Dr. Michael Silverman: research studies movement of proteins in neurons.
- Dr. Robert Talmadge: studies muscle function following spinal cord injury.
- Dr. Craig La Munyon: research on the molecular genetics of sperm competition.
- Dr. Kristin Bozak: studying ripening in avocado plants.
- Dr. Graciela Brelles-Marino: research on bacteria associated with plants.
- Dr. Martin Stoner: studies fungal diseases of plants.
- Dr. John Demboski: using molecular approaches to study relationships among small mammals.
- Professors Hoyt and Pal: doing research on locomotion of horses at the W.K. Kellogg Arabian Horse Center using such tools as a horse treadmill, high speed video, oxygen sensors and computers.
- Dr. Nourse and Marshall: Geology faculty. Dr. Marshall is a tectonic geomorphologist. One of his interests is the study of the relationship between geologic features and plate tectonics in Costa Rica. Dr. Nourse, a field structural geologist, involves students in his work deciphering the complex geologic development of northern Sonora, Mexico and the central San Gabriel Mountains.
- Geoscience faculty: have students working closely with them in their study of the geologic history and the mineral deposits of the central and eastern Mojave.
- Geological Sciences Department: ties with the Keck Geology Consortium, which supports student field research in such diverse places as Colorado, Maine, Costa Rica and Australia.
- Dr. David Berry: studies the invertebrate paleontology and stratigraphy of regional sedimentary sections.
- Dr. John Klasik: investigates the sedimentology of offshore Long Beach and the sedimentary petrology and diagenesis of sedimentary rocks.
- Dr. Jeffrey Marshall: conducts field studies of coastal marine terrace uplift rates, Nicoya Peninsula, and Costa Rica.
- Dr. Jonathan Nourse: conducts hydrogeologic studies of local watersheds. Through the field mapping of the Southern California San Gabriel Mountains and ranges in Sonora, Mexico. He is deciphering the geologic and tectonic development of these complex geologic terranes.
- Dr. David Jessy: investigates the ore deposits, geochemical and structural history of the central and eastern Mojave.
- Opportunities for environmental field studies through the research of Dr. Chris George whose specialty is ants, Dr. David Moriarty and Dr. Laszlo who study birds, Dr. Glenn Stewart who studies snakes, and Dr. Jonathan Baskin who is an expert in fishes. Dr. Gary Carlton and Dr. Ronald Quinn do research on the response of plant and animal communities to ecological disturbance such as fire. Dr. Joan Leong studies conservation of wetlands habitats and pollination ecology.

COS OTHER INTERESTING FACTS

- A major in science is often suitable as undergraduate preparation for admission into medical, dental, and veterinary professional schools, as well as Ph.D. credential, Masters and Ph.D. programs.
- A science professor serves as a pre-professional advisor to students.
- Over 98% of eligible students are admitted to medical and other professional programs.
- Mathematics and Computer Science courses contain no more than about 30 students. Most lecture courses (above freshmen level) in the biological sciences, chemistry, physics, and geological sciences are of similar capacity, except for some general education courses. Science laboratories never exceed 24 students, and in many cases are about half that size.
- Will be the second university in the nation to have a blood bank management program (University of Maryland). Will be the only university to have one located on its campus.
- Leading the nation in teaching non-English speaking individuals on how to teach math and science.
- Computer Science department now has a Sun Microsystems Lab with the NT windows capacity.
- \$5 million in grant money was awarded to the College of Science for research beginning in 2004-05 academic year.
- Cal Poly Pomona was the first 4-year institution in the U.S. to establish a biotechnology major. It is the fastest growing major in the U.S.
- Cal Poly Pomona is one of only a few universities in California, and the only one in the CSU, to offer an undergraduate major in biotechnology.
- First biotechnology program in the nation to establish a business component to the major.
- Cal Poly Pomona is one of only a few universities in Southern California that has a state license to care for exotic and venomous animal species.
- The Physics Department is the largest student population in the CSU.
- Geological Sciences Philips X-ray Analytical Laboratory houses x-ray diffraction and fluorescence instrumentation. The department is one of a few in the CSU, which possess both instruments.
- Half million dollar UNIX computer lab.
- A new computer lab with Hewlett-Packard equipment has been brought on-line for instruction and research.
- The Center for Education and Equity in Mathematics, Science and Technology (CEEMaST) works closely in collaboration with the College of Education and Integrative Studies in the preparation of science and mathematics teachers for K-12.
- Opportunities for Student Internships – the Cooperative Education program combines classroom study with (paid) work experience in business and industry for course credit.
- All departments have Science Educational Enhancement Service advisors who provide educational services to first-generation college students who may be unfamiliar with the university environment.
- Math and Geological Sciences has scholarships exclusively for its majors.
- Cal Poly Pomona hosted the annual Los Angeles County Science Olympiad for two years (2004, 2005).
- MASH – Math and Science Help, a free tutorial services available for students taking science courses.
- Students in chemistry create and mix the paint for the “Hollywood” sign.
- Computer Science has a new video gaming track emphasis.
- Cal Poly Pomona has research partnerships with four local medical schools: UC Irvine, UCLA, UC Riverside and USC.

COS MAIN COMPETITORS (Program advantages):

- Local CSU campuses, UC Riverside and private institutions like Claremont Colleges, Univ. La Verne, and Azusa Pacific.
- Cal Poly Pomona is more affordable and has an excellent record of job placement, employer satisfaction, and graduate school/professional school acceptance. Our curriculum seems to emphasize the hands on approach more than the other schools do.
- Smaller class size taught by faculty active in research.
- Students work in research and applied projects.
- CPP offers more lab courses than most of its competitors.
- Senior projects in most majors.

COS RECOGNITION/AWARDS

- In 2008, Cal Poly Pomona and the CSU received a grant from the Alfred P. Sloan Foundation to develop a Professional Science Masters (PSM) degree program in applied technology studies through a partnership with three other CSUs. The two-year graduate program has a launch date of Fall 2009 and would prepare scientifically trained, business-oriented professionals for the biotechnology industry.
- In 2008, Cal Poly Pomona received a National Science Foundation grant. The two-year \$178,000 grant will fund research on the way cells and their components can be separated and identified. Dr. Timothy Corcoran (Chemistry), Dr. Hossein Ahmadzadeh (Chemistry) and Dr. Amar Raheja (Computer Science) developed a technique called Supercontinuum Rapid-Emission Matrix, also known as ScREEM, to effectively catalogue cells and their components.
- In 2008, Cal Poly Pomona received a National Science Foundation grant. The \$584,197 grant will provide 127 scholarships over five years to promising science students with financial need. The scholarships will cover fees at Cal Poly Pomona for an academic year and include an allowance for textbooks. It also provides for a professional development opportunity, allotting money to travel to an industry conference with a faculty mentor.
- In 2008, Cal Poly Pomona received a National Science Foundation grant. A three-year grant of \$449,993 will support psychology, sociology and math faculty in examining the way stereotypes may undermine girls' and ethnic minorities' interest and performance in math.
- In 2008, a new partnership was developed Cal Poly Pomona, Pomona Unified School District and Western University of Health Science to work with Pomona youth on preparing for a career in health care. The "Pomona Health Career Ladder" will identify mathematics and science scholars in Pomona schools, guide them through an undergraduate health/science degree at Cal Poly Pomona and into health professions programs at Western University.
- In 2007, Biology student Melien Chang Munoz, placed second at the 21st Annual California State University Student Research Competition. Munoz' project entitled "Protection of BALB/c Mice against Challenge with Influenza Virus Following Vaccination with H1N1 or H1N1 Liposomal M2 Vaccine (L-M2)."
- In 2007, Professor Judith Jacobs was awarded the National Council of Teachers Mathematics' Lifetime Achievement Medal. Jacobs is the director for the San Gabriel Valley California Mathematics Project.
- For six years, the Math Department has sponsored a math/game day for various city schools in Pomona. Each game is uniquely developed for a specific grade level. The program was started by Dr. Carol Smith. Hundreds of Cal Poly Pomona students preparing to become teachers participate each year.
- For four years, the Student Affiliates of American Chemical Society (SAACS) make paint in the classroom and donate this paint, along with their time, to give a facelift to a home in the city of Pomona. The "Paint Party" is part of the Willy White Park Focus Group. The paint is environmentally friendly since it generates no air pollutants.
- In 2007, the Alfred P. Sloan Foundation awarded the CSU system \$891,000 grant for the implementation of 16 new professional science master's degree programs. Cal Poly Pomona is one of 12 CSU institutions to benefit from the grant. These two year graduate degree programs will produce professionals in cutting-edge scientific fields such as bioinformatics, biostatistics, biotechnology, computational science, ecological economics, environmental science and human-computer interaction to name a few.
- In 2006, Chemistry professor Dennis Livesay was chosen to receive a \$960,000 research grant for work on "Predicting Protein Flexibility and Stability" from the National Institute of Health. Livesay specializes in computational biology and bioinformatics.
- In 2006, the W.M. Keck Foundation awarded Cal Poly Pomona \$500,000 to create a state-of-the-art experimental facility in its Center for Macromolecular Modeling and Material Design. CM³D brings students and faculty from chemistry, physics, engineering and computer science into one research center (nanotechnology).
- In 2006, the American Association for the Advancement of Science (AAAS) awarded Biological Science professor Jill Adler the distinction of AAAS Fellow for her innovative development of liposomal formulations for the delivery of antifungal drugs. Adler specializes in medical mycology and immunology.
- In 2006, Joelle Opotowsky of the Chemistry Department has been featured in numerous news programs and newspapers because of the development of biodiesel fuel using the lab at the John T. Lyle Center for Regenerative Studies.
- In 2005, President George Bush announced that Dr. Barbara Burke, a professor of chemistry and director of the Science Educational Enhancement Services (SEES), was a recipient of the 2004 Presidential Award for Excellence in Science, Mathematics and Engineering Mentoring – a program supported and administered by the National Science Foundation. Dr. Burke was one of nine individuals selected. The award honors individuals and institutions that have enhanced the participation of underrepresented groups – such as women, minorities and people with disabilities – in science, mathematics and engineering education at all levels.

- In 2004, Cal Poly Pomona received a \$1.3 million grant from the Howard Hughes Medical Institute to enhance introductory biology courses.
- The College has received numerous grants including several Minority Biomedical Research Support (MBRS) for joint faculty/student research; Dr. Judith Jacobs, Math faculty and CEEMaST Director, has been awarded several grants for improving K-12 math and science education, especially teacher training.
- Computer Science and Chemistry gave full professional accreditation.

COS CAREER PATHS

- Careers in health sciences for biology majors; secondary school teaching for math and other science majors; jobs at Hughes, JPL, Rockwell etc. for computer science, math, and physics grads; work with paint and coating manufacturers for chemistry graduates; positions with federal, state, local government agencies in major hydrology, engineering geology, and environmental remediation firms for geology majors. Biotechnology is a cross-disciplinary field with outstanding employment opportunities.
- Graduate school placements at the various UCs, USC, Claremont Graduate Schools, and other private institutions; medical school admissions at Harvard, Washington, USC, the various UCs, and Stanford.

COS SCIENCE BUILDING

- The Biotechnology building contains millions of dollars worth of state-of-the-art scientific equipment, housing laboratories and research facilities in biology, chemistry and geology. The building features instructional laboratories, research laboratories, faculty and staff offices, meeting rooms, new stockrooms and computer facilities to support the instructional laboratories.

Building 3 is closed for renovation until Spring 2008. Only rooms 215 and 217 are open for use.

COS WHERE TO GO AND WHAT TO SHOW

- Tropical Rain Forest Learning Center Building 4A,
- Ethnobotany Learning Center (an outdoor garden area built around a Native American theme); and the Aquatic Biology Learning Center Building 4,
- Computer Lab on first floor of Building 8,
- Instrumentation Room Building 8 Room 321,
- Instructional Labs Building 8 Room 331 or 341,
- Research Lab Building 8 Room 339,
- Synthetic and Organic Chemistry Research Lab Building 8 Room 346,
- Physics Building 8, second floor,
- Geology Building 4, A level,
- Building 8, Room 242 There is a display case just outside this room for Geological Sciences. It has a seismometer which is runs Monday through Friday; weather instruments for rain, wind, and pressure; samples of halite, table salt from the Trona area; and a senior's thesis work in the San Bernardino Mountains; among other things.

For more information, please call (909) 869-3600 or visit the website at sci.csupomona.edu

THE COLLINS COLLEGE OF HOSPITALITY MANAGEMENT (Bldg. 79)

Example of what to say: "This major can open up a world of excitement. If you've ever wanted to work in world class restaurants, fine hotels, casinos, cruise ships or major entertainment centers and theme parks, this major is definitely for you."

Restaurant management, hotel/resort management, club management, beverage marketing and/or culinary development are just a few of the employment possibilities.

On July 1, 2008, the Collins School of Hospitality Management became the university's eighth college. The Collins College is the first hospitality management in California and one of a handful nationwide. The college designation will provide the necessary infrastructure to grow in the coming years: graduate studies program, facilities, increase the prestige of the program; and increase the ability to recruit high-caliber faculty and students. The Collins College has seen a 46-percent growth in enrollment in only three years.

Carol and Jim Collins, the namesakes and primary benefactors of the Collins College, have once again shown tremendous generosity to Cal Poly Pomona. They have pledged to match dollar-for-dollar \$5million in donations for a \$10 million academic building. Graduate students under the direction of architecture professor Kip Dickson will participate in the design of the 20,000 square foot building. Preliminary plans for the building include small modular classrooms, a large lecture hall and faculty offices. It will be designed with environmental sustainability as a primary objective and the college hopes to pursue LEED – Leadership in Energy and Environmental Design – certification from the U.S. Green Building Council.

Founded in 1973, the Collins College is the first and largest four-year hospitality management degree program in California and the only hospitality management college on the West Coast.

COLLINS LEARN BY DOING

- The Collins College offers practical, hands-on curriculum. Students operate the Restaurant at Kellogg Ranch, a public restaurant and laboratory, where students use the skills they developed at The Collins College and other academic departments. Their professional, enthusiastic faculty create a family-like environment for students.
- Companies to look for at their Career Expo:
 - Disneyland Resorts and Marriott Hotels
 - Brinker International
 - Claim Jumper
 - DNC Parks and Resorts at Yosemite
 - Ecolab
 - Marriott Hotels
 - Hilton Hotels Corporation
 - Panda Restaurant Group
 - Mimi's Café
 - Aramark
 - Grill Concepts, Inc.
 - Red Lobster
 - Olive Garden
 - Marie Calendar's
 - Marriott International
 - Real Mex Restaurants, Inc.
 - Sodexo
 - Universal Studios and Theme parks
 - Hormel Food Corporation
 - Four Seasons Hotels
 - Houston's Restaurants
 - Kimpton Hotels and Restaurants
 - Hyatt Hotels & Resorts

- Richard N. Frank Distinguished Lectureship Series: Each year, the Collins College draws respected professionals to campus for lively lectures, master classes, presentations, and small group workshops. The exciting Richard N. Frank Distinguished Lectureship Series gives students a unique chance to hear directly from the industry's leaders and legends as they bring hospitality management to life through their own fresh, real-world experiences. And, just imagine getting this kind of first-hand exposure with key executives who are also on the lookout for interns and job candidates.

Distinguished lecturers have included Richard Marriott, Chairman of the Board of Directors of Host Marriott Corporation; James Collins, Chairman of Sizzler International, Inc.; Thomas LaTour, Chairman and CEO of Kimpton Hotels & Restaurants; Stephen Bollenbach, President/CEO of Hilton Hotels Corporation; Jackie Trujillo, Harman Management Corporation; Andrew J.C. Cherng, Panda Restaurant Group, Inc. and many other noted leaders.

COLLINS OTHER INTERESTING FACTS

- Program is the oldest and biggest hospitality program in California.
- Received \$10 million from James and Carol Collins. This is the largest individual donor gift in Cal Poly Pomona's history, and, the largest gift by an individual to any hospitality program in the nation. Also making it the first named school/college in the entire CSU system.
- The Collins College has established a \$1.2 million endowed faculty chair positions to focus on research and to increase enrollment.
- The Collins College Board of Advisors has some of the most highly respected leaders in the hospitality industry. Carl Karcher (Carl's Jr.), Jim Collins (Sizzler), Peggy Cherng (Panda Express), Richard Frank (Lawry's), and the President of Nestle, among others.
- The Collins College Harvest Auction is one of the most successful ongoing fundraisers in the CSU - the proceeds benefit CSHM in areas such as student scholarships programs and PROGRAM ENHANCEMENT.
- The Collins College has about \$3.5 million in endowed scholarships. The Collins College administers \$100,000 in scholarships each year to its students. More scholarship dollars than any other college on the Cal Poly Pomona campus.
- Partnership with the Culinary Institute of America. Complete your degree at Cal Poly Pomona, earn your Culinary certificate in nine months instead of the normal two years at half the cost.
- Hospitality and tourism is the second largest industry in California and the fastest growing industry.
- All Collins College students are assigned to faculty CAREER MENTORS and are matched by students' career interests and faculty specialization.
- Students are required to complete 800 hours of PROFESSIONAL WORK EXPERIENCE before graduation.
- Let students know that even though some students go on to culinary school after Cal Poly Pomona, this is not a culinary school. Students learn business principles that can be applied in the industry.
- Don Galleano of Galleano Winery and Galleano Enterprises has donated 400 grapevine cuttings, some of them from vines over 100 years old, from the De Ambrogio Ranch vineyard in hopes of maintaining a small piece of the Cucamonga Valley's rich wine-producing history. Galleano is the largest shipper of grapes in Southern California. The College of Agriculture and the Collins College will work on maintaining the Cal Poly Pomona vineyard as part of the viticulture program in preparing students for careers in one of California's leading industries. Hopefully, when the grapes are ready, Cal Poly Pomona will produce our very own zinfandel wine.
- Famous chefs that have been on our campus include Julia Child, Wolfgang Puck, Martin Yan (Asian Cuisine) Mark Peel (Campanile and La Brea Bakery in L.A.), Michelle Richard (Citrus & Citronelle), master chef Roberto Gerometta (Nestle), Felician Cueff, Patrick Jeffroy (from France), Alain Gireau, Christopher Cross and Mark Tarbell.
- In 1998, MTV "Road Rules" used the Restaurant at Kellogg Ranch for an episode: men vs. women, cooking.
- The hospitality management program was established in 1973 as part of the College of Business Administration. In the early 1990s, it was identified as a special program/school.
- The Collins College host a career fair each year with some of the biggest names in the industry.

