

## **Emeritus Membership**

### **Proposal submitted by the Council of Past Presidents**

**June 2015**

#### **1. Purpose of Emeritus Membership**

Emeritus Membership is awarded by the Executive Board to recognize a member(s) for their long-term service and leadership to the Association.

#### **2. Eligibility Requirements for Emeritus Membership**

To be eligible for Emeritus Membership, the member must:

- a. Be a member in good standing at the time they terminate regular employment through retirement (continuation or resumption of employment on a part-time or non-continuing basis following retirement shall not affect eligibility for Emeritus Membership), or are no longer employed in Campus Information or Visitor Services.
- b. Have served as an Executive Board Officer and have been an active member of the Association for a minimum of ten years.

#### **3. Application Process for Emeritus Membership**

- a. Application for Emeritus Membership must be made within 90 days of no longer being employed in Campus Information or Visitor Services to any member of the current Executive Board by the candidate or by any current Association member.
  - i. Members who meet the criteria prior to the adoption of this document may apply for Emeritus Membership through the Emeritus Membership application and approval by the Executive Board.
- b. The Association Manager shall verify that the person has met all eligibility requirements for Emeritus Membership and will forward the application to the Executive Board who will review the application and determine by majority vote if the candidate is to receive Emeritus Membership.

#### **4. Notification of Emeritus Membership**

- a. The President shall inform the candidate of the Executive Board's findings and decision regarding his/her application for Emeritus Membership.

- b. At the Annual Conference the President shall announce to the membership the individual(s) for whom Emeritus Membership was approved.

#### 5. Benefits and Rights of Emeritus Membership

- a. Emeritus Members shall receive all rights and privileges afforded full voting members.
- b. Emeritus Membership shall be awarded for the life of the member.
- c. Emeritus Members do not pay annual membership dues.
- d. Emeritus Members may attend the Annual Conference or Student Development Institute without payment of registration fees. However, Emeritus Members will be charged the guest fee as established by the Executive Board for any optional activities not covered by registration. To participate, payment for any such activities must be received in advance or prior to the start of the activity.

#### 6. Termination of Emeritus Membership

- a. Emeritus Membership can be terminated upon written or electronic notification from the member to the Association Manager.
- b. The current CIVSA Board reserves the right to terminate the Emeritus Membership at any time by majority vote.