COLLINS MAIN COMPETITORS (Don't mention unless they ask):

- Washington State, UNLV, NAU, Cornell, Purdue.

COLLINS PROGRAM ADVANTAGES

- Cal Poly Pomona is a key word for initial screening of job applicants in industry.
- Curriculum is revised based on industry.
- Students receive a broad base of hospitality, which is a strong selling point.
- Faculty have outstanding academic preparation and industry experience. Most have written text books for other hospitality programs as well as training manuals for industry staff. They also sit on national boards.
- 43,000 square feet of state-of-the-art facilities.
 - 1,200 square foot wine cellar.
 - Wireless technology in classrooms.
 - Restaurant at Kellogg Ranch, a 130-square feet formal service restaurant (RSVP at ext. 4700)
 - Full, student-run kitchen.
 - Test kitchen with commercial cooking stations.
 - A quarter system where you can finish faster.
 - Affordable campus living.
 - Support from the Board of Advisors who are leaders in the hospitality industry.
 - Hands on, and practical education.
- Outcomes: Students are prepared to pursue post-graduate education. Positions in management at companies such as Hilton, Marriott, Disney, Marie Calender's, and Darden Restaurants. Some graduates go on to culinary schools such as the Culinary Institute of America. Some enjoy their experiences so much at Cal Poly Pomona that they decide to go into teaching hospitality at the community college level.

COLLINS RECOGNITION/AWARDS

- In 2008, Cal Poly Pomona unveiled its private label wine, Horsehill Vineyards. Zinfandel rose is the inaugural vintage. Only three universities in California produce wine (Fresno State and UC Davis). Order the wine online at www.csupomona.edu/horsehill. For more information, please call (909) 869-4864.
- In 2008, the Collins College received a \$50,000 grant from Darden Restaurants Foundation to allow students more professional development opportunities.
- In 2008, Cal Poly Pomona's Club Managers Association of America chapter beat out all other chapters in the country to win the coveted "Chapter of the Year" award at the CMAA's World Conference on Club Management.
- In 2005, the California Restaurant Association Educational Foundation (CRAEF) honored the Collins College with its coveted Foundation Award at the 2005 Hall of Fame award dinner.
- Famous chefs that have been on our campus include Julia Child, Wolfgang Puck, Martin Yan (Asian Cuisine) Mark Peel (Campanile and La Brea Bakery in L.A.), Michelle Richard (Citrus & Citronelle), master chef Roberto Gerometta (Nestle), Felician Cueff, Patrick Jeffroy (from France), Alain Gireau, Christopher Cross and Mark Tarbell.

COLLINS WHERE TO GO AND WHAT TO SHOW

- For prospective Collins College students, please have them contact Donna Dannan at (909) 869-4191 or ddannan@csupomona.edu.
- Students may arrange a tour of The Collins College on their own by calling them at (909) 869-2275.

For more information, please call Donna Dannan at (909) 869-4191 or e-mail ddannan@csupomona.edu or visit the website at www.csupomona.edu/collins

COLLEGE OF THE EXTENDED UNIVERSITY (Bldg. 220A)

Example of what to say: "The College of the Extended University (CEU) is a dynamic and responsive enterprise that designs and delivers a wide variety of educational programs. CEU serves as a vehicle for building partnerships and collaborative relationships through community involvement, economic development, resource development and program development with business and industry. CEU delivers programs to a wide community that extends from our own campus in Pomona, to local and national audiences, and to new expanding international venues."

COE PROGRAMS

- ExtendTech: provides a wide range of technology-based programs through individual course offerings and certificate programs. Courses include advanced computer training and on-line computer courses including MCSA and MCSE certification. In addition, ExtendTech offers CLAD certification courses and the ELD Institute, offers courses entirely on-line.
- Certificates for professional development and personal enrichment (Geographic Information Systems, HR Management, Floral Design, Wedding Consultant, Grant Writing, Business Writing, Construction Management and much more)
- Advanced computer training (programming, database development, network administration, multimedia and graphic design and online computer courses)
- Professional Degrees (i.e. MBA, Architecture)
- Crosscultural Language & Academic Development (CLAD) Certification (entirely online)
- English Language Institute (i.e. English as a Second Language)
- Open University (attend academic courses without admission to the university)
- Test Prep (CBEST, CSET, EIT, GRE, GMAT, LSAT, SAT I)
- Travel Study Program
- On-Site Corporate Training (customized training programs for business/industry)
- Business Incubator Programs (i.e. AccelTech and the NASA Commercialization Center)
- Open University: individuals who want to take a course with regular matriculated students. Student must petition into the class.
- Top high school students enroll in Open University courses to earn college credit or course is sometimes approved for Advancement Placement requirements.
- Open University cost \$220 per unit for standard course; \$260 per unit for a lab.
- In 2007, started offering tango class.

For more information, please call (909) 869-2288 or e-mail ceuinfo@csupomona.edu or visit the website at www.ceu.csupomona.edu

11. BUILDING 94/UNIVERSITY QUAD

STUDENT SUPPORT AND EQUITY SERVICES

Example of what to say: "Student Support and Equity Services (SSEP) serves the Educational Opportunity Program (EOP) and undeclared major students through a wide range of services, including academic advising, academic success seminars, and EOP grants and tutoring to eligible EOP students. SSEP is a multifaceted department within the Division of Student Affairs. It is comprised of the following subunits: Student Development and Undeclared Services (SDUS), Admissions and Enrollment Services, Tutorial Services, and Summer Bridge."

SSEP PROGRAMS AND SERVICES

- The Educational Opportunity Program (EOP) is Cal Poly Pomona's first and most comprehensive postsecondary access and equity program. Established in 1969, EOP serves low-income California residents who demonstrate the motivation and potential to succeed in college.
- Student Development and Undeclared Services (SDUS) is the subunit that provides a variety of academic, personal, and career development services, activities, and programs to support the adjustment, growth and success of our undeclared and EOP students. Such programs include the Undeclared Student Program, Academic Success Seminars, Major and Career Exploration workshops and many more.
- Admissions and Enrollment Services promotes access to eligible prospective applicants. SSEP, particularly EOP, provides many students the opportunity to a college education with the support they need to succeed.
- The Summer Bridge Program is a five-week residential program that assists EOP and Renaissance Scholar students in making the transition from high school to a university's more challenging environment. The Summer Bridge Program offers credit-bearing courses in math, writing, and ethnic studies. Academic advising, registration assistance, tutoring, computer labs, workshops, motivational presentations, and recreational activities are included in the Summer Bridge experience.

SSEP WHERE TO GO AND WHAT TO SHOW

- SSEP main office and SDUS, Building 94, Room 121
- Admissions and Enrollment Services, Building 1, Room 221
- EOP Tutorial Services and Summer Bridge, Building 1, Room 206

For more information, please call 909) 869-2240 or e-mail ssep@csupomona.edu or visit the website at dsa.csupomona.edu/ssep

DISABILITY RESOURCE CENTER (Bldg. 9)

Example of what to say: "The Disability Resource Center provides individualized programs that are designed so that students can compete academically on an equal basis with their peers. Academic accommodations and support services are available to students, who have physical, visual, or hearing impairments, and/or attention, learning or psychological disorders. Students with temporary disabilities (e.g. broken arm, sprained ankle) may also be served."

- 2.5% of CPP student population has a disability (450 students). Of those students, 78% have an invisible disability. Breakdown of DRC Disability Types: 31%, learning disability; 30%, attentional; 11%, physical; 10%, psychological; 7%, neurological; 4%, visual; 4% hearing; 3% mobility.
- In the U.S., 60% of people with disabilities are unemployed.

DRC PROGRAMS AND SERVICES

- ARCHES: "a TRIO program" that provides academic support services to 150 students with disabilities. Services include academic advising, study skills development, tutors, and financial aid and scholarship assistance. In 2007-08, 48% of students in the ARCHES program earned a 3.0 GPA or higher.
- Testing services, note-takers, alternate media, interpreting and real-time captioning, as well as our assistive technology center.
- Students who are experiencing academic difficulty can be referred to DRC for an intake referral for an assessment to determine if there is learning, cognitive or other type of disability.
- Each year, the DRC accommodates 3,000 test.

For more information, please call 909) 869-3333 or e-mail drc@csupomona.edu or visit the website at dsa.csupomona.edu/drc

12. BUILDING 1/UNIVERSITY DRIVE

Example of what to say: If you look up the street, you'll find Student Health Services. Across the street is Building 1 that houses the student run newspaper "The Poly Post," the Kellogg Honors College, the International Center, Study Abroad, Research and Graduate Studies, the Ombuds Office.

STUDENT HEALTH SERVICES

Example of what to say: "When you're away from home and in need of medical services, a staff of licensed medical doctors, nurse practitioners and registered nurses are available to assist you at Student Health Services. Once enrolled, your pre-paid health fee covers most of the services, including office visits for routine medical care (colds, flu, cuts, sprains, etc.), x-rays, minor surgery and most lab work. Health education, weekly HIV testing and family planning counseling are also included at no extra charge. Prescription medication, common drug store items, and outside lab tests are available at a reduced cost. Staff and student Health Educators are always willing to assist you with your own personal health education and assessments, as well as with any health-related class assignments.

- Call the main number for an appointment (909) 869-4000 or walk-in to be seen by appointment the same day for more urgent care issues or injuries.
- If you have graduated from a California high school after January 1, 2005, you need not show proof of any immunizations. If you do not meet this criteria, you will need to show them proof that you've had your required Measles & Rubella, and/or hepatitis B shots (see their website for further details or call the immunization hotline (909) 869-2759. This verification must be completed before you register for your second quarter.

SHS INNOVATIVE PROGRAMS

- Students can visit their satellite facility, The Wellness Center. It is centrally located in the Bronco Student Center (Bldg. 35, Room 1341) across from Round Table Pizza. Stop in any time without an appointment, from 10 to 5, Monday through Thursday or from 10 to 3, on Friday, for no-charge services. Get your body fat measured, pick up health education literature, make an appointment for medical services at building 46, complete fitness and other health assessments, or receive individual assistance with diets and exercise from peer health educators on nutrition, weight management, stress relief, smoking cessation and cholesterol management.
- Check out the Stress Relief Self-Care Station inside The Wellness Center for tips on reducing stress. Learn how to avoid viral bugs and how to determine whether or not you have a cold or flu – issues closely related to stress.
- Trained peer health educators send birthday cards to all students about to turn 21, advising them of alcohol-related educational facts.
- Join the "Healthy Steps" program and receive a free pedometer. Learn how to become more active and to track your progress.
- The quarterly health fee also covers students for basic services provided by other CSU campuses. This might come in handy if students are traveling way from the Pomona area.

SHS OTHER INTERESTING FACTS

- While the quarterly health fee covers students for most services at Student Health Services, students are strongly encouraged to carry supplemental insurance coverage for those times when SHS is closed or when specialized care is needed. One trip to the emergency room via an ambulance could cost \$600 or more! A low-cost plan can be purchased through Associated Students, Inc.
- Check out their web site (dsa.csupomona.edu/shs) to stay current with new services or programs.
- Come to the SHS annual Wellness Fair, held each year on the 4th Thursday in October. Pick up free samples and health-related tips for looking and feeling your best.

SHS LEARN BY DOING

- Student Health Services strives to teach students how to be responsible for their own health and well-being, whether it means regular visits to Student Health Services or educational programs to teach knowledge and skills for maintaining healthy lifestyles.

SHS AWARDS/RECOGNITION

- Student Health Services is a fully staffed and licensed ambulatory care facility, accredited every three years by the Accreditation Association for Ambulatory Health Care (AAAHC). This signifies that they have met national standards for providing the highest quality of medical care available to a college-age population.
- For 2007-08 academic year, Cal Poly Pomona was recognized by the American Red Cross Blood Services for collecting the most units of blood at a single site for a university. Student Health Services collected 1,181 units of blood. It is the second year in a row the university has been recognized.

The Wellness Center: your resource center for personalized assistance with diet and exercise as well as health-enhancing assessments. Services are covered by your health fee and no appointments are needed. Call the Wellness Center for details (909) 869-5272.

- Get your body fat measured
- Pick up health education literature
- Speak to a health educator
- Make an appointment at a student health services for clinical care
- Receive additional assistance with diets, cholesterol management, weight management and exercise from peer health educators.

For more information, please call (909) 869-4000 or e-mail health@csupomona.edu or visit the website at dsa.csupomona.edu/shs

THE KELLOGG HONORS COLLEGE

The Kellogg Honors College is designed for high-achieving students to help them prepare for future careers and to provide an outstanding academic experience at Cal Poly Pomona in a close community of students and faculty. The students are eligible to take honors courses, which are limited to 20 students, and have use of the Honors Commons and computer lab. Currently, over 400 students are in the Honors College.

The Honors College can be described as a "Community within a college." Incoming freshmen are required to take seven (7) courses; sophomores take five (5) courses; and transfers take four (4) courses.

- Incoming freshmen will be invited to apply to the Honors College if they have scores of 550 or higher on both math and verbal SAT tests and a 3.5 GPA or above or if they graduate in the top 5% of their class. The applicant must not be required to take CPP remedial courses.
- Continuing sophomores who maintain a 3.5 GPA throughout their first year and have completed 36 units will also be invited to apply.
- Incoming transfer students who apply to the Honors College must have a GPA of at least 3.5 at their previous institutions.
- For Fall 2008, 490 students applied to the Honors College; 150 were admitted and 80 enrolled in the program.
- In 2007, the Honors College received its new name after a \$1 million donation from the Keith and Jean Kellogg Trust Fund.

For more information, please call (909) 869-3355 or visit the website at: www.csupomona.edu/~honorsprogram or visit their office in Building 1, Room 201

GOLDEN KEY INTERNATIONAL HONOUR SOCIETY

The Golden Key International Honour Society provides academic recognition to college juniors and seniors in the top 15 percent of their class, leadership opportunities, community service, career networking and scholarships. The Society has nearly 350 chapters at colleges and universities in the U.S., Australia, Canada, Malaysia, New Zealand and South Africa.

The Cal Poly Pomona Golden Key Chapter took home four awards at the Golden Key International Conference in Los Angeles (October, 2005):

- International Advisor of the Year Award: Andrew Thacker, College of Business Administration
- Western Region Student Leader of the Year Award: Angela Wong, Computer Science
- U.S. Region Best Education-Based Service Program Award: completed or established a successful academic/education/learning oriented service program or activity.
- U.S. Region Best Communication Award: best chapter program/initiative for disseminating chapter news and updates to its members.

OMBUDS

The Ombuds Office offers confidential, neutral, independent and informal assistance in resolving your issues, problems or concerns. We serve all members of the Cal Poly Pomona campus: students, faculty, staff, and administrators. Concerns addressed by the office include, but not limited to:

- Interpersonal Conflict
- Disagreement over grades
- Working conditions
- Housing issues
- Clarification of policies and procedures
- Co-worker difficulties.

OFFICE OF RESEARCH AND GRADUATE STUDIES

The Office of Research and Graduate Studies provides graduate student admissions applications, GRE test registration booklets, and brochures on admissions (NOTE: prospective graduate students are advised to visit the graduate studies website or contact the graduate coordinator directly for specific questions concerning admission into a particular graduate program).

For more information, please call (909) 869-3331 or visit their website at www.csupomona.edu/~research/graduatestudies or visit their office in Bldg. 1, Room 299A

13. MANSION LANE

Theme #4 - Heritage

Site: On the corner of Mansion Lane and University Drive.

Goals: To introduce theme #4 - Heritage

Example of what to say: "I want to stop for a moment to tell you about the unique heritage Cal Poly Pomona has. No other CSU has the type of heritage we have. W.K. Kellogg, the cereal magnate, and Charles Voorhis, an automotive pioneer, both helped get Cal Poly Pomona started. We started as a Southern California branch of Cal Poly San Luis Obispo. The first campus was on the old boy's school in San Dimas that the Voorhis family had started. When the number of students outgrew the Voorhis campus they were moved to the Kellogg Ranch - which is where we are right now. Classes began here in 1956. We officially split from San Luis Obispo in 1966 and graduated from college to university in 1972. We celebrate this heritage every year at Founders' Celebration. Every other year the campus community, alums, and the Kellogg and Voorhis families come together for a day of festivities that helps us remember the past, celebrate the present, and look forward to our future."

During the 2008-09 academic year, Cal Poly Pomona celebrates its 70th anniversary.

QUICK FACTS

Kellogg

- Began his professional career working for his older brother, Dr. John Harvey Kellogg, at the Battle Creek Sanitarium in the late 1800s.
- The breakfast cereal magnate; introduced the world to Kellogg's Corn Flakes on April 7, 1906.
- Came to California from Battle Creek, Michigan in 1925.
- Moved into house when he was 66 years old.
- His 14 initial horses cost \$80,000.
- His dream was to breed Arabian horses and his horses came from Indio, California, Arabia, Egypt, England, and Poland.
- Stars came to the Ranch: Will Rogers, Clara Bow, Ronald Reagan, Rudolph Valentino and W.C. Fields.
- The Arabians were in classic movies such as "Son of the Sheik," "Lives of a Bengal Lancer," and "The Garden of Allah." King John was used as the model for Prince Charming's horse in Walt Disney's "Snow White and the Seven Dwarfs" in 1938.
- Sunday Arabian Horse Shows, which Kellogg started in 1926, run October through June on the 1st Sunday afternoon of the month.
- In October of 1941, the time that World War II was underway, the ranch was known as the Pomona Quartermaster Depot.
- In the summer of 1943 the War Department abandoned the Kellogg Ranch and the property was turned over to the Bureau of Agriculture.
- July 1, 1949 the operation of the Ranch (813 acres) passed to Cal Poly.
- In 1948 the department of agriculture was going to sell the property. Richard Nixon helped W.K. Kellogg get the property back by selling it to the Kellogg Foundation for \$1 and the bill was signed by then U.S. President Harry S. Truman.
- Kellogg's 2nd wife was Dr. Carrie Stairs, who worked at the sanitarium.
- The three breeders that California Arabian horses came from are Wrigley, Herch and Kellogg.
- Kellogg quote: "education offers the greatest opportunity for really improving one generation over another."

Voorhis

- An automotive pioneer and one of the early executive with General Motors
- In March of 1927, the Voorhis family purchased 150 acres of the Oak Knoll Ranch in the southwestern part of San Dimas, California for approximately \$150,000. The land was used to establish a school for underprivileged boys.
- Charles Voorhis was founder and president of the Voorhis School for Boys from 1928 until 1938.
- In 1938, the ranch (153 acres) was transferred to the State of California, and specifically Cal Poly College at San Luis Obispo, with the stipulation that it be used for educational purposes. It became known as the Voorhis Unit of Cal Poly.
- The Voorhis Unit soon became very popular, and when the GI Bill was established there was not enough room to accommodate all the students. As a result, in 1949, the land was merged with the 813 acres W.K. Kellogg donated and the southern extension of the California Polytechnic State University at San Luis Obispo became known as the Kellogg Unit.

History of Kellogg House Pomona

- The Kellogg house, known as the "Big House" in the 1920s and '30s, was completed in 1926. Mr. and Mrs. Kellogg used it as their winter home until they moved to the Palm Springs area.
- Pasadena architect, Myron Hunt, designed the main house, which is over 8,700 square feet. Mr. Hunt's other notable projects include the Pasadena Rose Bowl and the Huntington Library.
- Charles Gibbs Adams, whose work included the Hearst Castle Gardens in San Simeon, was selected to landscape the grounds. Later, this work was completed by Florence Yoch and Lucile Council, widely recognized as two of the finest garden designers and landscape architects in California.
- The style of the house is a hybrid of architecture, which combined the formal courtyards, gardens and elements of Spanish, Italian and Islamic architecture with the informality of a growing nouveau-riche society.
- The home has been used for many activities: living quarters for Army personnel in World War II, housing for students involved in campus projects, and an educational center for an experimental rehabilitation program. In 1982 the house was renovated for faculty and staff use, meetings, and receptions, and renamed the University House. The emphasis was on restoration and several rooms remain as they were when the Kellogg's resided here.
- In 1996, with help from the W.K. Kellogg Foundation, the house was awarded a \$2.1 MILLION grant for renovation and restoration and the house was renamed the Kellogg House Pomona.

Renovation of Kellogg House Pomona

- In 1998, through a \$2.1 million grant from the W.K. Kellogg Foundation, The Kellogg House Pomona has been restored and renovated to its original grandeur. Restoration has featured refinished countertops, windows, and doors, as well as floors and ceilings. Renovation has included new electrical, plumbing, and heating and air conditioning services as well as security and fire protection systems, and modifications to incorporate ramps, railings, and a handicapped accessible bathroom. Furnishings, artwork, and Kellogg ranch artifacts have helped to return the home to its original condition. The house is used to host various university and community programs, including expert-in-residence programs, retreats, and seminars.

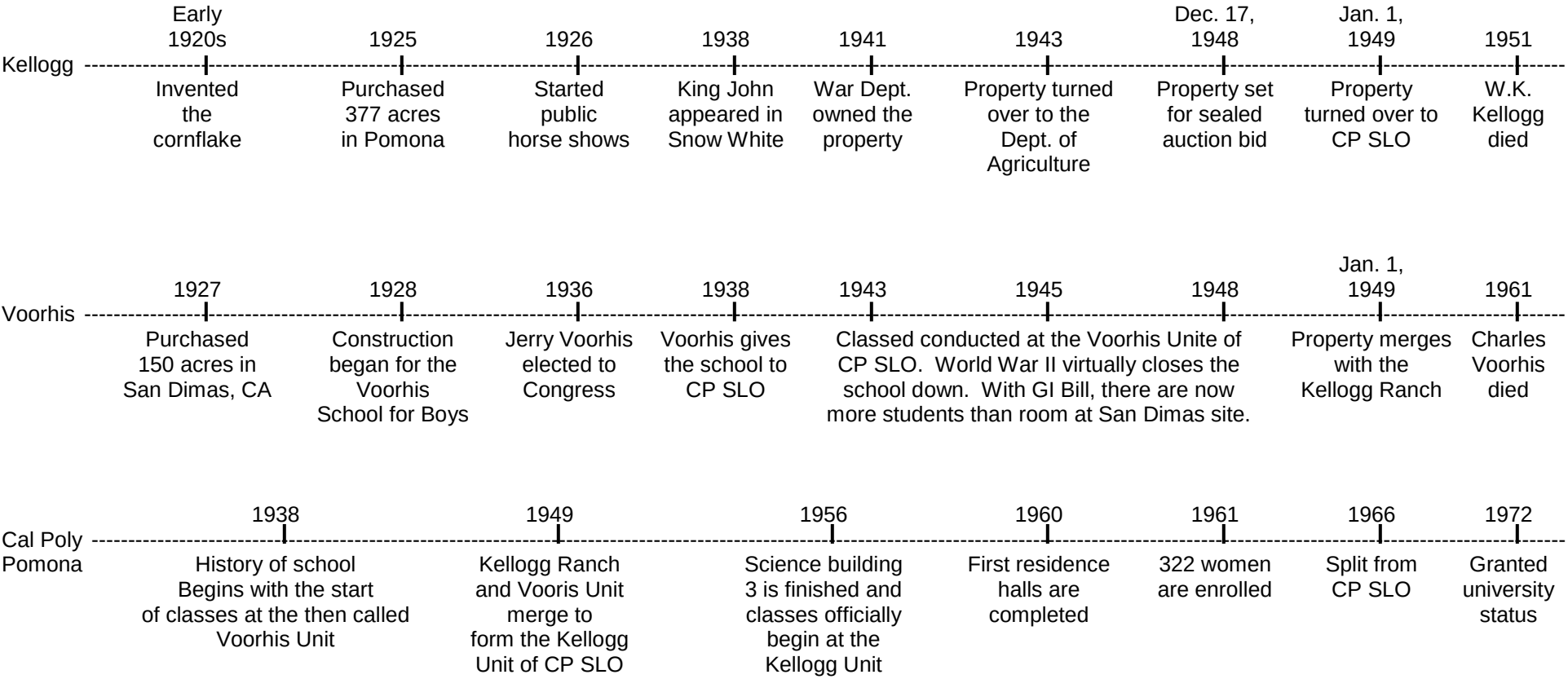
Renovation of Kellogg House Pomona' Grounds

- In 1998, the historic site received a \$50,000 grant from the J. Paul Getty trust's preserve L.A. Initiative as well as a \$15,000 of in-kind support from the National Park Service. The refurbishment project plans to develop a cultural landscape preservation master plan that emphasizes both the landscape architecture design and the plant life in a five-acre area of the original gardens. The project will take a close look at the development of the gardens as well as the continued use and care of the gardens from 1949 to present day. The plan will develop through a consultative process that includes a multidisciplinary team of faculty experts from the colleges of Agriculture, Science, and Environmental Design as well as the Center for Geographic Information Systems Research.

History of the Manor House

- In February 2004, President Ortiz and his wife, Betty, moved into the Manor House.
- Built in 1926, the Manor House is a graceful, two-story Spanish-style home with 17 rooms and more than 4,000 square feet of living space. Myron Hunt and H.C. Chambers designed the home.
- Originally built by W.K. Kellogg for his son, Dr. Karl Kellogg, the home was later given to Kellogg's only daughter, Beth, her husband, Norman Williamson Sr., and her family for residence from the late '20s to 1943. The Williamsons were the last of the Kellogg relatives to live in the house.
- During the Army years, the Manor House was occupied as a remount station.

Cal Poly Pomona Historical Perspective



14. RESIDENCE HALLS AND UNIVERSITY VILLAGE

Example of what to say: "At Cal Poly Pomona, you have the exciting opportunity and choice to live directly on campus through two distinct communities. University Housing Services' offers traditional residence halls and residential suites and also manages a small community at the John T. Lyle Center for Regenerative Studies. Cal Poly Foundation Services manages an apartment community called the University Village.

University Housing Services: amenities available to all students living in the Residence Halls includes (at no extra charge): membership to use the UHS Fitness Express, a state of the art fitness center located directly in the residence hall complex; satellite television with over 40 channels, such as ESPN, MTV, HBO and Discovery; (in all halls) high speed Ethernet which provides direct connection to the campus mainframe; study rooms; a swimming pool; basketball and volleyball courts; reserved resident parking, and much, much more! The Residential Suites offer these same amenities plus suite-style accommodations with private bedrooms, common living area and a kitchenette with refrigerator and microwave. By summer 2009, all suites will also be retrofitted with stovetops.

The halls and suites are conveniently located on campus and are within easy walking distance to academic buildings, the library, computer labs, dining areas, the Bronco Student Center, and parking lots. All halls have study areas, laundry rooms, recreation room/TV lounge, mailboxes, and community bathrooms. All halls are open throughout the entire academic year, September-June. Summer housing is also available.

"If you're interested in living on campus but prefer apartment life you may want to consider the University Village where you can live a little more independently in an apartment adjacent to campus. Two and four bedroom furnished apartments include a full kitchen, living room, and individual bathrooms. Each unit also includes over 40 cable channels including MTV, VH-1, and ESPN. Also included in your fees are all utilities except basic phone services. A community center, picnic areas with barbecues, a swimming pool, and lighted, full-size basketball court are available for resident use. A shuttle to campus is available. To live at the University Village you must be a minimum of 21 years of age or completed 36 or more units (or equivalent)."

Contracting for the Fall Quarter normally begins around March or April. All processes are online. On May 1, students may start to return contracts. By late May, a wait list will be in place due to the number of requests for on-campus housing. Room assignments are usually the second week of August.

RESIDENCE HALLS

- La Cienega Center (Bldg. 59) is the Housing Business Office for the six residence halls (1,400 students), two residential suites buildings (400 students) and the John T. Lyle Center (19 students).
- The six, co-ed by wings, three story residence halls include lounges, study areas, laundry rooms, and community bathrooms. Each building also includes a kitchenette and recreational area.
- The Residence Halls offer double or triple occupancy. The Residence Halls are open throughout the academic year, with limited housing available for summer. The fee for the 2008-2009 academic year is approximately \$8,000 to \$9,200 which includes room and board. Students have an option of three meal plans, 19, 14 or 10 meal plan, each with \$125 in Bonus Dollars. All meals on the meal plan must be used at Los Olivos Commons, the all-you-care-to-eat dining facility. Each meal plan provides a quarterly allocation of Bonus Dollars to be used at all participating campus cafes, food courts and convenience stores on campus.
- Each hall is open for Winter and Spring breaks, so you do not need to move out.
- All resident hall rooms are approximately 12-feet X 15-feet

RESIDENCE SUITES

- The two residential suites buildings offer three suite configurations: four person suite with four single bedrooms; four person suite with two single bedrooms and a double bedroom; studio suite with two single bedrooms.
- The residential suites have four floors, accessed by stairs or elevators, a study lounge, laundry room located in Vista del Sol; and Vista Café on the ground floor of Vista Bonita.
- There are three additional meal plans offered to residents in the suites that use meal points, offering more flexibility to use their plan at any food venue on campus, including Los Olivos, Campus Marketplace, Bronco Student Center and the Farm Store. The fee for the 2008-09 academic year is approximately \$8,400 to \$11,000. One suite building is available during the summer.

CENTER FOR REGENERATIVE STUDIES

- A unique community located on West University Drive, near the Farm Store, off Temple Avenue. Two buildings house a total of 19 residents, offering a peaceful environment surrounded by fruit bearing trees and water garden. All rooms are double bedrooms. Riverfront has two wings, both of which provides two private bathrooms that include a shower stall. Sunspace has two rooms that house four residents, each with a private entry, sharing a common bathroom with shower stall. Originally built with sustainable practices in mind, each room and building utilizes passive solar heating and cooling systems. Each building has a common space with a large screen television and sofas. The campus shuttle provides services to and from campus. The fee for the 2008-09 academic year is approximately \$7,800 to \$9,200. The center is closed during the summer.

UHS PROGRAMS AND SERVICES

- “First Year First Step” helps first year students integrate in to the university environment with a special eye toward community service learning and multi-cultural leadership.
- “Poly Scholars in Residence” offers an academically enhanced community co-sponsored by the Kellogg Honors College.
- “Step it Up” second year and higher students who want to enhance their academic, personal and leadership potential through mentoring and community action.
- “Healthy Choices” assists residents who are interested in a well-rounded lifestyle including physical, social, cultural and academic well-being.
- The Computer Interest Hall helps students integrate technology with their academics and future aspirations through providing open forums, workshops and possible internships.
- Environmental design is a live-in learn-in community that help’s stimulate creativity and excellence for students focusing on Environmental Design.
- “Open Space” is an exciting opportunity for community residents to select, design and participate in a unique theme each quarter.
- “Focus...Focus on Career and Academic Success” is a community of upper-division students committed to academic achievement, post graduate work and/or career development.
- Center for Regenerative Studies, students in this community live and learn in a cooperative community with programming focused on environmental and resource regeneration.
- Several recreational activities such as a pool, full court basketball, and volleyball court. Fitness Express (make sure you take them in so they can see it) is included at no additional charge to students who live in the residence halls but non-residential students, faculty and staff can purchase a membership.
- Residence Halls are staffed by a team of live-in University Housing Services employees. Residence Life Coordinators are full-time professionals responsible for the general supervision and management of their community. Resident Advisors are paraprofessional student staff that receive on-going training to assist and advise students. Over 300 programming events occur annually.
- Residents do not have a curfew.

LOS OLIVOS

- The main dining hall for students living in the Residence Halls. They can choose from 3 different meal options for students in the resident halls, 6 meal options for students in the Residential Suites, 6 options for off-campus students, is open to all guests, so you don’t have to live in the residence halls to eat here.
- All-you-can-eat buffet that features hot entrees, fresh deli sandwiches, a salad bar, home-style soups and stews, a grill section serving burgers and sandwiches, fresh baked goods, a waffle bar, and a self-serve coffee bar featuring lattes, cappuccinos and espressos.
- Was awarded the 2003 & 2005 National Association of College & University Food Services Loyal E. Horton Dining Award.
- Los Olivos holds lots of special theme dinners and events.

HOUSING WHERE TO GO AND WHAT TO SHOW

- Next take them into La Cienega Center and show them Fitness Express. If they are interested in living in the Residence Halls have them pick up a packet in their Business Office. Must be newly or provisionally admitted to receive a living on campus brochure and/or license agreement packet.
- Take them to Montecito Hall, Room 115. If your tour is in the morning remember to be quiet as residents are still sleeping. Also, if the lights are off in the morning and the hall is dark, let your guest know that the residents ask for the lights to be off in the morning.
- Remember you are in a men's wing.
- If they ask about a bathroom, please describe it to them.
- Take them to Los Olivos for a look at our Dining Hall. Peak hours are 12 to 1 and 5 to 6; if your group is really large you probably want to make your trip quick. If your group is small, give them a few minutes to walk around and see the dining hall.

For more information on UHS housing, please call (909) 869-3307 or e-mail at housing@csupomona.edu or visit their website at dsa.csupomona.edu/uhs or visit their office in Bldg. 59

For more information on Village Apartments, please call (909) 869-4242 or e-mail at village@csupomona.edu or visit their website at foundation.csupomona.edu/village or visit their office in Bldg. 59

15. ROSE GARDEN/JAPANESE GARDEN

Theme #5 - An Affordable, Quality Education at a Great Location

Site: In the Gazebo

Goals: To introduce theme #5 - An Affordable, Quality Education at a great location

Example of what to say: "At our last stop I want to touch on two last things that make Cal Poly Pomona a great place to come to school. As we have walked around our campus I hope you have gotten a sense of its beauty and serenity. It is hard to believe that it is only 30 miles east of Los Angeles, less than an hour to the ski slopes and beaches and deserts. We are located near all the things that make Southern California great for recreation but we are also located near industry and business - the types of companies that are doing cutting edge stuff - places where our students can intern at and get jobs at when they graduate.

The education you receive here, based on our learn by doing philosophy, will help you hit the ground running when you graduate. And, you get this for a really reasonable price. If you plan on commuting Cal Poly Pomona only costs about \$3,036. With books, it's about \$3,444. If you take advantage of the opportunity to live on campus you'll pay about \$7,337-\$14,081 a year this includes fees, books, food, and housing. The reason I came to Cal Poly Pomona was _____." I hope you'll choose to come to Cal Poly Pomona too."

ALUMNI BRICK WALK

- Was founded and dedicated in 1994. Was created to start a tradition among students so that a natural part of graduating and leaving Cal Poly Pomona would be to leave their legacy in the brick walk. There are currently 2 walkways that come out from the gazebo with brick plazas at the top of each long walkway. In the campus's capital plan, seven walkways will eventually come out from the center. Each brick plaza will be dedicated to a particular group.
- The inaugural walkway (toward the CLA building) contains over 1,000 bricks.
- The plaza closest to the nursery is dedicated to retired or current staff and faculty members who can purchase a brick with their name department and years of service to the university.
- The plaza toward university drive is dedicated to the Kellogg family and contains bricks of the Kellogg family descendants.
- Each year bricks are added to the walk. The regular price for a brick is \$200. Proceeds from the brick sales goes to scholarships for current students.

ALUMNI INFORMATION

- The office of Alumni Affairs is located in Building 1, Room 110
- Cal Poly has over 100,000 alumni. Approximately 80% are in a 50-mile radius of campus.
- Professor for A Day, the Distinguished Alumni Awards event and the newly installed alumni scholars program are facilitated by the office of Alumni Affairs.
- The office of Alumni Affairs works in conjunction with the alumni association Board of Directors. This is an 18-member board, which consists of a diverse group of alumni.
- The board also oversees eight academic and special interest alumni chapters as well as a student alumni association.

HISTORY OF THE ROSE GARDEN

- In 1926, Charles Gibbs Adams of Hearst Castle notoriety designed the footprint of the garden. Originally, Mr. Kellogg did not approve of the design. He later relented because the garden became a tourist attraction.
- This beautiful campus landmark was rumored to have been planted by Mr. Kellogg for his wife. Both agreed that this was the most beautiful location on the ranch. Some of his favorite horses are buried underneath including King John, the white horse the prince rode in Snow White & the Seven Dwarfs, Disney first animated movie (1938). It was the site of our first graduation in the spring of 1957. The Gazebo in the center was a gift from the class of 1994.
- In 2008, Weeks Roses, an international award winning rose producer, donated 650 bushes and 50 trees to replace the aging garden. Next winter, 200 to 300 roses will be planted to fill in the rest of the garden. In 2006, Weeks Roses moved its research operations to Cal Poly Pomona. Since then, Tom Carruth, head of research, has looked for additional ways to partner with the university. Carruth has produced 10 All-America Rose Selection.

HISTORY OF THE JAPANESE GARDEN

- The George and Sakaye Aratani Japanese Garden fosters an appreciation of nature and Japanese culture. It features traditional Asian flora and creates a small slice of peaceful paradise in the midst of the campus. Takeo Uesugi, professor emeritus of landscape architecture designed the garden. Prominent Japanese-American author and humanitarian Michi Weglyn conceived the idea and bequeathed \$100,000. The Aratanis lead gift of \$300,000 helped to transform the natural spring-fed pond into a Japanese garden.

16. CLASSROOM, LABORTORY, ADMINISTRATION BUILDING (CLA)

Theme # 6 - Student Centered Philosophy & Tour Conclusion

Site: Second Floor Patio outside the Admissions Office.

Goals: To introduce theme #6 - student centered philosophy and to wrap up the tour.

Example of what to say: "Members of the Cal Poly Pomona community help to create an environment that is conducive to student learning. Faculty and staff serve as allies and advocates for student needs and create opportunities for students to develop as individuals and leaders. The CLA Building is our administration center - the place where students come to take care of business and one of the places on campus where you will encounter this philosophy."

The classroom and lab side houses:

- the Computer Information Systems department,
- an instructional television studio within ITAC (Instructional Technology and Academic Computing Center),
- 10 lecture rooms,
- 21 computer labs, which provide a total of 625 computer work stations, including a specially designed computer lab for physically challenged students (located on the 4th floor by the elevator),
- a MultiMedia Design Center, and
- 40 faculty offices

The tower portion of the building houses:

- Admissions and Outreach (mention application deadlines)
- Financial Aid (mention FAFSA and scholarship application deadlines)
- Testing (mention EPT and ELM information)
- The Registrar's Office
- Human Resources
- And other departments

TESTING CENTER

The Cal Poly Pomona Test Center maintains a commitment to efficient, accurate and timely service to the campus and community. Weekend testing programs are administered for course placement and graduation requirements in a fair and environment. Weekday testing is available to accommodate special needs.

TC PROGRAMS AND SERVICES

- Registration and administration of CSU-mandated academic tests
- Provision of registration materials for a variety of tests
- Consultation on course placement
- Information on standardized test programs
- Testing for outside-agency certification
- Testing for correspondence and other distance-learning programs
- Testing for off-campus, external degrees

Students receive timely information and assistance from Test Center staff regarding the university's testing requirements through:

- Notification of testing dates
- Interpretation of university testing policies
- Arrangement for special-needs testing
- Verification of student EPT, ELM, MPT and GWT scores
- Referral to resources for test preparation
- A student must register for the GWT when they reach 120 units or a hold will be put on their student status (registration, grades, transcripts, etc.)

*For more information, please call (909) 869-3353 or visit the website at:
www.csupomona.edu/~academic/testcenter or visit their office in Building 98, Room P2-004*

CLA OTHER FACTS

- The CLA Building is 180 feet tall.
- Movies filmed include "I Spy Return" with Bill Cosby (1994); "Gattica" with Ethan Hawke and Uma Thurman (1997); and "Impostor" with Gary Senise (2002).
- Commercials filmed include Skechers, Cadillac, and ESPN College Game Day Football
- Antoine Predock, who also built the Nelson Fine Arts Center at Arizona State University, sought to depict a desert theme, hence the arid, sand-colored walls and the stark design.
- Mention the time capsule that is contained under the stairs of the CLA Building.
Point out (at the end of the tour) that the suspended portion of the building on the 3rd floor has been designed to resemble a train car passing through the desert.

VOORHIS PARK

Located on Red Gum Lane next to the CLA Building, the park was dedicated on Founders' Day in 1996 as a tribute to Voorhis alumni and as a link between the Voorhis campus in San Dimas and Cal Poly Pomona. The centerpiece of the park is the Voorhis rock, a six-foot boulder from the old Voorhis San Dimas campus, which has been placed in the exact geographical aspect as it was on the Voorhis campus.

PRESIDENT ORTIZ

- J. Michael Ortiz became the fifth president of Cal Poly Pomona in 2003
- Ortiz was formerly the provost and vice president for academic affairs at Fresno State
- Ortiz lives in the Manor House at Cal Poly Pomona along with his wife Betty and dog, Piglet. Ortiz has two daughters, Megan and Summer.
- Ortiz was born in Carrizozo, New Mexico; attended a three-room parochial school where 100 percent of his classmates were Hispanic.
- Ortiz received a Ph.D. in early childhood special education from the University of North Carolina, Chapel Hill. His master's is in special education from the University of New Mexico, where he also received a bachelor's degree in English, secondary education and coaching
- Ortiz taught behaviorally disordered children in the Albuquerque public schools.
- Ortiz, while a professor at Appalachian State, helped create and evaluate programs for disabled children birth through age five while earning in his Ph.D.
- Ortiz was featured in the May 2008 issue of the Greentree Gazette.
- Ortiz received a Vanguard Award at the Hispanic Engineer National Achievement Awards Conference (October, 2007). The award is given to a person with a non-technical background who actively recruits and prepares Hispanic professionals in technical fields.
- Ortiz was featured on the cover of *Hispanic Outlook Magazine* (August, 2006)
- Ortiz was named to the California Student Aid Commission to represent the CSU by Governor Arnold Schwarzenegger (March, 2006)
- Ortiz was named to the bi-partisan, independent commission on No Child Left Behind (September, 2005)
- Ortiz was featured in *Hispanic Business* magazine as one of the "100 Most Influential Hispanics" (October, 2005)
- Union Bank of California and KCET, the local PBS affiliate, honored Ortiz as a Local Hero of the Year (September, 2005)

SPECIALIZED CENTERS/INSTITUTES/PROGRAMS

AGRIscapes (Bldg. 211)

A 40-acre research, education and demonstration center promotes agricultural and environmental understanding. Combining Cal Poly Pomona's Farm Store and Nursery with a visitor and recycling education center, and featuring an agricultural and horticultural learning center.

Promotes agricultural and environmental literacy through cool displays, touch-screen computer presentations and movies. Displays focus on research, education and demonstrations of alternative methods to grow food, conserve water, reduce energy needs and recycle agricultural and urban waste. AGRIsapes focuses on California products and sells a clothing line by Cal Poly Pomona apparel students.

Apparel Technology & Research Center

To Apparel Technology and Research Center provides outreach support services to apparel related businesses in the areas of strategy, marketing research, operations management, and technology development and transfer. This is accomplished through contract research and consulting services, special courses, and referral and information services.

Ahimsa Center (Bldg. 94, Room 343, History Department)

The Ahimsa Center in the College of Letters, Arts and Social Sciences at California State Polytechnic University, Pomona is focused on interdisciplinary teaching and learning about nonviolence and its practical applications at various levels: personal, familial, communal, national and international. Educational and outreach initiatives of the Center will facilitate an understanding of ahimsa as a positive force informing the ways of thinking as well as living.

American Red Cross (Bldg. 218)

On May 13, 2005, the American Red Cross celebrated the grand opening of Southern California's new \$41.6 million blood processing center and headquarters at Cal Poly Pomona's Innovation Village. The two-story, 15-acre complex houses a blood donation center, an advanced blood processing laboratory, a blood distribution facility, a warehouse and administrative offices. The center is one of the world's largest. It will give the Southern California Region of the Red Cross a strategically located, state-of-the-art regional headquarters with the capacity to process 800,000 red blood cell units about 12% of the total units collected and processed by the American Red Cross annually. The partnership will provide prime educational and research opportunities for Cal Poly Pomona students and faculty, and a potential for the university to create additional curriculum and degree programs.

BioTrek (Bldg. 4A)

Developed out of concern for today's threat to plant and animal species and the viability of the biosphere. The education-based project serves college students and reaches out to K-12 students and other community members. BioTrek emphasized the need to share knowledge, values and behaviors that support biological sustainability on a finite Earth. The 107,000-square foot complex has an aquatic learning center, rainforest and labs for biotechnology research, education and enterprise. An unparalleled "hands-on" learning experience for students of all levels to explore the complexities and diversity of a tropical rainforest as well as terrestrial and aquatic habitats of California and the tropics.

Rain Bird Rainforest Learning Center greenhouse contains nearly 3,000 square feet of tropical plants and animals. It allows visitors to experience, firsthand, the wonders of rainforest species that have adapted to the diverse habitats found in tropical environments of the world. The center integrates "hands-on" experiences with classroom lecture in biology and teacher education courses. It focuses on rainforest architecture, plant adaptations, plant-animal interactions, animals and plants of the rainforest, and human impact and interactions.

Rain Bird Aquatic Biology Center, an outdoor native garden, show the connections and contrast between the rainforest and diverse habitats of California. It features native plants of Southern California and the experiences/lifestyle of the Gabrielino-Tongva Indians who were native to this region of Southern California.

Rain Bird Ethnobotany Biology Learning Center showcases the role of fish and other aquatic species in the tropical flooded forest and give an in-depth look at mangrove and coral reef environments. The center also features the freshwater streams and kelp forests of Southern California. Faculty and students study threatened and endangered native fishes. It features several different aquatic environments: tropical flooded rainforest, mangroves, coral reef, and California kelp forest. The center is also developing research facilities for Southern California freshwater stream fishes, tropical electrical fishes, sound producing fishes, and wood eating fishes. The purpose of the center is to educate the public and our students about aquatic organisms and the studies of these organisms being carried on by Cal Poly Pomona faculty and students.

Cal Poly Pomona Downtown Center

The Downtown Center serves as a community center and hub for cultural, academic and outreach events and activities in the city of Pomona. Boasting 14,000-square feet of space, the Downtown Center includes a 99-seat theater, fine arts galleries, computer labs, offices, meeting space for local organizations as well as an after school and summer program for youth. Opportunities for internships and volunteering abound for people of all ages and students of all disciplines.

Cal Poly Pomona is part of the Cultural Alliance in the City of Pomona, a group of organizations banding together to provide affordable opportunity for audiences to enjoy world-class performance arts right in the heart of Pomona. One of those events is the Los Angeles Philharmonic Concert held each year at the First Baptist Church in Pomona. It has been held for seven consecutive years.

Academy for Literacy through the Arts

Uses the arts as a vehicle to improve students writing abilities, cognitive thinking and communication skills. Provides hands-on projects that ask students to identify and study important relationships in their lives. Brings family and heritage into students' projects to instill pride and increase self-esteem. Programs include Summer Arts Academy and Family Literacy Fair.

Center for Antimicrobial Research & Food Safety

The Center for Antimicrobial Research & Food Safety involves microbial foodborne pathogens of public health and economic significance with an emphasis on pathogens associated with muscle foods (meat and meat products). Research focuses on isolation, identification and characterization of pathogens using conventional and molecular-based methods (genetic fingerprinting) and development of on-farm and processing-plant based interventions. The Center's on-farm food safety goals will be linked to regional/Homeland Security efforts.

Center for Community Service Learning (Bldg. 1, Room 113)

Service learning is a pedagogy that provides students with structured opportunities to learn, develop, and reflect through active participation and thoughtfully-organized community involvement. It enhances the academic experience of students by relating academic content and course objectives to issues in the community. Service learning integrates assessment and student reflection on the interrelationships between course content and community-based learning activities. Conducted in the community, it meets the needs of the students, faculty, and community partners and fosters civic competence and engagement. In all, 51 courses are available.

Volunteer: Bronco Advancing Service Excellence (BASE)

For students seeking community involvement activities. Also, sponsors the annual Volunteer Fair on campus which brings dozens of community organizations to campus. Programs include a Homework Assistance Program at the Pomona Public Library for grades 1-6' and a storytelling mentor to teens and kids.

JusticeCorps and Americorps

Justice Corps members serve part-time in self-help legal access centers. Americorps offers the opportunity to give back to your community by providing a diverse range of services through leadership positions in the community such as recruiting volunteers and creating programs for local youth

Center for Geographic Information Research (Bldg. 5, Room 215)

The Center for Geographic Information Science Research (CGISR) serves as Cal Poly Pomona's hub for geospatial analysis. Supported by four colleges – Environmental Design, Engineering, Letters, Arts & Social Sciences, and Science – the CGISR facility hosts interdisciplinary instruction, research and projects in disciplines such as geography and anthropology, urban and regional planning, landscape architecture, biology, computer science, civil engineering and electrical and computer engineering. The CGISR contains an instructional lab with 40 workstations configured with ArcGIS 9.0, Leica GeoSystems Photogrammetry Suite 8.7, AutoCAD 2002 and Trimble Pathfinder Office. The CGISR is dedicated to bridging traditional investigative methodologies with GIS/RS technologies for interdisciplinary research.

Center for Information Assurance

The Center for Information Assurance (CIA) provides advanced research and knowledge in audit, security and computer forensics.

Center for Lighting Education and Research

The Center for Lighting Education and Research prepares entry level professionals to apply the principles of lighting efficiency and effectiveness to the diverse field of Illumination Engineering and Design. An integral part of the program is maintaining an applied research and development interface between the lighting industry and faculty, students and facilities at Cal Poly Pomona.

Center for Professional Development

The purpose of the Center for Professional Development is to assist future and current marketing managers with the acquisition of promotional strategy skills necessary to build and grow a successful business.

Center for Promotional Development

Established in 1996, the Center for Entrepreneurship and Innovation seeks to foster entrepreneurship in both local and global community; to provide increasing entrepreneurship opportunities for Cal Poly Pomona students; and to deliver innovative entrepreneurship courses to graduate, undergraduate, and extension students. It provides a dynamic combination of education, research and outreach programs to address developing needs of entrepreneurs and growth companies.

Center for Turf, Irrigation and Landscape Technology (CTILT)

Formed in 1986 to provide a more formal mechanism for the Agricultural Engineering faculty to work with the irrigation industry on the testing and evaluation of irrigation equipment and systems. The Institute has recently expanded to include expertise in turf and landscape. CTILT provides a focal point for research and community outreach in the areas of turf grass, ornamental plant materials, landscape irrigation technology, landscape operations, sport turf and golf course management and preservation of natural resources.

Center for Training, Technology & Incubation (CTTI)

In a prime example of public-private enterprise, the Cal Poly Pomona's Center for Training, Technology & Incubation (CTTI) is charged with partnering faculty and students with local entrepreneurs for the purpose of nurturing innovative business ventures. The 52,000 square foot anchor facility in the university's technology park – better known as Innovation Village – joins two other business incubator initiatives, the NASA Commercialization Center and is home of the College of the Extended University.

AccelTech – Business Incubator Programs

AccelTech is a high-technology business incubator that provides new or early stage businesses with the necessary physical, managerial, and product development infrastructure to help motivate entrepreneurs to move their product ideas from concept to market.

Colorful Flags

Los Angeles Human Relations Commission endorsed the Colorful Flags project as one of its seven recommendations to stem racism and anti-immigrant sentiment. The first of its kind in the nation, the program promotes increased cultural understanding by teaching common courtesies in other languages. Colorful Flags has been presented to school districts, police departments, hospitals and other organizations.

EMPIRE

It is the most comprehensive forecast of the social, political and economic trends for one of the nation's fastest growing regions. This one-day symposium features business and community leaders in partnership with academic researchers to provide a crystal ball perspective on the future of the Inland Empire.

Ennis W. Cosby Child & Family Service Friendmobile

The Cosby Friendmobile provides free on-site testing for emotional and behavioral problems, learning disabilities and development delays for children in the community. A 42-foot recreational vehicle, complete with private counseling areas and staffed by behavioral sciences faculty and student volunteers, the Cosby Friendmobile aids hundreds of low-income families each year.

Industrial Research Institute for Pacific Nations (IRIPAC)

The Industrial Research Institute for Pacific Nations is a non-profit organization engaged in industrial and trade development research with a focus on Pacific Rim nations. Designed to support the advanced study of international business and to provide specialized educational opportunities for management personnel involved in the Pacific marketplace. The program offers the generation and coordination of research projects for university faculty and students, management and economic development seminars directed at better understanding of those doing business in the Pacific Rim.

John T. Lyle Center for Regenerative Studies (Bldg. 209)

The mission of the John T. Lyle Center for Regenerative Studies is to advance the principles of environmentally sustainable living through education, research, demonstration and community outreach. The Center uses the term "regenerative" to emphasize the development of systems that restore and revitalize themselves, ensuring a sustainable future. It offers unique interdisciplinary education through its Master of Science degree program, and its undergraduate minor program, which prepare students to integrate regenerative theories and practices into a wide variety of professional fields. Students have the option of residing and/or working at the Center. The Lyle Center has earned an international reputation for its innovative educational programs, and has hosted visiting scholars and students from around the world.

The Lyle Center pursues a comprehensive and ambitious research agenda, focusing on issues of sustainability. It serves as a living laboratory and center for research related to environmental design, sustainable agriculture, renewable energy production, aquaculture, landscape ecology, and human communities.

Situated on 16 acres within the Cal Poly Pomona campus, the Lyle Center is designed to demonstrate regenerative living. Tours are available where students, policy-makers, and the community can observe regenerative design strategies in practice and learn about innovative technologies. The Center showcases a wide array of regenerative principles, including passive-solar building design, solar energy technology, organic agriculture, and native plant community restoration.

The Lyle Center is actively involved in the community, participating in service-learning projects, sustainable community development efforts, and community educational programs. In addition, the Center periodically offers workshops related to regenerative living for community members, professionals, and policy makers.

Kellogg House Pomona (Bldg. 112, 113)

The Kellogg house, known as the "Big House" in the 1920s and '30s, was completed in 1926. Mr. and Mrs. Kellogg used it as their winter home until they moved to the Palm Springs area.

The home has been used for many activities: living quarters for Army personnel in World War II, housing for students involved in campus projects, and an educational center for an experimental rehabilitation program. In 1982 the house was renovated for faculty and staff use, meetings, and receptions, and renamed the University House. The emphasis was on restoration and several rooms remain as they were when the Kellogg's resided here.

In 1998, through a \$2.1 million grant from the W.K. Kellogg Foundation, the Kellogg House Pomona has been restored and renovated to its original grandeur. Restoration has featured refinished countertops, windows, and doors, as well as floors and ceilings. Renovation has included new electrical, plumbing, and heating and air conditioning services as well as security and fire protection systems, and modifications to incorporate ramps, railings, and a handicapped accessible bathroom. Furnishings, artwork, and Kellogg ranch artifacts have helped to return the home to its original condition. The house is used to host various university and community programs, including expert-in-residence programs, retreats, and seminars.

Motor Development Clinic (Bldg. 43)

Cal Poly Pomona's Motor Development Clinic was established in 1979 to fulfill the needs of children in the local community who have some type of movement difficulty. The clinic has three main goals in providing its services: to provide movement therapy for children between the ages of five and thirteen who are experiencing movement problems; to provide parents with the concepts and materials that will supplement clinical experience at home; and to provide practical experience in working with children for Cal Poly Pomona students who wish to enhance their teaching abilities with meaningful, practical activities.

Today, the Motor Development Clinic at Cal Poly Pomona is the largest program in the area for children experiencing movement problems. The summer program allows the children to experience a variety of movement experiences in a realistic adapted physical education setting. During the school year, the emphasis is on the improvement of individual motor skills and on the enhancement of the children's behavior within the movement setting.

The improvement of motor activities is a rewarding experience for the participants because it enables them to build confidence, enjoy movement, and develop self-assurances in activities that promote development and social interaction skills. It's also rewarding for the students and staff that design and implement the programs. For the Cal Poly Pomona students, the Motor Development Clinic means being able to enhance their teaching skills with meaningful practical experience. For the permanent staff, the reward is in adding to their own professional development through the training of student clinicians.

Parents, school districts or other interested parties can simply write or phone the Motor Development Clinic for an application form, (909) 869-4030. New clients are welcomed each Summer Quarter.

Cal Poly Pomona students are encouraged to enroll in the courses that correspond to the clinic during the academic year – these courses are KIN 206, KIN 405 and KIN 405A. Contact Dr. Perky Vetter, Director, (909) 869-2776, for more information.

NASA Commercialization Center

The Commercialization Center, developed in partnership with NASA, assists companies commercializing a product, when the technology development is funded by NASA. The NASA and Cal Poly Pomona partnership led to NCC piloting the first chapter of a program specifically for small technology companies that have received funding through its Small Business Innovative Research Program (SBIR). NASA is now rolling the program out nationally. The NASA Commercialization Center is part of a larger program called AccelTech that helps early stage companies attain and accelerate growth. More than 20 companies are either leasing space or participating in intense programs. AccelTech is spawning collaborations with faculty, opportunities for student internships, and joint writing.

Parent Institute for Quality Education (PIQE)/Access to Excellence

PIQE provides a 9-week parent involvement program that teaches parents of preschool through high school students how to navigate the school system, assess their children's academic progress, and understand the requirements for admission to a four-year university. Since 1987, PIQE has graduated more than 350,000 parents in California from 15 language groups.

Real Estate Research Council (RESC)

RESC is a university resource that furnishes information and quarterly analysis on real estate, mortgage lending, construction and related industries in Northern and Southern California. Sponsoring members include Bank of America, FNC, Inc., First American Real Estate Solutions and Wells Fargo Bank.

Science Institute for Modern Pedagogy & Creative Teaching (Science IMPACT) program

IMPACT helps teachers enhance K-12 curriculum by providing mentors, in-service training and workshops to area school districts to improve teaching resources in the area of science education.

W.K. Kellogg Arabian Horse Center (Horse Shows, Equine Research Center) (Bldg. 29, 67)

The Arabian Horse Center is home to the oldest campus tradition, the Sunday Arabian Horse Show. In its 80th year, the monthly horse shows have continued after the ranch became a university campus. Established by W.K. Kellogg in 1926, the horse shows feature Arabian purebreds trained and handled exclusively by Cal Poly Pomona students and staff. The Arabian horse breeding program is the oldest in the United States and the fifth largest in the country. More than 70% of the domestic Arabian bloodstock in this country can trace its lineage to the original Kellogg breeding program.

In 2007, The W.K. Kellogg Foundation based in Battle Creek, Michigan, announced it is granting \$5 million to the W.K. Kellogg Arabian Horse Center. The gift is the third largest ever given to the university. The grant allocated \$2 million for the construction of the new W.K. Kellogg Arabian Horse Library and \$3 million will be endowed for the care of the center. The \$2 million gift, which will go towards the construction of a 5,600 square foot Arabian Horse Library, will provide the impetus for a \$6 million capital campaign designed to build the library.

- The Sunday Arabian Horse Shows are designed to promote interest in the Arabian breed and demonstrate the horse's versatility, beauty, and intelligence, as well as to offer valuable experience for students in handling horses. The Arabians are utilized in the animal science courses related to the ever-expanding field of light horse production, research, and training. Public performances are given on the first Sunday of the month, October through May, at 2:00 p.m. The program, featuring the Arabian as an English, western, stock, and jumping horse, is planned and produced by students working with horses they have trained.
- The Kellogg Ranch has long been one of the world's outstanding Arabian horse breeding farms, and the university continues the breeding program today, perpetuating the Arabian and making valuable blood lines available to the public. The Kellogg Arabians are a noted attraction for thousands of Southern Californians and tourists who view the show each year.
- Equine Research Center is a modern scientific facility that brings students and faculty together to study equine sciences which focuses on research needs of all breeds of horses, with particular emphasis on the health and welfare of the horse. Equipped with sophisticated equipment including a modern high-speed equine treadmill, the center offers both undergraduate and graduate students an opportunity to study horse health and function, exercise physiology, altitude adaptation, locomotion and biomechanics, immunology, reproduction, parasitology, epidemiology, pharmaceuticals, and more. The Equine Research Center has produced over 30 Masters students in the last ten years and has had up to fifty volunteers a year.

W.K. Kellogg Arabian Horse Library (Bldg. 26)

The W. K. Kellogg Arabian Horse Library is a collection of Arabian horse materials located in a separate room in the University Plaza. The collection mainly consists of books and periodicals, both current and out-of-print, dealing with the Arabian horse. The Library attempts to collect and preserve all types of Arabian horse information whether in printed or non-printed format, and includes books, pamphlets, artwork, brochures, newsletters, videotapes, magazines, newspapers, photographs, letters, manuscripts, and reports. The collection is a research facility for university students and personnel as well as interested persons outside the academic community.

FACILITY ENHANCEMENTS AND CONSTRUCTION – CURRENT & FUTURE PROJECTS

College of Business Administration

A \$41 million, 121, 264 square feet innovative facility will feature a high-tech learning environment to serve the large business enrollment. Four different classroom types and one large lecture room (capacity 300) will accommodate different kinds of learning environments for a range of teaching methods. Completion date is tentatively set for fall 2011.

International Polytechnic High School

A \$21 million project consisting of 52,000 square feet of permanent facilities for IPOLY including associated site work. The building program includes classrooms, administrative offices, a multipurpose room, a small resource center, amphitheater and outdoor learning spaces, as well as a small food service facility. Site improvements, in addition to landscaping, include telecommunications, utilities, roadways and 186 parking spaces. Completion date is tentatively set for fall 2010.

Residential Suites Phase II

The Residential Suites Phase II is an \$86 million project that will consist of three student housing facilities, a commons facility and site improvements. The project has a total of approximately 255,500 square feet. It will add 622 beds in different suites layout with living room and kitchen. General study lounges, administrative areas, and service rooms are located adjacent to the elevator lobbies on each floor.

RECENTLY COMPLETED

Agriscapes Green Houses

A \$700,000 project that consists of eight long pre-manufactured greenhouses (cells).

Building 3

The two-year \$23 million renovation and seismic upgrade includes state-of-the-art Learning Centered Technology Initiative equipment in all instructional classrooms and labs. It also will include new electrical, mechanical, plumbing and telecommunication services as well as new fire/life safety systems and upgraded energy efficient lighting.

Campus Accessibility Improvement Project

Recently complete (Fall 2005): A \$1.4 million project to improve accessibility for all individuals, brought the university into compliance for access to the Career and Cultural Centers, including 25 ADA compliant accessible spaces as well as create a Bronco Express Shuttle Circle to bring transportation services into the heart of the campus.

Recently complete (Fall 2005): A \$1.4 million project to connect South Campus Drive to University Village and AGRIsclapes; a new 115 space parking lot; and extended Bronco Express Shuttle Circle to new area of campus.

Innovation Village

Phase III of Innovation village is a 120,000 square foot Class A building. Tenants already occupying space in IV include NASA/Jet Propulsion Laboratory, a Johnson & Johnson company called Biosense Webster and the American Red Cross. Innovation Village is designed to be a superior environment for technology-based companies, increased technology transfer and enhanced reality-based teaching.

Library Addition & Renovation

A \$58.5 million project, this additional 101,000-square foot of space will create a superior working environment for study and research. This project will construct additional library, classroom and lecture space, including necessary improvements to the existing building mechanical and electrical systems to provide a fully operational and safe facility. The existing ground floor will be remodeled and will include program, accessibility and circulation improvements.

Parking Structure

A \$37.6 million project will build a six-level, cast-in-place parking garage with associated site and roadway development. The number of standard parking spaces to be provided is 2,500. The parking structure will also house approximately 5,000 square feet of Parking and Public safety offices which were currently located in temporary modulars.

University Village

Recently complete (Fall 2005): An in-fill housing project that consists of 5 new Type V residential buildings, three stories in height designed to accommodate approximately 476 beds, the demolition of building 10, construction of a new maintenance building, expansion of the Community Center building, realignment of existing pedestrian and vehicular circulation, new basketball court, new perimeter property line walls as needed, new landscaping and irrigation through out the property. The pedestrian and vehicular entry points to and from the property will be redefined with access across the San Jose Flood Control Channel.

Wind Tunnel, Building 13

A \$2 million laboratory space that includes two wind tunnels donated from the U.S. Air Force.

TECHNOLOGICAL ADVANCEMENTS

BroncoDirect

This is a web-based service that allows students, faculty, and staff to access PeopleSoft administrative services, such as the course catalog, the schedule of classes, course registration, class lists, student account/fee bills, credit card fee payments, add/drop registration, and grades. A majority of the Cal Poly Pomona community has been assigned a BroncoNumber and password which allows them to access BroncoDirect. Roles have been assigned which determine the range of services and information available to these users. More information is available at broncodirect.csupomona.edu. New features:

- Degree progress – a student has the ability to review what courses have been taken and what courses need to be taken to complete their degree.
- Degree audit – if you consider are changing your major, this audit will assess your courses and determine what will count towards the new degree.
- Wait List – a student has the ability to add their name on a wait list for classes that are full. If a student enrolled in the class decides to drop the course, those on the wait list will be notified that a seat is available in that class.

iTunes

Cal Poly Pomona has been selected as one of only a few universities in the country to become an Apple iTunes U campus. Students will have access to supplemental, pre-lecture or examination preparation materials created by faculty, and reusable content can be shared with other faculty and referenced in other courses.

Wireless Networking Services

Local area network access is available in many campus locations without the need for a physically wired connection. This service allows users to browse the Internet and send and receive e-mail. Because of the security concerns associated with wireless technology, only one type of security authentication (LEAP) is used on campus. The following link provides information on how to configure your computer for our wireless network

Wireless Network locations on campus:

- Bronco Student Center – Free service
- Campus Center*
- Campus Quad*
- Computing Commons (98-C5-13)*
- Technopolis Courtyard (98-B1)*
- University Library*

**Requires user have a Cal Poly Pomona username and password. Faculty, staff, student use only.*

COMMUNICATION SKILLS & TIPS

1. Ingredients for a Successful Interaction

You are the single biggest factor in the quality of your tour. Everything a prospective student learns about Cal Poly Pomona is filtered through your eyes. Your personality, intelligence, attitude, and enthusiasm enhance every detail that the prospect sees or hears about, and it is you that the prospect will remember most.

What distinguishes the extraordinary tour guide from the ordinary? A mixture of magic and maturity? Intelligence and intensity? A sense of humor and a sense of consideration?

- The best tour guides know how to think from the audience's point of view. That means going beyond superficial reading of their questions to something deeper - their private concerns, their personal goals, their aspirations and dreams for the future, and their preconceptions about Cal Poly Pomona. At the heart of this ability is the art of listening.
- The best tour guides are masters at interacting with their audiences. This includes careful and direct attention to questions, sensitivity to word choice, and observation of facial reactions and body language. They know the real question behind the question.
- The best tour guides are accurate and honest. They know the college inside and out, and they are able to communicate its many facets. They can also communicate this information in a way that is meaningful to the prospect - through stories and examples and through the sites along the tour.
- The best tour guides embody the values of the college. If a college promises a supportive, friendly atmosphere, then the tour guide must demonstrate that friendliness.
- Since the experience of going to college promises to make students more mature, more confident and more intelligent than they were when they were in high school, tour guides must reflect these qualities as well.
- The best tour guides never lose sight of their mission. They know the goals for the tour, the themes they need to get across and the images they are trying to convey. They know why they are talking about certain topics and where they are going, and they never lose control.
- The best tour guides know how to cater a tour toward the specific desires and interests of the prospective student. They are masters at making the prospective feel like the tour was custom fit for them, even if the areas they are interested in were already a part of the regular tour route. Think about shopping at Nordstrom and how that is a very different experience than shopping at Kmart. We want all of our prospective students to feel like they just left Nordstrom when they leave our campus.
- On your own, visit academic departments, administration and staff you don't know much about. If you have questions about how to present something, ask. Not only does this help you to be more accurate in your tours, but also the faculty, staff, and administration appreciate being able to offer their help. They enjoy giving input, and they will be grateful if you take the initiative.
- Get to know student leaders and organizations. Find out what various groups are up to - even if it just means scanning the "Poly Post" or reading PolyCentric before your tour.
- Take each other's tours. Share techniques, questions, and stories. This will help all tours to improve. When you have the chance, take a tour at another college. How does yours compare?

- It is very important that tour guides do not give an “us” versus “them” impression in regard to particular issues that face us. Don’t pit students against administration or one student group against another. Remember that you are representing Cal Poly Pomona as a whole.
- Have fun! Your knowledge, confidence, enthusiasm and personality are 95% of what makes a tour memorable.

In the simplest terms, a tour guide’s job is to ensure that prospects get a sense of what Cal Poly Pomona is really like so that they will have the information they need to make an informed decision.

Good Conversational Skills Include...

1. Good voice qualities: pitch, volume, inflection, enunciation, pronunciation
2. Not talking too fast
3. Listening
4. Respecting space requirements of others
5. Establishing eye contact
6. Letting others speak
7. Not being shy

2. The Question Behind the Question

The most important people on your tours are the prospective students themselves. Most of them will have questions and concerns, and if they seem hesitant about bringing them up, you’ll have to find a way to get them to open up. Students need to have enough information to make an informed choice about college. Your goal as the tour guide is to ensure that your prospects leave with a memorable, positive, and accurate impression of Cal Poly Pomona, and that their questions are answered.

Most prospects want to know:

- What kinds of students go to school here?
- Will I fit in?
- Will I get a good education here?
- Will this experience be valuable to me?

These are the questions that can’t be answered with numbers and facts and architectural details. Answers that are based on hard information probably won’t be persuasive.

To answer the question behind the question you have to use feelings (not facts); intangible, emotional things, not hard figures. You create and use feelings by the tone of your voice, how you hold doors, how confident you sound, how organized you are, how willing you are to interact and respond to people, and how you greet friends and faculty along the way. Most importantly, feelings are expressed by the symbols you choose to explain Cal Poly Pomona. When you tell a story, that story creates a small set of feelings. It also acts like a metaphor. Choose the right stories, use them as brush strokes, and you can paint a brilliant picture of life at Cal Poly Pomona.

Parents and relatives are also important visitors. Sometimes you will have parents who seemed determined to ask questions that seem ridiculous or irrelevant. Don’t brush them aside. You have to enlist them in helping you to be persuasive. Listen closely to the questions they have. Is one parent asking where the laundry is? If so, they may be concerned about the student’s ability to adapt to living away from home. You can turn the question into an opportunity to discuss the wide variety of support services that are so much a part of the freshman year. Whenever parents have questions, and especially when they have a lot of them, ask yourself, what is it they’re really concerned about?

Here are some typical “parent” questions:

- How is security? Is it safe around here?
- What’s the student/faculty ratio?
- How many computers are there?
- How many books are in the library?
- How is on-campus housing arranged?

Parents also ask questions about you:

- Where are you from?
- What is your major?
- What do you plan to do after you graduate from Cal Poly Pomona?
- How do you like Cal Poly Pomona?

Let’s look at one of these questions. Let’s say a parent was to ask, “How many books are in the library?” What would your answer be?

To make sure you really answer the question, try to determine why the parent, in this case, would ask this. Some ideas:

- They could be trying to make a comparison between Cal Poly Pomona and another college in terms of size. If so, you can bet there are some concerns about Cal Poly Pomona’s size.
- They could be testing your knowledge and your confidence. If you answer quickly and surely, it will make a positive impression and suggest that Cal Poly Pomona builds confidence.
- They could be trying to determine if Cal Poly Pomona has a commitment to providing excellent educational resources. In short, they could be wondering if Cal Poly Pomona is worth the price.

Your job as a tour guide is to probe to see what’s behind the question they are asking - find out what the real question is and answer it effectively.

Whenever a parent asks personal questions about you, it is a sure sign that the parent respects you, is interested in you, and trusts your judgment. Your answers to these questions will help the parent imagine what effects Cal Poly Pomona will have on their own son or daughter. Younger brothers and sisters also deserve your attention too. In a few years they will be thinking about college too!

How Well Do You Listen?

You are listening poorly when:

- You are so busy framing your reply that your thinking gets in the way of hearing and understanding.
- You feel dull and bored, unable to attend to each word.
- You are willing to dismiss the communicator as unimportant because s/he cannot help or hurt you.

You are actively listening when:

- You are able to repeat back what has just been said to you.
- You confirm through feedback that you understood what the person was saying.
- You can logically engage in conversation.

This table below illustrates the use of listening in our daily lives in comparison to other cognitive skills:

Years of Training vs. Time Used

Mode of Communication	Formal Years	Percentage Time Used
Writing	12 years	9%
Reading	6-8 years	16%
Speaking	1-2 years	35%
Listening	0-1/2 years	45%

3. Tips for communicating with difficult people

- Listen attentively without agreement or interruption.
- Acknowledge the other person's position/interest.
- Accept the other person's perspective.
- Avoid accusations.
- State your position/interest.
- Control your emotions – keep cool.
- Propose a compromise.
- If no immediate resolution, suggest further discussion.
- Follow up with arranged and specific time frames and solutions.
- Maintain your self-respect and respect the other person.

Outcomes You Want to Avoid

- I Lose – You Win: Obviously you want to resolve the person's problem without creating a problem for yourself.
- I Win – You Lose: This is not good either. Perhaps you were able to "get rid" of the person that was causing you grief but you probably also created a lot of resentment and anger that may lead to future confrontations.
- I Lose – You Lose: This scenario is the outcome when the person is upset and you also lose your cool. The encounter ends with both of you upset. Nothing gets resolved. You both lose.

Desired Outcome

- I Win – You Win: This is the desirable outcome. The person gets a solution and you feel great for having successfully resolved a problem

4. Basic Tour Techniques

- As much as possible, give prospects a chance to "try on" what you show them. This means giving them a chance to see things from the point of view of a Cal Poly Pomona student. Let them stand in Kellogg Gym, sit inside a classroom, etc. Don't just give a tour of Cal Poly Pomona's "doors."
- Encourage interaction. If people seem hesitant, ask simpler questions with open-ended answers. People enjoy talking about themselves, give them that chance. By the time you get back from the gym, you should know a significant amount about your prospective students so that you can weave their interests into the rest of the tour.
- Think of your tours as conversations. Use the first person. Say "we study here" or "this is where we go to hang out" instead of "students go here to hang out." This helps set the personal tone and encourages more interaction. Use your own stories to supplement your points.
- Once you have the audience interacting, ask questions that they have to answer in more detail: "How has your baseball team done this year?" You can then talk about our baseball team, how many championships we've won, and about Scolinos Field. When you ask questions about people's interests, answer with facts about the opportunities to expand and explore those interests in Cal Poly Pomona.

5. How to Pick a Good Example

There is an art to picking the right examples to illustrate your points. What makes a good example?

- A good example focuses your point. It doesn't distract your listener by suggesting a whole new area of inquiry or concern.
- A good example has interesting secondary messages. It reinforces a variety of points and is very suggestive of a range of different things - but it still retains a focus.
- A good example is visual. People can imagine the circumstances.
- A good example contains emotions - not just facts and figures.
- A good example comes to a conclusion that is larger than itself.

- A good example is short and dramatic. Long examples filled with extra information are boring! Keep all stories and examples under 60 seconds! Time yourself if you need to.
- A good example is sincere. It may contain what seem to be negative elements. Don't attempt to resolve contradictions by watering it down.

Don't be afraid to crystallize your experiences through examples. You need creativity to be a good tour guide. You'll find that you have a few stories that you will continually rely on. Practice telling them in different ways. Add drama, imagery, and emotion. Your visitors will learn so much more from your tours if you do these things.

6. How to Involve Faculty and Others in Your Tour

You should be prepared to involve others - students and faculty - in your tour. After all, this is a people tour, and you should talk with some of them. Once you get comfortable with the route and with talking about people, it's one small step to involving people directly. There will be people ready and waiting to participate in your tour. You need to encourage them to do this, but you also need to be sure you don't lose control of the tour itself.

Here are a few ideas about these interactions:

1. Signal with your eyes or hands for the faculty, staff, or student to come over. Away from your prospective, ask them if they have a minute or two (literally) to talk with a visitor who is interested in Cal Poly Pomona.
2. Introduce everyone - including yourself if you don't know the faculty member personally: "I'm _____ and I give tours for the Visitor Center."
Tour guide to prospect: "Joe, this is _____ a professor in the Geology department." Be sure you give the prospect a clue as to who this person is.
3. Ask the faculty member to say something specific. For example:
Tour guide to professor: "Joe is really interested in geology. I've already shown him the seismograph station and we've talked some about courses that are offered. Perhaps you could tell him about some of the projects you're doing with the majors?"

Other suggested topics:

- Specific classes they teach
 - What got them interested in what they teach
 - Projects they are advising
 - Their own research, especially if Cal Poly Pomona students are helping.
4. If you want, ask the professor to talk about a second subject.
 5. Thank the person you were talking with and continue to your next site. Try to pick up lost time and keep things moving. You have a responsibility as the tour guide to get through the tour in 90 minutes and ensure that your prospects see the whole tour route.
 6. Remember, your visitor sees your interactions with the faculty member as symbolic of what all student/faculty relationships are like at Cal Poly Pomona.

Always have something specific in mind when you involve a faculty, staff or student. This way, you will be able to maintain control of the tour and to keep the answers relatively short and specific. Try to keep the conversations brief. It's good to leave your visitors a little hungry for more!

GENERAL OFFICE POLICIES & PROCEDURES

General Expectations

As an employee of Visitor & Information Centers, you have to juggle a lot of responsibility - training sessions, work times, staff meetings, and the like. We realize that there are a lot of competing priorities with a job in the Visitor & Information Centers. The first priority is classes and exams - for which we give our wholehearted support because that is why you are at Cal Poly Pomona. Many staff members also have other jobs, which compete for their time. We want to support your other commitments, which is why you get to choose when you work. However, there are some scheduled training, events and meetings that must become a first priority:

1. TRAINING

In accepting a position with the Visitor & Information Centers, you agree to be present and on time for all training sessions. Training is geared to supplement the information you already have acquired by reading and committing to memory the facts in the handbook. Attendance is mandatory at training. Typically, training is five-days, eight hours each day, and is held one week prior to the first day of fall quarter. If you do not attend training, you will not be able to work for the Visitor & Information Centers.

2. EVENTS

- staff training sessions prior to the beginning of Fall Quarter,
- any supplemental training sessions that are scheduled during the year depending on the needs of staff members,
- staff meetings at University Hour on the first Tuesday of every month;
- BroncoFusion;
- Preview Day;
- and, if you are a tour guide, Thursday or Friday morning tours between 9 am and noon, one Saturday tour per quarter and one school/college open house.

3. STAFF MEETINGS

In accepting a position with the Visitor & Information Centers, you agree to be present and on time for all staff meetings. Staff meetings are held during University Hour on the first Tuesday of the month.

- October 7, 2008
- November 3, 2008
- December 9, 2008
- January 6, 2009
- February 3, 2009
- March 3, 2009
- April 7, 2009
- May 5, 2009
- June 2, 2009

4. UNIFORM POLICY/DRESS CODE

While either working in the Visitor or Information Center or representing the Visitor or Information Center at a University function, all staff members are required to wear their uniform. To keep everybody looking their best, Visitor & Information Centers has established a uniform policy:

- Tour Guide Polo Shirts: Your polo shirt should last at least one academic year. If your polo shirt is badly damaged, faded, lost, or certain smells no longer get washed out, you will be given a new one at the beginning of the academic year. If you just want another polo shirt or if your polo shirt becomes damaged, faded, lost, etc. during the year, you will have to pay for a new one. Polo shirts are \$30 each.
- Tour Guide Jackets/Sweatshirts: Your jacket/sweatshirt should last at least two academic years. If your jacket/sweatshirt is badly damaged, faded, lost, or certain smells no longer get washed out, you will be given a new one at the beginning of the third academic year you are employed at the Visitor Center. If you just want another jacket/sweatshirt or if your jacket/sweatshirt becomes damaged, faded, lost, etc. during the first two years, you will have to pay for a new one. Jackets are \$50 each and sweatshirts are \$30 each.
- Office Staff Polo Shirts: Your polo shirt should last at least two academic years. If your polo shirt is badly damaged, faded, lost, or certain smells no longer get washed out, you will be given a new one at the beginning of the third academic year. If you just want another polo shirt or if your polo shirt becomes damaged, faded, lost, etc. during the year, you will have to pay for a new one. Polo shirts are \$30 each.

Visitor & Information Centers employees are expected to dress appropriately when working at the Visitor or Information Center. This means:

- Assigned Visitor & Information Center uniform should be worn
- Tasteful and un-torn clothing
- No clothing illustrating inappropriate language or pictures
- No clothing advertising other universities
- No ragged jeans
- No cut-off or short-shorts
- No halter tops
- No bathing suits
- No low cut shirts
- No work-out attire

5. TIMELINESS

Timeliness is extremely important. Being late for work, a tour, training session, or staff meeting is the same as missing work, a tour, training session, or staff meeting. If we schedule our staff meetings at noon on the first Tuesday of the month, be present early enough so that the meeting can begin at noon and not 12:05. We will end on the set time so feel free to make other engagements accordingly. If anyone wants to stay longer, that's okay, as long as no one feels an obligation to do so. Being on time is a big part of commitment and morale for the whole staff and is practically always a matter of setting priorities. We do realize, however, that there are unforeseen obstacles that may hinder timeliness. In those instances notify the counselor or coordinator as soon as possible.

6. LANGUAGE

Please use appropriate language at all times. Avoid cussing, vulgar language and be polite and patient with all guests and co-workers.

7. DISCIPLINARY ACTION

Any Visitor & Information Center staff member found in violation of any office policies may be subject to disciplinary action as follows:

1. 1st Offense: Verbal warning from the Visitor Center Counselor and/or Visitor & Information Center Coordinator
2. 2nd Offense: Written warning #1 and meeting with the Visitor Center Counselor and/or Visitor & Information Center Coordinator
3. 3rd Offense: Written warning #2, meeting with the Visitor & Information Centers' Coordinator, and possible suspension without pay
4. 4th Offense: Meeting with the Visitor & Information Centers' Coordinator and possible suspension and/or termination from Visitor & Information Centers

We wouldn't cherish the thought of asking anyone to bow out at any time. However, we would rather work with a few committed people than let one or two individuals waste the time of the whole group and destroy morale.

We think we have chosen the best team and while the work will be challenging, we hope it will also be enjoyable and personally satisfying to each of you.

8. TIMESHEET

In order to get paid while working in Visitor & Information Centers you will need to fill out a timesheet EACH time you work. Each month go to the time sheet folder and pull out a new sheet. Fill in your social security number, your name, Visitor & Information Centers, hourly rate, and pay period (see below). All this information MUST be completed before turning it in as well as the total number of hours you have worked for the month. Do not forget to sign and date the time sheet.

9. PAYROLL DUE DATES/PAY DAY

Please refer to the following deadlines and pay dates below for the 2007-08 academic year. Checks are available for pick up at the Cashier's Office (98-B1-113).

Pay Period	Quarter	Beginning Date	Ending Date	Signed/Due to Rosa	Payday
Sept.08	Summer	Sept. 1	Sept. 30	Sept. 29	Oct. 16
Oct.08	Fall	Oct. 1	Oct. 30	Oct. 29	Nov. 17
Nov.08	Fall	Oct. 31	Dec.1	Nov. 28	Dec. 16*
Dec.08	Fall	Dec. 2	Dec. 31	Before leaving for vacation	Jan. 20
Jan.09	Winter	Jan. 1	Jan. 29	Jan. 28	Feb. 17
Feb.09	Winter	Jan. 30	Feb. 28	Feb. 26	Mar. 16
Mar.09	Winter	Mar. 1	Mar. 31	Mar. 26	Apr. 16
Apr.09	Spring	Apr. 1	April 30	Apr. 28	May. 18
May.09	Spring	May. 1	May 31	May. 28	Jun. 16*
June.09	Spring	June 1	Jun. 30	Before leaving for vacation	Jul. 13*

* If you will not be on campus to pick up your paycheck, you can give human resources a self-addressed envelop with your social security number written on the inside of the flap and they will mail it to you.

10. PHANTOM SHOPPER

An approach to evaluating the quality of services within the Division of Student Affairs using a model adapted from private industry typically referred to as the "phantom shopper". Students are recruited to evaluate the quality of services of various departments. Students' experiences are fully debriefed and documented. A report is shared with the Student Affairs Divisional Cabinet and department directors. The program has been ongoing for several years. The program is typically effective during the month of February.

11. WE CARE SURVEY

The Division of Student Affairs prides itself on customer service and assessment. Like the "phantom shopper" program, the "We Care Survey" is designed for students to express their opinions on services and programs available through the Division of Student Affairs. The survey is available in hard copy format as well as electronically via the Student Affairs website: dsa.csupomona.edu.

12. ADVISING, VISITING A CLASS, MEETING A PROFESSOR

- Advising: Some students are interested in speaking with professional staff about their major, classes they'll need to take, entrance requirements, and the like. People should be directed to Student Outreach and Recruitment to talk with a pre-admission counselor (Ext. 5299).
- Visiting a class: Students may request to visit a class while they are on campus. If you have someone who makes this request, let them know that the Visitor Center Counselor takes care of this arrangement and you need to know when they will arrive on campus and what time they need to leave by. The Counselor will arrange something in that timeframe. Confirm their campus tour, send their confirmation, put their tour packet together, and give everything to the Visitor Center Counselor. The Counselor will then contact the college or school, arrange for a class, and then contact the student by phone and let them know all the details.
- Meeting a professor: If a student requests to meet with a professor or someone from their particular school or college, let them know that the Visitor Center Counselor takes care of this arrangement and you need to know when they will arrive on campus and what time they need to leave by. The Counselor will arrange something in that timeframe. Confirm their campus tour, send their confirmation, put their tour packet together, and give everything to the Counselor who will then contact the college or school, arrange for someone to meet with them, and then contact the student by phone and let them know all the details.

TOUR GUIDE RESPONSIBILITIES

Contract

[name] is hereby appointed to a Poly Pathfinder position in Visitor & Information Centers at California State Polytechnic University, Pomona for the 2008 - 2009 academic year on the condition that they successfully complete the required training program for this position on September 15, 16, 17, 18 and 19, 2008.

The Poly Pathfinder will earn \$9.25 per hour. The period of work will be September 15, 2008 through June 12, 2009.

In accepting this position, the Poly Pathfinder agrees to the following:

1. To be present and on time for all training sessions, staff meetings, and work times.
2. Work 9 hours per week. Six hours (broken into two, three hour blocks) at the Poly Pathfinders choice; 3 hours on either Thursday or Friday morning from 9 am to noon - no exceptions.
3. Wear either the Poly Pathfinder polo shirt or jacket/sweatshirt when conducting tours.
4. Attend all staff meetings at University Hour on the first Tuesday of the month.
5. Be in attendance at Poly Pathfinder information sessions (three days in April) and one selection workshop (one day in April).
6. Conduct tours for BroncoFusion (Fall Quarter); Preview Day (Fall Quarter); BroncoFest (Spring Quarter); and one academic open house.
7. Give one Saturday tour per quarter.
8. To notify the counselor of any absences at least one week in advance and to find another Poly Pathfinder to cover that time.

The staff member understands that they are subject to removal by the university from the position for:

1. Failure to meet any of the above agreements.
2. Unsatisfactory performance or conduct.
3. Failure to maintain a cumulative grade point average of at least 2.4 each quarter.

I hereby accept the Poly Pathfinder position and agree to the terms stated herein.

Signature_____ Date:_____

Signature_____ Date:_____
Coordinator, Visitor & Information Centers

Signature_____ Date:_____
Counselor, Visitor Center

Typical Day

1. Arrive at least 5 minutes before work time with your uniform on.
2. Get tour packets out of your folder and make sure everything is correct.
3. Go over who is taking a tour. Be able to remember their names and their majors.
4. Establish a plan to highlight the majors of those touring and anticipate any needs they may have.
5. Greet your guests as they arrive and have them fill out their tour card. If you have a walk-in, have them complete on the on-line reservation form, and give them their requested information including a bookstore and food coupon.
6. After their tour card is completed ask them if there is anything special they would like to see; write it down and make sure you highlight it.
7. If there is time you will direct them to the videos, web pages, and displays and let them know how long until you get started.
8. Start your tour on time if everyone has arrived. If someone has not arrived, wait until 5 minutes past the start time. If you are still missing people when the tour begins, the office staff will get them ready and when you come into the Bronco Student Center check in with the Visitor Center to see if they have arrived.
9. After your tour, return to the Visitor Center.
10. Read any returned evaluations
11. Fill in your time sheet. This needs to be done every time you work -- not at the end of the month.
12. If there is time, ask if there is anything you can help with.

VISITOR CENTER STAFF RESPONSIBILITIES

CONTRACT

[name] is hereby appointed to a Visitor Center student staff position in Visitor & Information Centers at California State Polytechnic University, Pomona for the 2008-09 academic year on the condition that they successfully complete the required training program for this position on September 15, 16, 17, 18 and 19, 2008.

The student staff member will earn \$8.50 an hour. The period of work will be September 15, 2008 through June 12, 2009.

In accepting this position, the student staff member agrees to the following:

1. To be present and on time for all training sessions, staff meetings, and work times.
2. Work their scheduled hours per week.
3. Wear their uniform while working in the Visitor or Information Center or while representing the Visitor or Information Center at University functions.
4. Attend all staff meetings at University Hour on the first Tuesday of the month.
5. Work at least three Saturdays each quarter.
6. To notify the counselor of any absences at least one week in advance and to find another Visitor Center student staff member to cover that time.

The student staff member understands that they are subject to removal by the university from the position for:

1. Failure to meet any of the above agreements.
2. Unsatisfactory performance or conduct.
3. Failure to maintain a cumulative grade point average of at least 2.4 each quarter.

I hereby accept the Visitor Center student staff position and agree to the terms stated herein.

Signature_____ Date:_____

Signature_____ Date:_____
Coordinator, Visitor & Information Centers

Signature_____ Date:_____
Counselor, Visitor & Information Centers

TYPICAL DAY

1. Arrive at least 5 minutes before work time with your Polo Shirt on.
2. Make sure tours are in order for the day. If tours are not ready please get them in order. This means cross checking the appointment book with what is in the tour guide's folder as well as checking the on-line database.
3. Print the "welcome sign" each day including the first name of each guest.
4. Check voicemail messages and email messages.
5. Return calls and emails and make appointments.
6. E-mail or print out all the confirmation letters.
7. If printing confirmation letter, highlight the Parking Booth and Visitor Center on the map.
8. If printing confirmation letter, have the Visitor Center Counselor sign the letters.
9. Mail out the letters.
10. Print out tour cards and make tour packets.
11. This includes the tour card and bookstore/food coupon. Don't forget to initial the coupon and put the expiration date (bookstore = end of fiscal year 6/30/xx; food (five days after tour date).
12. Greet visitors and answer questions.
13. Help the tour guides get their tours started by having guests fill out their tour card. If you have a walk-in have them complete the on-line reservation form.
14. If there is time you will direct them to the videos, web pages, and displays and let them know how long until the tour will be starting.
15. If you work before 9 am make sure the mail is taken upstairs so it can go out in the morning.
16. Mail should be picked up from upstairs by 1 pm.
17. Fill in your time sheet. This needs to be done every time you work -- not at the end of the month.
18. Ask if there is anything you can help with.

OPENING & CLOSING OF THE VISITOR CENTER

OPENING

If the Visitor Center is locked at the start of your shift, go upstairs to the Conference and Event Office and ask them to let you in. Make sure you turn on all the lights (including the one by the couch and chair and in the display), turn the sign around so it reads "Open," and make sure the computers are on. If you leave to use the restroom or get mail, put phone on "send all calls" and put return time on the door using sign hanging from window.

CLOSING

At the end of a weekday turn off all the lights (including the one by the couch and chair and in the display), turn the sign around and put 8:00 as the return time. Put phone on "send all calls. Pull the door shut behind you and wiggle the handle to make sure the door is locked."

If you are closing the Visitor Center on a Friday when there is a Saturday tour make sure the return time on the sign reads 12:30.

If you are closing the Visitor Center on a Friday when there is no Saturday tour or you are closing the Visitor Center after a Saturday tour: turn off all the lights (including the one by the couch and chair and in the display); turn off all the computers, monitors, and speakers; and turn the sign around and put 8:00 as the return time. Pull the door shut behind you and wiggle the handle to make sure the door is locked.

HOW TO'S

PHONES

1. The main number to the Visitor Center is 909.869.3529.
2. The Visitor Center Counselor's direct line is 909-869-4922.
3. The Visitor Center Coordinator's direct line is 909-869-6930.
4. When you are at the desk you should answer the phone: "Visitor Center, this is _____ how may I help you."
5. When there is no Visitor Center office staff at the desk, the caller has the option of leaving a message. If someone leaves a message the light on the phone will be red.
6. When you are here and find the light red you need to access voice mail to get the message(s).
7. To get into voice mail dial 4777.
8. At the voice prompt, press the # key - and then the password which is _____.
9. The voice will then tell you how many messages you have.
10. To listen to them press 5.
11. To return to the beginning of the message you are listening to (in case you missed something) press 2 twice.
12. To rewind the message a little at a time press 2 once.
13. Once you have listened to the message press 3 to erase it.
14. To listen to the next message, press 5, and repeat the steps.
15. If there is a message that you want to save press 7.
16. To listen to saved messages, press 192 and then 5 to listen.
17. To forward a message to someone press 13, then the Extension, press the # key, record a message, press the # key twice.
18. Once you have listened to all the messages, press 9 twice to exit the mailbox.

HOW TO TRANSFER

1. Press the transfer button.
2. Dial the extension you are transferring them to.
3. Wait until the person picks up, announce the call and press the transfer button again.
4. If voice mail picks up, reconnect with the person. Tell them there isn't anyone there and give them the phone number.
5. To cancel the transfer press the flashing green light and you will be reconnected to the person calling.

HOW TO PUT SOMEONE ON HOLD

1. Press the hold button.
2. To take person off hold, press the flashing green light.

RETURN CALLS

1. To dial off campus, press 8 and then the number.
2. To dial on campus, just dial the extension.
3. Calls should fall into three general areas:
Wants to set up a tour appointment - Take down their information on the tour appointment card.
Wants a self-guided tour packet - Take down their information on the self-guided tour appointment card.
Just wants information - Meet what ever needs they have.

HOW TO USE THE FAX MACHINE

1. Insert paper(s) face down.
2. If faxing on-campus, dial extension and press start.
3. If faxing off-campus within the 909 area code, press 8 and the seven (7) digit fax number and press start.
4. If faxing off-campus with an area code other than 909, press 8, 1 and the seven (7) digit fax number and press start.
5. The Visitor Center fax number is (909) 869-5494.

SETTING UP A TOUR APPOINTMENT

1. Tour times are listed in the appointment book.
2. If the person is interested in a tour, first find out if it is a group (i.e. high school class) or an individual student coming with parents.
3. If it is a group tour, you need to transfer them to the Visitor Center Counselor, Ext. 4922.
4. If it is an individual tour, ask them if they have a date in mind.
5. Fill out the on-line appointment form completely. This is important!!
6. Make sure you spell their name back to them so we know it is correct.
7. Let them know you will be sending them a confirmation via e-mail, which includes directions on how to get to campus, information on parking and a link for a campus map. Ask them how they want to be confirmed: e-mail, fax or mail. (If they are coming to tour in 3 to 4 days we can only fax, e-mail or give confirmation over the phone.
8. Inform the caller about the priority application filing period, the document deadlines and testing requirements/dates.
9. Thank them for calling and tell them we look forward to meeting them on their tour date.
10. Complete the confirmation.
11. If you do a confirmation over the phone, give them driving directions and tell them where to park (Visitor Information Parking Booth, \$5.00 for entire day in "reserved stalls" if available or general student parking). Next tell them our building name and location. Explain to them that we have directions on our website, if they want to print a copy. Remind them to arrive 30 minutes prior to tour to find adequate parking and allow walking time to the Visitor Center.

TOUR PACKET

1. After information is inputted into the computer and the tour card is printed, look at what major the student is interested in and get a brochure from the bottom drawer filed by college (if we have it).
2. If available, include any other pertinent pamphlets they might have requested.
3. If available, include a bookstore and food coupon.
4. Paper clip all information under tour card and file in tour guide's folder by date of tour (in the order of the earliest tour by day, then time (in front)).

HOW TO HANDLE GROUP TOURS

1. All group tour requests are directed to the Visitor Center Counselor (Ext. 3403).

HOW TO USE THE DAILY VISITORS LOG SHEET

1. Go to on-line visitor log sheet
2. Select the "Visitor Type."
3. Select the "Client Type."
4. Enter the number of people assisted.
5. Place a check mark next to the box of what the client needed.

INFORMATION CENTER OFFICE STAFF RESPONSIBILITIES

CONTRACT

[name] is hereby appointed to an Information Center student staff position in Visitor & Information Centers at California State Polytechnic University, Pomona for the 2008-09 academic year on the condition that they successfully complete the required training program for this position on September 15, 16, 17, 18 and 19, 2008.

The student staff member will earn \$8.50 an hour. The period of work will be September 15, 2008 through June 12, 2009.

In accepting this position, the student staff member agrees to the following:

1. To be present and on time for all training sessions, staff meetings, and work times.
2. Work their scheduled hours per week.
3. Wear their uniform while working in the Visitor or Information Center or while representing the Visitor or Information Center at University functions.
4. Attend all staff meetings at University Hour on the first Tuesday of the month.
5. To notify the coordinator of any absences at least one week in advance and to find another Information Center student staff member to cover that time.

The student staff member understands that they are subject to removal by the university from the position for:

1. Failure to meet any of the above agreements.
2. Unsatisfactory performance or conduct.
3. Failure to maintain a cumulative grade point average of at least 2.4 each quarter.

I hereby accept the Information Center Student Staff position and agree to the terms stated herein.

Signature_____

Date:_____

Signature_____

Date:_____

Coordinator, Visitor & Information Centers

Signature_____

Date:_____

Counselor, Visitor & Information Centers

INFORMATION CENTER TYPICAL DAY

1. If you are the first person, see Opening the Information Center below.
2. If you are following someone else's shift, arrive at least 5 minutes before work time with your polo shirt on.
3. Make sure you have the key to the door.
4. Lock door behind you.
5. Check voicemail messages and email messages.
6. Return calls and emails.
7. Check all calendars.
 - Visit www.csupomona.edu and click on "PolyCentric."
8. Update Outlook Calendar with any new events and activities for the current week.
 - Please list the following:
 - Event Name,
 - Location,
 - Contact #,
 - Brief Description.

9. Review currently listed events on the Outlook Calendar to make sure events for the current week haven't been canceled, locations changed, etc. Make updates accordingly. If an event has been cancelled DO NOT delete it from the calendar. Before the title of the event type CANCELLED. (I.e. CANCELED – Concert at Noon).
10. Greet visitors and answer questions.
11. Record visitors on the Daily Tally Sheet. See "How to Use the Daily Tally Sheet" below.
12. If you use the restroom, put the "will return sign up" and take the key with you. Make sure the door is locked behind you.
13. Fill in your time sheet. This needs to be done every time you work -- not at the end of the month.
14. Make sure the Information Center is tidy when you leave (i.e., chair is pushed in, computer cart straightened, papers put away, etc.)
15. Ask if there is other stuff you can help with.
16. If you are the closer, see "Closing the Information Center" below.

OPENING AND CLOSING THE INFORMATION CENTER

OPENING

Pick up the Information Center key from the Visitor Center. Turn on the lights, lock the door behind you, take off "send all calls" from the phone. Remove the screw and open the window. Turn on the computer and log on to iChat. Make sure you have the current week's tally sheet. Take the green chairs and place them in lobby.

CLOSING

Count up the number of people helped that day on the tally sheet. Turn off the computer, push "send all calls" on the phone, put up the "closed sign" and put 9 am on the "will return" sign. Turn off the lights and leave some b/w campus maps in the opening under the window. Move green chairs back into the Information Center.

Collect any found items or posting requests that must be turned in to the counselor or coordinator. If you are the last person on Friday make sure you bring the completed tally sheet for the week and the lost and found book and stuff.

Make sure you have the key and pull the door shut behind you and wiggle the handle to make sure the door is locked. Return the key to the Visitor Center.

HOW TO'S

PHONES

1. The main number to the Information Center is 909.869.6931.
2. The main number to the Visitor Center is 909.869.3529.
3. The Visitor Center Counselor's direct line is 909.869.4922.
4. The Visitor & Information Center Coordinator's direct line is 909-869-6930.
5. When you are at the desk you should answer the phone: "Information Center, this is _____ how may I help you."
6. When there is no one at the desk the caller has the option of leaving a message. If someone leaves a message the light on the phone will be red.
7. When you are here and find the light red you need to access voice mail to get the message(s).
8. To get into voice mail dial 4777.
9. At the voice prompt, press the # key TWICE - and then the password which is _____.
10. The voice will then tell you how many messages you have.
11. To listen to them press 5.
12. To return to the beginning of the message you are listening to (in case you missed something) press 2 twice.
13. To rewind the message a little at a time press 2 once.
14. Once you have listened to the message press 3 to erase it.
15. To listen to the next message, press 5, and repeat the steps.
16. If there is a message that you want to save press 7.
17. To listen to saved messages, press 192 and then 5 to listen.
18. To forward a message to someone press 13, then the Extension, press the # key, record a message, press the # key twice.
19. Once you have listened to all the messages, press 9 twice to exit the mailbox.

HOW TO TRANSFER

1. Press the transfer button.
2. Dial the extension you are transferring them to.
3. WAIT until the person picks up, announce the call and press the transfer button again.
4. If voice mail picks up, reconnect with the person. Tell them there isn't anyone there and give them the phone number.
5. To cancel the transfer press the flashing green light and you will be reconnected to the person calling.

HOW TO PUT SOMEONE ON HOLD

1. Press the hold button.
2. To take person off hold, press the flashing green light.

RETURN CALLS

1. To dial off campus, press 8 and then the number.
2. To dial on campus, just dial the extension.

HOW TO USE THE DAILY USAGE TALLY SHEET

1. Go to the Tally Sheet folder and pull out the current week's tally sheet. If you work Monday's first shift pull a blank sheet and write in the dates for the week.
2. When a visitor receives service mark one line for each person in the group on the appropriate day and in the appropriate hour. On the FAQ Sheet mark one line for each person in the group if they were a walk-up or one line for the person who called on the telephone.
3. Then, to make this even more interesting, mark one line in the cognitive column or one line in the direction column. You differentiate between the two as follows: if a person walks up and asks where such-and-such an office is you would mark directional. If a person asks where they get their Bronco ID then you would mark cognitive. The way you can tell which is which is if they ask a question that they could have received an answer from looking at a campus map then it is directional. If it requires you to use your training, the internet, etc. (i.e. your brain) then it is a cognitive question.

HOW TO USE THE OUTLOOK CALENDAR

1. Open the Outlook program for the menu on the bottom of the screen.
2. Select your name from the profile pull down menu, click ok, and enter your password when prompted.
3. Select the calendar you would like to view from the shortcuts on the left side of the window.
4. To add a new event, go to the "New" menu item at the top of the screen and select "Appointment."
5. Type in the name of the event, the location, the start and end time of the event, and in the blank box provide a brief description of the event and a contact name, office and phone number.
6. Click "Save & Close" from the menu.
7. To edit an event, double click on it. Change whatever needs to be changed and click "Save & Close."

HOW TO RECEIVE AND RELEASE LOST AND FOUND ITEMS

The Information Center receives items that have been found as well as inquiries about items that have been lost. All items and inquiries MUST be recorded in the Lost & Found notebook.

If someone turns in an item they have found:

1. LOG IT IN THE BOOK!
2. Fill in everything on the sheet COMPLETELY – don't forget to put your initials.
3. If the item is of value (i.e., a wallet, jewelry), log it in and call the coordinator/counselor immediately. The Found Sheet should indicate that it was released to coordinator/counselor.
4. University keys should be logged in and turned into coordinator/counselor by the end of the day. The Found Sheet should indicate that it was released to coordinator/counselor.
5. Personal items such as pillows, brushes, combs, etc. should be thrown away.
6. Lunch bags with food should be logged in. At the end of the day the food should be thrown away but the lunch bag, if it is not disposable, should be saved.
7. Once a week items will be surveyed and appropriate items will be released to Games Room, Etc.

If someone has lost an item:

1. LOG IT IN THE BOOK!
2. Fill in everything on the sheet COMPLETELY – don't forget to put your initials and the person's contact information.

WINDOW POSTINGS

The Information Center receives a number of requests to post flyers in the window. All flyers must have the Office of Student Life's (OSL) approval stamp to be accepted. All flyers with the OSL stamp must then be forwarded to Steve or Jennifer for approval for posting. Please deliver requests at the end of each day. Whoever opens will be responsible for posting any new flyers that have been approved by Steve and Jennifer.

QUICK PRINT

The Information Center is a Graphic Communication Services' Quick Print drop-off location.

If someone drops off a Quick Print Order:

1. Place it in the pick-up folder.
2. Once a day, around 3:30 pm, Distribution Services will call and ask if anything has been dropped off for them to pick-up. Let them know if there is and give it to them when they arrive.

If Distribution Services drops off complete Quick Print projects:

1. Usually this happens between 4 and 4:30 pm each day.
2. Call the contact person on the form and let them know their order has arrived. Remind them of the Information Center's hours so they don't come when we are closed.

STUDYING

While working in the Information Center, every effort should be made to make eye contact with people as they walk in the front door and up to the counter. Eye contact signals an invitation to help. Studying at the desk communicates "I am busy, do not bother me" and hence, is not permitted.

EATING

If your shift coincides with the lunch hour, please be discrete. Otherwise, do not eat at the counter. Drinks are acceptable.

VISITORS

Visitors and friends are not allowed in the Information Center while you are working. If friends stop by or call to chat, let them know that you are working and will catch up with them later.

EMERGENCIES

1. Call University Police at Ext. 3070.
2. If you are feeling threatened by a visitor, instant message (IM) anyone at the Visitor Center for assistance. If you are unable to send an IM, then call the Visitor Center and request a "red folder."

CLA DIRECTIONS

1st Floor – Tower Side

- Budget Services: Go down the hall. Enter the double doors on the right. It is the first office on the left.
- Cashier's & University Accounts: Go down the hall, through the door at the end and turn right.
- Environmental Health & Safety: Go down the hall halfway and make a left. It is the first office on the right.
- Human Resource Services (Payroll): Go down the hall halfway and make a left. It is the first office on the left.
- B1-31 – Conference Room: Go down the hall. Go past two doors and a short hallway. It is on the left side.
- Restrooms: Go down the hall. Women's is the first door on the right. Men need to turn right at the short hallway just past the women's restroom.

1st Floor – Class/Lab Side

- Technopolis, Media Studios, B1-254: Go out the main doors. Make a quick right and a quick left. Keep the CLA Building on the left side. Turn left down the first opening on the left.
- Distribution Services (Mail Room, Mail Box): Follow hallway to class/lab elevators, go through the door and turn right. Make a left through the second door and follow the signs.
- Instruction & Information Technology (Campus Operator): Go out the main doors. The office is directly across from the Information Center.

2nd Floor

- Admissions & Outreach (for people who have already applied): Go back outside and up the stairs. Go through the sliding glass doors.
- Bronco ID: Go back outside and up the stairs. Go through the sliding glass doors.
- Registrar's Office: Go back outside and up the stairs. Go through the sliding glass doors and make a right.
- Test Center: Go back outside, up the stairs, and turn right. The office is the last door before the Rose Garden.
- Rideshare: Go back outside and up the stairs. Go through the sliding glass doors and turn right. Go through the next set of glass doors and the office is the first door on the right.
- Pony Express: Go back outside, up the stairs, and turn right. It is the first door on the right.
- Academic Senate: Go out the main doors. Make a quick right and a quick left. Keep the CLA Building on the left side. Turn left down the first opening on the left. Turn left once in the courtyard and go up the stairs. The Senate office will be at the top.
- P2-7: Go out the main doors. Make a quick right and a quick left. Keep the CLA Building on the left side. Turn left down the first opening on the left. Turn left once in the courtyard and go up the stairs. P2-7 will be to the left.

3rd Floor

- Financial Aid: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the third floor and follow the signs to the lobby.
- President's Office: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the third floor and follow the signs.
- Financial Aid Conference Room: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the third floor and follow the signs to the lobby.

4th Floor – Tower Side

- Admissions & Outreach (for students who have not applied): Go down the hall halfway and turn left. Take the elevators at the end of the hall to the fourth floor and follow the signs.
- Student Services: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the fourth floor and follow the signs.
- Conference Room: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the fourth floor and follow the signs.

4th Floor – Class/Lab Side

- Computer Information Systems: Take class/lab elevator behind drinking fountain to the 4th floor.

5th Floor – Tower Side

- Institutional Research and Academic Planning: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the fifth floor and follow the signs.
- Public Affairs: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the fifth floor and follow the signs.
- University Advancement: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the fifth floor and follow the signs.
- University Development: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the fifth floor and follow the signs.
- Conference Room: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the fifth floor and follow the signs.

5th Floor – Class/Lab Side

- Student Computer Labs: Take class/lab elevator behind drinking fountain to the 5th floor and follow the signs to the Computer Commons.

6th Floor – Tower Side

- Student Affairs: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the sixth floor and follow the signs.
- Administrative Affairs: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the sixth floor and follow the signs.
- Instruction & Information Technology: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the sixth floor and follow the signs.
- Conference Room: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the sixth floor and follow the signs.

6th Floor – Class/Lab Side

- Faculty/Staff Computer Lab: Take class/lab elevator behind drinking fountain to the 6th floor and follow the signs to Studio Six.

7th Floor – Tower Side

- Provost's Office: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the seventh floor and follow the signs.
- Academic Programs: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the seventh floor and follow the signs.
- Academic Resources: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the fifth floor and follow the signs.
- Associate Provost for Undergraduate Studies: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the seventh floor and follow the signs.
- Faculty Affairs: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the seventh floor and follow the signs.
- Research and Graduate Studies: Moved to Building 1, 2nd floor
- Conference Room: Academic Affairs: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the seventh floor and follow the signs.

7th Floor – Class/Lab Side

- Instruction & Information Technology Network Services: Take class/lab elevator behind drinking fountain to the 7th floor.

8th Floor

- Heritage Conference Room: Go down the hall halfway and turn left. Take the elevators at the end of the hall to the eighth floor and follow the signs.

VISITOR INFORMATION GUIDES

Visitor and Information Centers is charged with stuffing the Campus Map Directories on campus. Each directory, which as two slots, can be stuff with a maximum of 25 Visitor Information Guides in each slot for a total of 50 per directory. Directories need to be stuffed every Tuesday and Friday. The number of Guides stuffed in each directory must be recorded on the tally sheet for accurate inventory totals. Below is a map with the locations of each directory.

Top ones to re-supply

Bldg. 24/Campus Center Marketplace (#1)

Library Lawn (#2)

Front of CLA (#4)

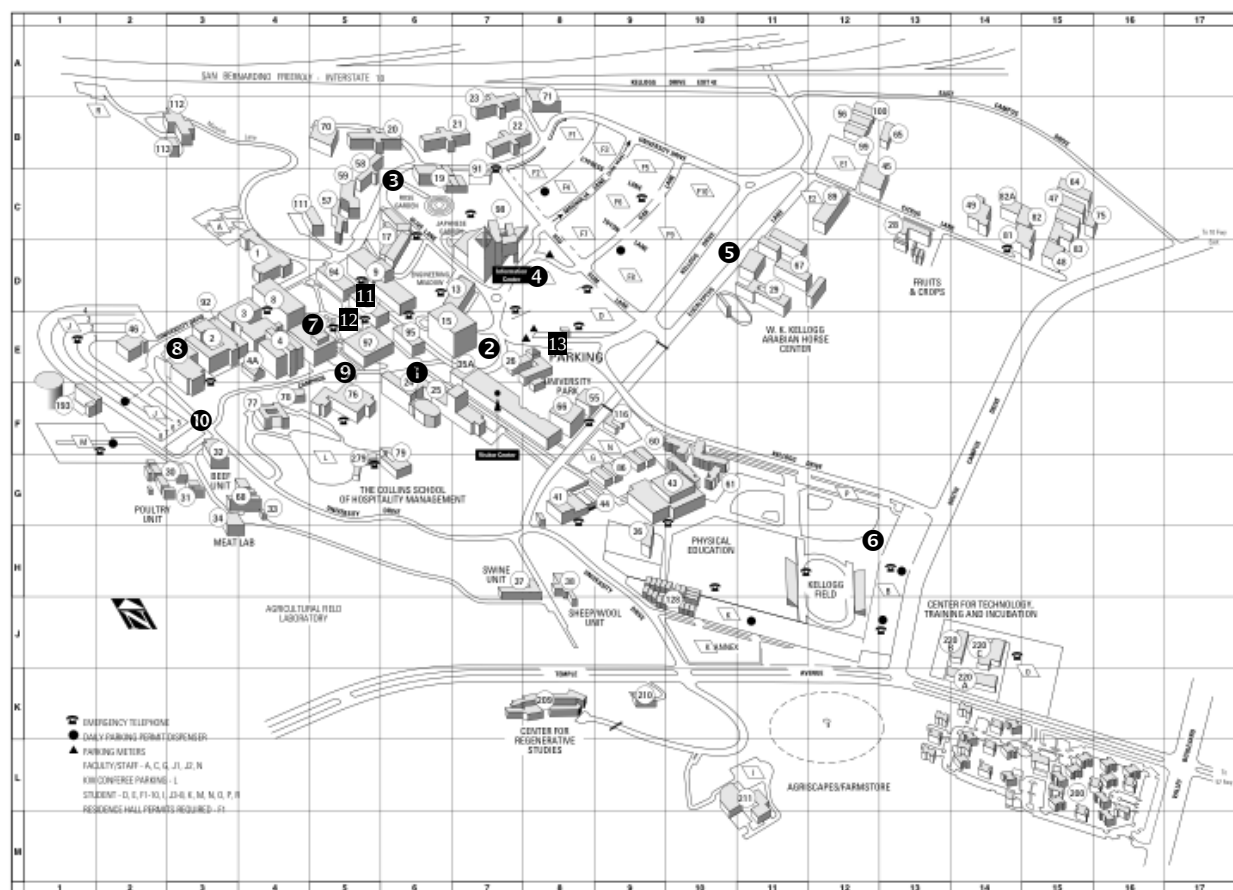
Lot B (#6)

Between Bldg. 5 & 8 (#7)

Student Health Services (#8)

Pancakes (#12)

Bldg. 7 by Camphor Lane (#10) – do not put a lot of guides in there due to sprinklers



CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
MAIN CAMPUS

ALUMNI AND FORMER STUDENTS

Chi Cheng, '71 – Kinesiology, broke or tied 10 track and field world records and received numerous awards, including a bronze medal in the 1968 Olympics, 80-meter hurdles. In 1971, she was named the Associated Press World Athlete of the Year. She set five track and field records at the university in 1971 – 100 meter, 100 meter hurdles, 200 meter, 400 meter and long jump – and continues to hold those records today. When she graduated, she was named an outstanding scholar in the College of Letters, Arts & Social Sciences. Today, she heads the organization she founded, Hope Foundation in Taiwan.

In 2008, Jim Zorn, '75 – Kinesiology, was named head coach of the Washington Redskins. Zorn, the university's all-time leading passer, was a 1973 Little All-American and went on to QB for the Seattle Seahawks.

In 2008, D. Scott Mercer, '76 – Accounting, was named chief executive officer of Conexant Systems, Inc. Conexant is a fabless semiconductor company that recorded revenues of \$809 million in fiscal year 2007.

Kathy Lynn Tully, '76, was named one of the Top 100 Women Financial Advisers in the country by Barron's. Tully is a senior vice president and wealth advisor for Morgan Stanley. She manages over 1,000 clients with assets over \$450 million.

Kathleen Davis, '77 – Kinesiology, is the founder, president and chief executive officer of the Sport Management Research Institute where her impressive clientele list includes the 2008 Super Bowl, Chicago Bears, New York Giants, New York Jets, Philadelphia Eagles and Jacksonville Jaguars. SMRI studies sports research trends in the marketplace.

In 2008, Jonathan D. Farrar, '78, became the Chief of Mission of the U.S. Interest Section in Havana, Cuba. The position is the top U.S. diplomat in Cuba. Prior to the appointment, Farrar served as the Principal Deputy Assistant Secretary of the State Department's Bureau of Democracy, Human Rights, and Labor. His primary focus was on Asia and the Western Hemisphere.

U.S. Congresswoman Hilda L. Solis (D-32), '79 - Arts, has been chosen by President-elect Barack Obama to serve as the Secretary of Labor. Solis is serving her fourth term in the House of Representatives. In August 2000, Solis became the first woman to receive the John F. Kennedy Profile in Courage Award for her pioneering work on environmental justice issues in California. In 2003, she became the first Latina appointed to the powerful Committee on Energy and Commerce where she is the Vice Chair of the Environment and Hazardous Materials Subcommittee and a member of the Health and Telecommunications Subcommittees. She is also a member of the House Committee on Natural Resources. In March 2007, Solis was named a member of the newly created House Select Committee on Energy Independence and Global Warming. Solis is Vice Chair of the Democratic Steering & Policy Committee and serves as a Senior Whip, as well as a Regional Whip for Southern California. She is also serving her third term as the Chair of the Congressional Hispanic Caucus' Task Force on Health and the Environment.

Forest Whitaker (1979-80), a 2007 Oscar winner for Best Actor, attended Cal Poly Pomona on a football scholarship. A back injury ended his football career and he transferred to USC to study drama. He performed in hit movies Fast Times at Ridgemont High, Platoon, Good Morning Vietnam, The Crying Game, Panic Room before winning the Oscar for his portrayal of Idi Amin in the Last King of Scotland. He also won a Golden Globe and Screen Actors Guild for the same role. In 2007, he was 2,335th star on the Hollywood Walk of Fame.

Rebecca Ritt Rhoads, '80 and '86 – Electrical Engineering/Masters of Engineering, is the vice president and chief information officer of Raytheon Co. Rhoads has been recognized with numerous awards, including the Corporate America Top 100 Influential Leaders and Top 50 Women in Technology.

Bob Weis, '80 – Architecture, Executive Vice President of Creative at Walt Disney Imagineering – the master planning, creative development, design, engineering, production management, and research and development arm of the Walt Disney Company and its affiliates. His primary responsibility is leading the current expansion of Disney's California Adventure during the next five years. The expansion will include new Cars Land, inspired by the hit Disney Pixar animated film "Cars." He has been a part of many major Disney productions including Disney-MGM Studios in Orlando, FL; Tokyo DisneySea in Japan; Walt Disney Studios Park in Paris. He started his own company in 1994, Design Island Associates. He has produced two independent films, "Inconceivable" on the Lifetime channel and "In Their Footsteps/Lewis & Clark" airing on public television.

In 2008, Doug Regan, '83 Business Administration, was named Senior Vice President, Worldwide Strategic Planning and International Finance, Warner Home Video.

Walter Ray Williams, Jr, '84 - Physics, is considered the best bowler of all-time. He has won more bowling title than the great Early Anthony and has garnered six Professional Bowlers Association's Player of the Year awards. In 2008, he became the first PBA bowler to win at least one tournament for 15 consecutive seasons. He won the U.S. Open in 2003. In his career, Williams has won over \$4 million. Williams is also a six-time national horseshoe pitching champion. He is a member of the PBA Hall of Fame and the Horseshoe Pitching Hall of Fame.

Violet Palmer, '87 – Recreation Administration, a former basketball player and member of the 1985 and 1986 NCAA Division II National Championship teams, toppled gender barriers to become the first female official to reach the highest competitive tier in a major U.S. professional sport. She was the first woman to officiate an NBA playoff game when she did so in the April 25, 2006 match between the Indiana Pacers and New Jersey Nets. On December 19, 2006, she officiated the brawl-marred game between the Denver Nuggets and New York Knicks.

In 2008, Steve L. Gomez, '89 – Accounting with a minor in Criminal Justice, was named Special Agent in Charge of the Counterterrorism Division in Los Angeles by the FBI.

In 2007, Stephen E. Snyder, '89 Aerospace Engineering, was named Chief Operating Officer of CBS Interactive. Snyder was senior VP/General Manager of CBS Sportsline.com.

In 2008, Michael Lasky, '90 – Electrical Engineering, was named director of reseller channels for Sharp Solar Energy Solutions Groups. Sharp provides solar system power to more homes and business than any other solar manufacturer in the world.

In 2008, Yvonne Rentmeester, '95 – Agricultural Business Management, was promoted to Marketing Services Manager for Dole Fresh Fruit. She will continue to oversee the Technical Services department and expand her duties to include banana ripening and product handling from warehouse all the way through to retail as well as Dole Fresh Fruit's Marketing Representatives and the merchandising program.

Ming Tai, '00 – Graphic Design, is a two-time Emmy Award winning designer as co-owner of MFactor, a full-service design studio specializing in motion design. Clients include NBC, Fox Entertainment and Warner Bros.

Kim Rhode, '06 – Animal Health Science, is considered by many the best U.S. female Olympian shooter. In her career, she has won two golds, a silver and a bronze in four different Olympics. In 2008, Kim became the first American woman to have medalled in women's skeet shooting and only the third American to ever earn a medal in the event. Her previous medals have been won in double trap.

In 2008, Salvador Mendoza, 'xx – Business & Social Science, was appointed by City National Bank as senior vice president and manager of Community Reinvestment Department, which monitors and reports on the bank's Community Reinvestment Act (CRA) lending, investment and service programs. City National Bank is a subsidiary of City National Corporation. The Corporation manages \$59 billion in client investments.

In 2008, Daniel Thomas, 'xx – Accounting, was appointed acting chief financial officer of Wi-FiMed Holdings, a leading provider of physician workflow solutions.

Former U.S. President Gerald Ford's son, Stephen attended Cal Poly Pomona.

In XXXX, Chris Roberts, 'xx – xxxx, play-by-play announcer for UCLA basketball and football since 1992.

Cal Poly Pomona Fight Song by K. Keith Weeks, Professor, Music

Fight you Broncos, fight, fight, fight!
Take the ball right down the line
Make them look right, right, right
With a victory each time.

On Cal Poly, fight, fight, fight!
Green and Gold will show them how
Hit'em high, hit'em low
Through the line and watch'em go
For a Bronco touchdown now.

NOTES

NOTES

Prepared by the
Visitor & Information Centers
Division of Student Affairs